

**Trumbull County Board of Health
Regular Meeting – April 25, 2018
176 Chestnut Ave. NE * Warren, Ohio**

BOARD MEMBERS PRESENT: Thomas Borocz
Gregory Dubos
Dr. Harold Firster
Kathy Salapata
John “Jack” Simon, Jr.
John Messersmith, President Pro Tempore
Robert Biery, Jr., President

STAFF: Frank Migliozi, MPH, REHS/RS, Health Commissioner
Sandra Swann, RN, Director of Nursing
Kristofer Wilster, MPH, REHS/RS, Environmental Health Director
Jenna Amerine, MPH, CHES, Health Educator
Natalie Markusic, REHS/RS, Accreditation Coordinator
Rodney Hedge, RS, Public Health Sanitarian
Johnna Ben, Administrative Secretary

OTHERS: James Enyeart, MD, Medical Director
Atty. Robert Kokor, Legal Counsel

MINUTES

- I. **The meeting was called to order and the Pledge of Allegiance was said.**
- II. **Adoption of Agenda: MOTION: 18-48** made by Mr. Messersmith, second by Mrs. Salapata to adopt the agenda as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- III. **Approval of Minutes: MOTION: 18-49** made by Dr. Firster, second by Mr. Borocz to approve the minutes of the March 21, 2018, regular meeting, and April 6, 2018, special meeting, as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- IV. Health Commissioner Report:** Mr. Migliozi presented a written report to the Board for their review. At this time, Mr. Migliozi also announced that Natalie Markusic was named Employee of the Month for April. Mrs. Markusic was very instrumental in getting our agency ready for our PHAB site visit, and this is the second Employee of the Month that she has received.

MOTION: 18-50 made by Mr. Borocz, second by Mrs. Salapata to accept the Health Commissioner’s written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- V. Director of Nursing Report:** Mrs. Swann presented a written report to the Board for their review. Mrs. Swann added that the POD (Point of Dispensing) Drill that was held yesterday at Kent State Trumbull went very well. Also, Tara Lucente was name Home Visitor of the Year for our region, which is a very prestigious honor.

MOTION: 18-51 made by Mr. Dubos, second by Mr. Simon to accept the Director of Nursing’s written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes

Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- VI. Director of Environmental Health Report:** Mr. Wilster presented a written report to the Board for their review. Mr. Wilster updated the Board on Lafarge, with regard to the revision of the special condition on their license to which the Board agreed. Since that meeting, the facility has only had to shut down a total of 11 hours for wind conditions, versus 33 hours previously. Upon inspection, there has been no blowing debris, nor has the health district received any complaints. Also, Uncle Joe's, that the Board had issued Findings & Orders to at the last meeting, is non-compliant, and he and the Health Commissioner will be going out to close the facility.

MOTION: 18-52 made by Mr. Borocz, second by Mrs. Salapata to accept the Director of Environmental Health's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- VII. Health Educator Report:** Ms. Amerine presented a written report to the Board for their review. Ms. Amerine added that the Bike to Work event is scheduled for May 18, 2018, from 6:00 AM to 9:00 AM.

MOTION: 18-53 made by Mr. Messersmith, second by Mrs. Salapata to accept the Health Educator's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

VIII. Accreditation Coordinator Report: Mrs. Markusic presented a written report to the Board for their review.

MOTION: 18-54 made by Mrs. Salapata, second by Dr. Firster to accept the Accreditation Coordinator's written report as presented.

Roll Call Vote:

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

IX. Board Report: Mr. Dubos thanked Mr. Migliozi for attending the Blueprint Waterline meeting in Southington. Mrs. Salapata stated that she observed the POD drill, and it was very good and very well organized. Mrs. Swann stated that the credit goes to Rita Spahlinger for organizing everything and putting it together. Mr. Simon made note of Dr. Germaniuk's passing, Trumbull County Coroner, and stated that Dr. Germaniuk would be sadly missed by many in the county. Mr. Messersmith questioned as to whether we had received anything further from the Trumbull County Recorder regarding property transfers and the sewage inspections. Mr. Migliozi responded that the Mr. Latell had spoken to Senator O'Brien, and they feel it is best to try and change the legislation, because by the time it gets to the recorder's office, it is too late to stop the transfer. Atty. Kokor added that the push back will be that they will want the inspections to be expedited so that it does not hold up the transfer of a property.

X. Old Business: None

XI. New Business: A. Authorization to Contract for Professional Engineering Services – In August 2017, AECOM submitted an application for a solid waste transfer station for Ohio Valley Waste Service, Inc., in Girard, Ohio, but because they had not obtained their permit to install from the Ohio EPA, the application has been at a standstill. The Ohio EPA recently issued them their permit to install, and now our office must review their application.

MOTION: 18-55 made by Mr. Dubos, second by Mr. Simon to authorize the Health Commissioner to enter into a contract with Lynn, Kittinger & Noble Inc. for professional engineering services, for an amount not to exceed \$5,000.00, to review the solid waste transfer station application for Ohio Valley Waste Service Inc.

Roll Call Vote:

- Mr. Borocz – Yes
- Mr. Dubos – Yes

Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

B. Declaration of Unfit for Human Habitation – 1170 Depot St., Weathersfield Twp., Kenneth Lewis, Owner – Mr. Lewis was present at the meeting, along with his attorney, Josh Staton. In addition to the pictures and review of the file, Mr. Hedge added that when he approached the structure to conduct the inspection, he could smell the odor 15 feet from the house. Mr. Lewis stated that due to medical issues, he had been in the Cleveland Clinic and the hospital for 5 months, and during that time, his girlfriend had brought in several dogs. All of the dogs, except for 3, have been removed from the house. Mr. Lewis added that he has been cleaning up the house and staying at a motel until he is able to move back into the dwelling. Mr. Wilster explained the procedure that the Board must follow in this type of situation, and advised Mr. Lewis to work with the township.

MOTION: 18-56 made by Mr. Messersmith, second by Mr. Simon to declare the structure at 1170 Depot St., Weathersfield Twp., a danger to life and health, and unfit for human habitation. The property owner is ordered to improve and purify the living conditions within 60 days. Failure to comply will result in charges being filed in Niles Municipal Court.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata - Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

C. Declaration of Unfit for Human Habitation – 5901 Mt. Everett Rd., Hubbard Twp., Sheila Steffler, Owner – Not present. Upon inspection on March 27, 2018, the following items were noted: the roof was in collapse, the flooring, walls and ceiling were water damaged and the ceiling was collapsing.

MOTION: 18-57 made by Mr. Messersmith, second by Dr. Firster to declare the structure at 5901 Mt. Everett Rd., Hubbard Twp., unfit for human habitation.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes

Dr. Firster – Yes
Mrs. Salapata - Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

D. Request to Purchase a New Server – The health district’s current server is over seven years old, and since we have begun scanning our files and documents, we are running out of space and need a new server. Trumbull County Data Processing provided a quote, through state purchasing, for hardware and software that would meet our needs and be compatible with the county’s system. The quote received was for a total of \$12,029.34. Mr. Migliozi stated that the additional monies received from the Ohio Department of Health for accreditation services would be used for this purchase.

MOTION: 18-58 made by Mr. Dubos, second by Dr. Firster to approve the purchase of a Cisco USC C240 Server, with Microsoft Windows Server 2016 software.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata - Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

E. Tax Assessments for Unpaid Permit to Operate Fee – Levels 1, 2, 3, 4 & 5 – Property owners were issued applications in October to review their permits to operate. Those who did not respond were also sent late notices by regular and certified mail on January 23, 2018. To date the list of owners provided have not renewed their permits to operate, have not issued a written response or opposition to the permit and/or fee and some paid the renewal fee late, but did not pay the late fee. Currently these properties are operating a sewage treatment system without a permit to operate.

MOTION: 18-59 made by Mr. Simon, second by Mr. Dubos to pass the following resolution: “Pursuant to OC 3709.091, To Authorize the Health Commissioner to Cause Assessments to be Filed Against Property Owners in the amounts on the attached documentation provided to the Board, (Assessment is for Failure to Pay the Permit to Operate Fee Required in the Trumbull County Household Sewage Treatment System Rules. All Parties were Served Notice and Have Not Responded Within the 30 Day Allotted Timeframe.).

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata - Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

F. Passage of Tobacco 21 Resolution – CHC is working on passing a Tobacco 21 Policy change in Warren City. Tobacco 21 is a policy that changes the purchasing age of tobacco products from 18 to 21. Trumbull County has a high density of tobacco retailers, with Warren City alone having 51 tobacco retailers, not including E-Cig or Vape shops. Trumbull County has 254 tobacco retailers with a density of 1.2 per 1,000 population. In 2016, Trumbull County had a youth smoking rate of 12.5%. The recommendation to lower youth smoking rates from the American Heart Association, American Lung Association and Preventing Tobacco Addiction Foundation is to pass a Tobacco 21 policy at the local level. Currently five states have passed the law at the state level, along with 10 municipalities throughout the State of Ohio. Trumbull County has a high need for a Tobacco 21 policy in Trumbull County, especially as it relates to our Community Health Assessment and a requirement to pass a Board Resolution in the 2018 CHC grant. We will be moving forward presenting the Tobacco 21 law to the Warren City Health District, Warren City Mayor and Warren City Council, and would like the Trumbull County Board of Health's recognition and support of the Tobacco 21 policy.

MOTION: 18-60 made by Mrs. Salapata, second by Dr. Firster to pass a Tobacco 21 resolution as follows:

WHEREAS, tobacco use is the foremost preventable cause of premature death in The United States, causing half a million deaths annually, and has been responsible for 20.8 million premature deaths in the U.S. over the past 50 years since the first Surgeon General's report on smoking in 1964; and

WHEREAS, the use of tobacco products has devastating health and economic consequences and nationally, tobacco use leads to roughly \$300 billion in health care and lost worker productivity costs each year; and

WHEREAS, in August 2016 the U.S. Food and Drug Administration (FDA) finalized a rule extending tobacco products to now include e-cigarettes (also called electronic cigarettes or electronic nicotine delivery system (ENDS) or vapes), all cigars (including premium ones), hookah (also called water pipe tobacco), pipe tobacco, nicotine gels, and dissolvables that did not previously fall under the FDA's authority; and

WHEREAS, an estimated 5.6 million Americans under the age of 18 who are currently alive today are projected to die prematurely from a tobacco-related illness if prevalence rates do not change; and,

WHEREAS, in 2015, the Institute of Medicine concluded that raising the minimum legal age for tobacco nationwide will reduce tobacco initiation, particularly among adolescents aged 15 to 21, improve health across the lifespan, and save lives; and

WHEREAS, the Institute of Medicine has evidence that raising the minimum legal sales age for tobacco to 21 nationwide would result in near immediate reductions in preterm birth, low birth weight, and sudden infant death syndrome; and

WHEREAS, Smoking amongst young people in our own city is a challenge that will lead to long term health effects, but also creating a new generation of children that will experience the negative effects of tobacco use, as roughly as 12% of Trumbull County young people age 12-17 smoke, according to Ohio Behavioral Risk Factor Surveillance System, and in 2017, over 20% of adults 18 and older smoke in Trumbull County; and

WHEREAS, a local licensing system for tobacco retailers is necessary and appropriate to protect the public health, safety, and welfare of our residents, now, therefore,

BE IT RESOLVED BY THE TRUMBULL COUNTY BOARD OF HEALTH:

Section 1. That the Board supports prohibiting the sale of tobacco products, inclusive of e-cigarettes and paraphernalia, to those under the age of 21 within Trumbull County.

Section 2. That the Board respectfully requests all City Councils to amend City Code to prohibit the sale of tobacco products and paraphernalia to those under the age of 21, to create a retail tobacco license, and empower local cities to administer such a license and civil processes of enforcement.

Section 3. That the Board encourages other local communities across Ohio and the State of Ohio, to prohibit the sale of tobacco products and paraphernalia to those under the age of 21 as a part of efforts to further reduce tobacco use and the negative health impacts associated with it.

Roll Call Vote:

Mr. Borocz – Yes

Mr. Dubos – Yes

Dr. Firster – Yes

Mrs. Salapata – Yes

Mr. Simon – Yes

Mr. Messersmith – Yes

Mr. Biery – Yes

Motion carried.

G. Passage of Plumbing Resolution: The 2017 Ohio Plumbing Code, which went into effect on November 1, 2017, is for commercial plumbing. Mr. Wilster requested that the Board adopt the 2017 Ohio Plumbing Code for residential plumbing.

MOTION: 18-61 made by Dr. Firster, second by Mrs. Salapata to pass a resolution adopting the 2017 Ohio Plumbing Code for residential plumbing as follows:

WHEREAS, the Trumbull County Board of Health has authority pursuant to Ohio Revised Code (“ORC”) Section 3707.01 to abate nuisances and regulate the location, construction, and repair of water closets, privies, cesspools, sinks, plumbing, drains, or other places where offensive or dangerous substances or liquids are or may accumulate;

WHEREAS, many diseases are spread through the use of improperly managed plumbing;

WHEREAS, the Trumbull County Board of Health has authority pursuant to ORC 3703.01 to inspect plumbing or collect fees for inspecting plumbing types of buildings in any health district that employs one or more plumbing inspectors certified pursuant to division (D) of this section to enforce Chapters 3781 and 3791 of the Revised Code and the rules adopted pursuant to those chapters relating to plumbing in those types of buildings;

WHEREAS, ORC 3781.03 stipulates that boards of health of health districts subject to Chapter 3703 of the Revised Code, shall enforce Chapter 3781 and Chapter 3791 of the Revised Code and the rules adopted pursuant to those chapters that relate to plumbing. Building drains are considered plumbing for the purposes of enforcement of those chapters;

WHEREAS, the Trumbull County Board of Health enforces the Ohio Board of Building Standards Ohio Administrative Code (OAC) Section 4101:3, known as the “2017 Ohio Plumbing Code”, effective November 1, 2017 with all subsequent amendments in non-residential buildings;

WHEREAS, the Ohio Plumbing Code applies as follows pursuant to OAC 4101:1-1-01 (Section 101.2): The provisions of the Ohio Plumbing Code shall apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, maintenance, removal and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures. As provided in division (B) of section 3791.04 of the Revised Code, no plans or specifications shall be approved or inspection approval given unless the building represented by those plans or specifications would, if constructed, repaired, erected, or equipped according to those plans or specifications, comply with Chapters 3781 and 3791 of the Revised Code and any rules adopted by the board;

WHEREAS, the Trumbull County Board of Health is desirous of regulating one, two, and three family dwellings and the Health District believes the Ohio Board of Building Standards Ohio Administrative Code (OAC) Section 4101:3 known as the “2017 Ohio Plumbing Code”, effective November 1, 2017 with all subsequent amendments, is sufficient to fulfill the above need;

BE IT THEREFORE RESOLVED, that the Trumbull County Board of Health Members authorize the adoption of the Ohio Board of Building Standards Ohio Administrative Code (OAC) Section 4101:3 known as the “2017 Ohio Plumbing Code”, effective November 1, 2017 with all subsequent amendments, to

enforce the statutes and codes in relation to non-residential buildings and one, two, and three family dwellings for the Trumbull County Combined Health District referenced above.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

H. Passage of the Trumbull County Combined Health District’s Emergency Response Plan (ERP) – Basic Plan – The ERP Basic Plan includes procedures and information for handling public health emergency events in Trumbull County. This plan was reviewed and approved for promulgation by the Ohio Department of Health.

MOTION: 18-62 made by Mr. Borocz, second by Dr. Firster to approve the Trumbull County Combined Health District’s Emergency Response Basic Plan as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

XII. Citizens Comments – None.

XIII. Executive Session: MOTION: 18-63 made by Mr. Messersmith, second by Mr. Borocz to close for executive session for discussion of personnel issue regarding the employment and/or dismissal of a public employee.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes

Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

MOTION: 18-64 made by Mr. Simon, second by Mr. Messersmith to reopen to public session.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried. (Closed 2:11 PM – Reopened 2:38 PM)

MOTION: 18-65 made by Mr. Messersmith, second by Dr. Firster to accept the resignation of Nichole Garrison, Family Service Coordinator II, effective May 4, 2018.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

MOTION: 18-66 made by Mr. Simon, second by Mr. Messersmith to authorize the posting of a vacancy for a Family Service Coordinator I.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- XIV. Approval of Payment of the Bills: MOTION: 18-67** made by Mr. Messersmith, second by Dr. Firster to approve the payment of the bills as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- XV. Adjournment: MOTION: 18-68** made by Mr. Messersmith, second by Mrs. Salapata to adjourn.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried. (Adjournment 2:40 PM)

RECORDED BY:

Johnna Ben
Administrative Secretary
Trumbull County Combined Health District

For

Frank Migliozi, MPH, REHS/RS
Health Commissioner and Secretary
Trumbull County Board of Health

ATTESTED BY:

Robert Biery, Jr.
President
Trumbull County Board of Health

Health Commissioner's Report – April 2018 Board of Health Meeting

1) Budget/Financial

- As of 3/31/18, the general fund showed a negative cash balance of \$31,279.61, with our all fund balance at \$1,272,603.26. The general fund balance was negative due to the fact that the county's new accounting system still had not yet been set up to allow transfers; this has since been completed, and the fund is positive.
- In addition, we received additional monies from ODH for subsidies totaling \$108,000.00. Much is a result from our mergers, as well as our accreditation efforts. Furthermore, we will be receiving our first half of taxes, which should be somewhere around \$190,000.00.

2) Time Study

- Attached is my time study for the month of March. The bulk of my time was spent on administrative issues, accreditation, sewage and PHEP.

3) Vehicles

- Attached is the cost analysis for the month of March for the vehicles. The overall cost savings with the vehicles, for the month of March, was \$1,103.76, with a year to date savings of \$2,073.61.

4) Accreditation

- As you all are aware, our PHAB site visit was conducted on March 27th & 28th. We expect the results by the beginning of June.

5) Policies/Procedures – Revisions (See Attached)

- ADM-1510, IMAC & EMAC Assistance During Incident
- ADM-1460, Initial Incident Assessment & Activation of TCCHD ERP
- ADM-1540, Communicable Disease Investigation

- 6) On March 29th, I attended "The Blueprint Water Line Initiative Project" meeting to represent our agency, and describe state requirements for maintaining or sealing private water systems. I explained that we will assist property owners, as much as law permits, to keep their wells if they desire to. This may involve Board variances in some cases.

TRUMBULL COUNTY COMBINED HEALTH DISTRICT
FINANCIAL REPORT
As of March 31, 2018

| FUND | BUDGET | | MARCH | | TRANSFERS | | REVENUE | YEAR TO DATE EXPENDITURES | REV - EXP | REMAINING BUDGET | % REMAINING | CALENDAR REMAINING | FUND CASH BALANCE |
|------------------------------|------------------------|----------------------|----------------------|----------------------|-------------|-------------|------------------------|------------------------------|----------------------|------------------------|----------------|-----------------------|------------------------|
| | REV | EXP | IN | OUT | REV | EXP | | | | | | | |
| GENERAL FUND 950 | \$ 2,224,450.00 | \$ 203,781.12 | \$ 99,030.30 | \$ 203,781.12 | \$ | \$ | 245,839.18 | \$ 532,158.29 | \$ (286,319.11) | \$ 1,692,291.71 | 76.08% | 75.00% | \$ (31,279.61) |
| FOOD SERV FUND 951 | \$ 341,710.00 | \$ 32,109.96 | \$ 97,438.89 | \$ 32,109.96 | \$ | \$ | 296,822.42 | \$ 83,062.20 | \$ 213,760.22 | \$ 258,647.80 | 75.69% | 75.00% | \$ 291,566.62 |
| CAR SEAT FUND 955 | \$ 15,000.00 | \$ 2,124.44 | \$ - | \$ 2,124.44 | \$ | \$ | - | \$ 2,124.44 | \$ (2,124.44) | \$ 12,875.56 | 85.84% | 75.00% | \$ 8,144.61 |
| PROJECT DAWN FUND 956 | \$ 10,000.00 | \$ 2,812.21 | \$ - | \$ 2,812.21 | \$ | \$ | 5,000.00 | \$ 2,812.21 | \$ 2,187.79 | \$ 7,187.79 | 71.88% | 75.00% | \$ 8,148.49 |
| PARKS/CAMPS FUND 958 | \$ 4,700.00 | \$ - | \$ - | \$ - | \$ | \$ | - | \$ - | \$ - | \$ 4,700.00 | 100.00% | 75.00% | \$ 89.00 |
| PRIV WATER SYS FUND 959 | \$ 28,000.00 | \$ 184.00 | \$ 5,930.75 | \$ 184.00 | \$ | \$ | 10,998.00 | \$ 1,683.86 | \$ 9,314.14 | \$ 26,316.14 | 93.99% | 75.00% | \$ 31,059.24 |
| POOLS FUND 960 | \$ 21,000.00 | \$ - | \$ - | \$ - | \$ | \$ | - | \$ - | \$ - | \$ 21,000.00 | 100.00% | 75.00% | \$ - |
| REIMB SWD FUND 970 | \$ 20,000.00 | \$ - | \$ - | \$ - | \$ | \$ | 5,000.00 | \$ - | \$ 5,000.00 | \$ 20,000.00 | 100.00% | 75.00% | \$ 8,887.53 |
| CONSTRUCTION & DEMO FUND 972 | \$ 1,206,000.00 | \$ 58,755.89 | \$ 71,684.00 | \$ 58,755.89 | \$ | \$ | 208,464.80 | \$ 185,453.38 | \$ 23,011.42 | \$ 1,020,546.62 | 84.62% | 75.00% | \$ 256,276.91 |
| HSTS PROGRAM FUND 974 | \$ 913,800.00 | \$ 76,370.41 | \$ 54,451.00 | \$ 76,370.41 | \$ | \$ | 356,738.50 | \$ 225,946.38 | \$ 130,792.12 | \$ 687,853.62 | 75.27% | 75.00% | \$ 323,627.88 |
| TB CONTROL UNIT FUND 979 | \$ 72,273.87 | \$ 5,447.13 | \$ 35.00 | \$ 5,447.13 | \$ | \$ | 310.00 | \$ 14,656.01 | \$ (14,346.01) | \$ 57,617.86 | 79.72% | 75.00% | \$ 52,460.42 |
| GRANTS (FUND 954) | \$ 777,678.00 | \$ 3,224.60 | \$ 76,191.68 | \$ 3,224.60 | \$ - | \$ - | 202,189.54 | \$ 15,346.10 | \$ 186,843.44 | \$ 762,331.90 | | | \$ 251,348.30 |
| HEMCH | \$ 86,162.00 | \$ 189.90 | \$ 1,710.96 | \$ 189.90 | \$ | \$ | 13,479.46 | \$ 189.90 | \$ 13,289.56 | \$ 85,972.10 | 99.78% | 75.00% | \$ 17,201.81 |
| HEPHEP | \$ 158,341.00 | \$ - | \$ - | \$ - | \$ | \$ | 41,442.85 | \$ 6,400.00 | \$ 35,042.85 | \$ 151,941.00 | 95.96% | 75.00% | \$ 36,400.95 |
| HEMQT | \$ 40,075.00 | \$ 1,828.30 | \$ 6,050.54 | \$ 1,828.30 | \$ | \$ | 15,748.97 | \$ 3,726.45 | \$ 12,022.52 | \$ 36,348.55 | 90.70% | 75.00% | \$ 17,831.95 |
| HETUPCP | \$ 80,000.00 | \$ 498.66 | \$ 9,600.00 | \$ 498.66 | \$ | \$ | 21,500.00 | \$ 1,062.30 | \$ 20,437.70 | \$ 78,937.70 | 98.67% | 75.00% | \$ 37,280.59 |
| HECHC | \$ 135,000.00 | \$ 224.76 | \$ 4,807.69 | \$ 224.76 | \$ | \$ | 27,275.04 | \$ 3,204.42 | \$ 24,070.62 | \$ 131,795.58 | 97.63% | 75.00% | \$ 33,744.58 |
| HEMIECHV | \$ 188,100.00 | \$ 76.50 | \$ 46,723.03 | \$ 76.50 | \$ | \$ | 62,254.41 | \$ 217.00 | \$ 62,037.41 | \$ 187,883.00 | 99.88% | 75.00% | \$ 82,464.84 |
| HEPDOP | \$ 90,000.00 | \$ 406.48 | \$ 7,299.46 | \$ 406.48 | \$ | \$ | 20,488.81 | \$ 546.03 | \$ 19,942.78 | \$ 89,453.97 | 99.39% | 75.00% | \$ 26,423.58 |
| * TOTAL | \$ 5,634,611.87 | \$ 384,809.76 | \$ 404,761.62 | \$ 384,809.76 | \$ - | \$ - | \$ 1,331,362.44 | \$ 1,063,242.87 | \$ 268,119.57 | \$ 4,571,369.00 | 81.13% | 75.00% | \$ 1,272,603.26 |

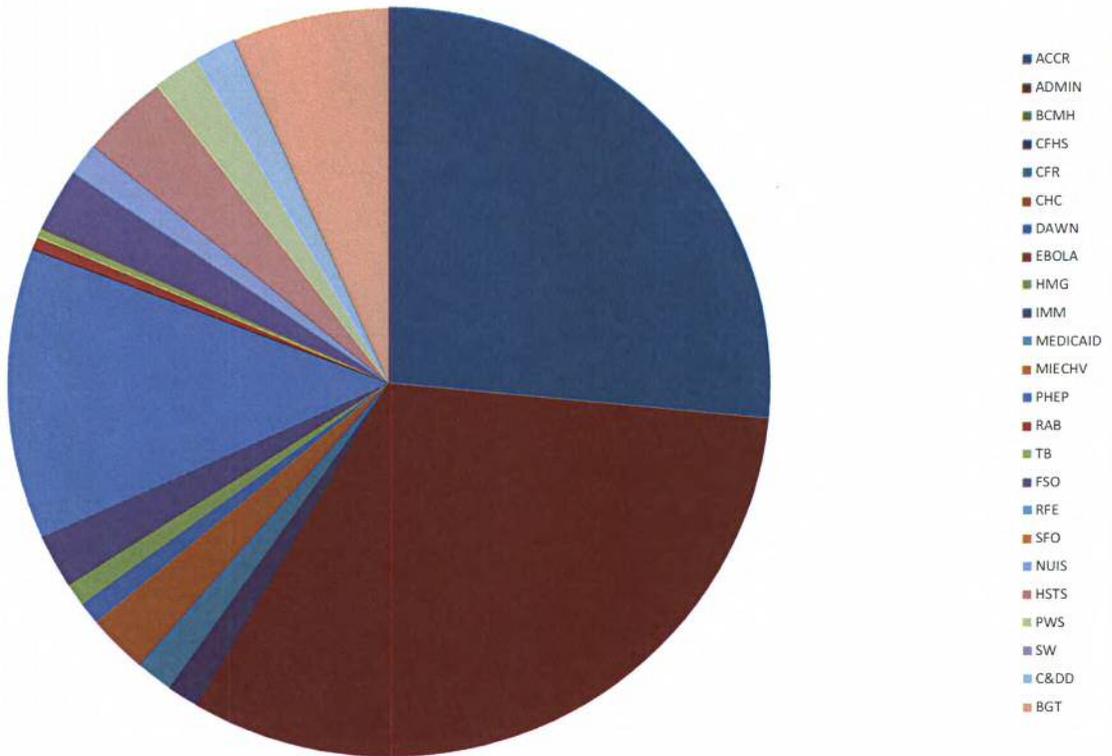
* TOTAL AMOUNT INCLUDES RESTRICTED FUNDS C&DD GROUND WTR (FUND 975) OF \$72,273.87

SUMMARY -YTD

| | |
|----------|--------|
| ACCR | 26.47% |
| ADMIN | 31.96% |
| BCMh | 0.00% |
| CFHS | 1.37% |
| CFR | 1.57% |
| CHC | 2.55% |
| DAWN | 0.98% |
| EBOLA | 0.00% |
| HMG | 0.98% |
| IMM | 2.35% |
| MEDICAID | 0.00% |
| MIECHV | 0.00% |
| PHEP | 12.55% |
| RAB | 0.59% |
| TB | 0.39% |
| FSO | 2.75% |
| RFE | 0.00% |
| SFO | 0.00% |
| NUIS | 1.37% |
| HSTS | 3.73% |
| PWS | 1.96% |
| SW | 0.00% |
| C&DD | 1.76% |
| BGT | 6.67% |

PERCENTAGES

PERCENTAGES



HEALTH COMMISSIONER WORK HOURS
MARCH 1, 2018 - MARCH 31, 2018

| <u>SUMMARY -YTD</u> | COUNT | MINUTES | PERCENTAGE | HOURS |
|---|------------|--------------|-------------|------------|
| ACCR | 135 | 2025 | 26.5% | 33.75 |
| ADMIN | 163 | 2445 | 32.0% | 40.75 |
| BCMh | 0 | 0 | 0.0% | 0 |
| CFHS | 7 | 105 | 1.4% | 1.75 |
| CFR | 8 | 120 | 1.6% | 2 |
| CHC | 13 | 195 | 2.5% | 3.25 |
| DAWN | 5 | 75 | 1.0% | 1.25 |
| EBOLA | 0 | 0 | 0.0% | 0 |
| HMG | 5 | 75 | 1.0% | 1.25 |
| IMM | 12 | 180 | 2.4% | 3 |
| MEDICAID | 0 | 0 | 0.0% | 0 |
| MIECH | 0 | 0 | 0.0% | 0 |
| PHEP | 64 | 960 | 12.5% | 16 |
| RAB | 3 | 45 | 0.6% | 0.75 |
| TB | 2 | 30 | 0.4% | 0.5 |
| FSO | 14 | 210 | 2.7% | 3.5 |
| RFE | 0 | 0 | 0.0% | 0 |
| SFO | 0 | 0 | 0.0% | 0 |
| NUIS | 7 | 105 | 1.4% | 1.75 |
| HSTS | 19 | 285 | 3.7% | 4.75 |
| PWS | 10 | 150 | 2.0% | 2.5 |
| SW | 0 | 0 | 0.0% | 0 |
| C&DD | 9 | 135 | 1.8% | 2.25 |
| BGT | 34 | 510 | 6.7% | 8.5 |
| LUNCH | 66 | 990 | | 16.5 |
| SICK | 24 | 360 | | 6 |
| OFF | 104 | 1560 | | 26 |
| VAC | 0 | 0 | | 0 |
| HOLIDAY | 0 | 0 | | 0 |
| TOTAL MINUTES | 704 | 10560 | 100% | 176 |
| MINUTES LESS SICK, VAC, HOL, LUNCH | | 7650 | | |

MARCH 1, 2018 TO MARCH 31, 2018

| VEHICLE | MILEAGE | MILEAGE RATE | TOTAL \$ |
|----------------|---------|--------------|-----------------|
| | 1 | 1062 | 0.545 \$ 578.79 |
| | 2 | 1172 | 0.545 \$ 638.74 |
| | 3 | 1257 | 0.545 \$ 685.07 |
| | 4 | 884 | 0.545 \$ 481.78 |
| | 5 | 1824 | 0.545 \$ 994.08 |
| | 6 | 1259 | 0.545 \$ 686.16 |
| <hr/> | | | |
| TOTAL | 7458 | | \$ 4,064.61 |
| <hr/> | | | |
| GAS @25 MPG | 298.32 | \$2.10 / GAL | \$ 626.47 |
| LEASE PAYMENTS | | | \$ 1,767.54 |
| INSURANCE | | | \$ 566.83 |
| <hr/> | | | |
| TOTAL PAYMENT | | | \$ 2,960.85 |
| <hr/> | | | |
| TOTAL SAVINGS | | | \$ 1,103.76 |
| <hr/> | | | |

Trumbull County Combined Health District
Nursing Department Board Report

Board of Health Report April 25, 2018 for March 2018

- Nursing Director attended the Maternal Child Health Project Director's meeting on March 19, 2018.
- The Get Vaccinated Ohio GV (formerly IAP) grant, Mom's Quit for Two MQT grant, Tobacco Use Prevention & Cessation TUPCP and Prescription Drug Overdose PDOP grants have all been posted on time by our grant writer. The grant writer is working on the Maternal Child Health Grant MCH and the Nursing Director is working on the Cribs for Kids CFK and Maternal Infant Early Childhood Home Visiting MIECHV grants which are all due in May.
- The Nursing Director and Rita Spahlinger R.N. attended a tabletop exercise at Washington Square Nursing Home on March 15, 2018. Nursing homes and long term care facilities are now required to have emergency plans in place for their facilities and exercise these plans. TCCHD is offering support to these agencies as they work to comply with their CMS (Centers for Medicare & Medicaid Services) Rule for minimum Emergency Preparedness requirements.
- Home Visiting is changing vendors from Early Track to OCHIDS (Ohio Comprehensive Home Visiting Integrated Data System) for home visit data entry. All of the home visiting staff went to training for this system on March 19, 2018. The system is supposed to be up and running by July 1, 2018.
- The Nursing Director convened the bi-yearly TC Health Preparedness meeting on March 23, 2018 at the TC EMA office. Highlights of this meeting were presentation of the ODH data system One Source, presentation of the Washington Square tabletop exercise After Action Report (AAR), presentation of TCCHD's Functional Exercise AAR, Health Alert Network updates and upcoming communication system called WENS, presentation of TCCHD's Point of Dispensing (POD) notebooks and announcement of upcoming POD drill at KSU Trumbull Campus on April 24, 2018, and influenza update.
- The Nursing Director and Health Commissioner attended the North East Central Ohio (NECO) Region 5 quarterly Public Health Emergency Preparedness (PHEP) meeting on March 22, 2018.
- TCCHD is entering into a contract with WENS that will enable TCCHD to send a Health Alert to agency partners in Trumbull County as well as contact TCCHD staff during a drill or real event. The cost of the contract is \$2,625.00 for three years and TCCHD is using PHEP grant funds to purchase this system. This will enable TCCHD to send an alert to recipients by either text or e-mail and receive a detailed response report. This report is often needed for PHEP grant communication compliance checks.
- Randee Shoenberger R.N. and Rita Spahlinger R.N. attended the ODH sponsored World TB Day on March 20, 2018. This conference provides updated information that will be used to enhance our TB Clinic services.
- The Nursing Director and all Nursing Division staff participated in the preparation and day activities of the Public Health Accreditation Board (PHAB) site visit which occurred on March 27 & 28, 2018. Everyone worked very hard to achieve this status.
- Kathy Parrilla R.N. represented TCCHD at the Hope for Recovery forum at KSU Trumbull Campus on March 3, 2018. This forum was to support grandparents that have custody of children from families dealing with drug addiction.

Trumbull County Combined Health District
Nursing Department Board Report

- Kenya Franklin B.A. attended the Trauma Informed Care workshop on April 30, 2018. Kenya is the TCCHD representative that attends these monthly consortium meetings.
- Attached is a copy of the overdose report for March 2018 and the March 2018 Project DAWN report.
- Attached is a copy of the Influenza and Animal Bite reports.

Nursing Division Staff Report:

| <i>Reported Communicable Disease Cases for March 2018</i> | |
|---|-----------------------------------|
| <u>Reportable condition</u> | <u># of cases reported</u> |
| Campylobacteriosis | 1 |
| Chlamydia | 42 |
| Coccidioidomycosis | 1 |
| Cryptosporidiosis | 2 |
| Gonococcal | 14 |
| Hepatitis B (acute) | 1 |
| Hepatitis B (chronic) | 4 |
| Hepatitis C (chronic) | 29 |
| Influenza-assoc. Hospitalized | 31 |
| Legionellosis | 2 |
| Lyme disease | 1 |
| Bacterial Meningitis (not Neisseria | 1 |
| Rabies (not a case) | 1 |
| Salmonellosis | 1 |
| Streptococcus pneumonia | 4 |
| Varicella | 1 |
| Yersiniosis | 1 |
| Zika (not a case) | 1 |
| <u>Total cases reviewed</u> | <u>138</u> |

**HOME VISITING PROGRAMS
MONTH March 2018**

HMG – Maximum Cases – 120
MIECHV – Maximum Cases - 43

Kept/Un-kept visits

| Home Visiting Programs | Caseload Beginning of Month Cases/Referrals | Case Load End of Month Cases/Referrals | # of Home Visits Kept/Un-Kept Visits |
|-------------------------------|--|---|---|
| HMG | 76-2 | 78-4 | 88-11 |
| MIECHV | 56-1 | 55-2 | 56-6 |
| PART C (EI) | 60-14 | 59-12 | 35-5 |
| Total Caseload | 192/17 | 192/18 | 199-22 |

Trumbull County Combined Health District
Nursing Department Board Report

| MONTH <u>March 2018</u> | | |
|---|--|---|
| Nursing Programs | # of Services Provided | Clients Served |
| BCMh | 8 | 8 |
| | \$0 | |
| Health Fairs / Presentations | Kent State Trumbull Campus Health Fair | 50 people attended |
| Car Seat Classes | 4 | 14 families |
| Car Seats Provided | 15 seats | |
| Children Immunization Clinics | 2 clinic | 29 children |
| Adult Immunization Clinics | 1 clinic | 5 adults |
| TB Testing | 1 clinic | 8 tests |
| Pregnancy Testing | 4 | 3 – Positive 1- Negative |
| Referrals to Agencies: (WIC, DJFS, Immunization Clinics, Mental Health) | 3- folders given | 1 – helped with CPA |
| WIC Class | 0 | 0 |
| Immunization Appointments | 2 Child Walk-in Clinics 1 Adult Appointment Clinic | 29 Children seen Adults: 17 scheduled, 2 cancelled; 4 NS; 11 seen |
| TB Clinic Appointments | 2 | |
| TB Nurse Appointments | 5 | 5 Scheduled All 5 showed |
| Cribs for Kids | 2 classes 15 cribs total | 11 cribs (classes) 1 crib - HV 2 CSB 1 crib back to MCHD |
| Tobacco Activities | 2 STAND Mtgs. | 22 Students |
| Baby & Me Smoke Free Sessions | 3 PN visits 9 PP visits | 13 vouchers given: |
| DAWN Program | See DAWN Attached report | Kits from the HD-8 Mar. refills: 2 People trained in Mar: 8 1 st Responder refills in Mar: 22 1 st Responder Kits used in Mar: 8 7 were successful 1 was unsuccessful |

Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2018

Person Completing Form: March

Phone: 1-330-675-2590

| List health jurisdictions covered below | Jurisdiction (County, City or Combined) |
|--|---|
| 1 <u>TRUMBULL COUNTY COMBINED HEALTH</u> | _____ |
| 2 _____ | _____ |
| 3 _____ | _____ |
| 4 _____ | _____ |
| 5 _____ | _____ |

| SPECIES OR ANIMAL GROUP | HUMAN EXPOSURE EVENTS | | 3. OTHER RABIES EXPOSURE EVENTS | 4. TOTAL EVENTS | 5. TOTAL PERSONS EXPOSED | 6. TOTAL PERSONS STARTING PEP |
|--------------------------|-----------------------|-------------|---------------------------------|-----------------|--------------------------|-------------------------------|
| | 1. BITES | 2. NON-BITE | | | | |
| BAT | 0 | 0 | 0 | | 0 | 0 |
| CAT | 2 | 0 | 0 | 2 | 2 | 0 |
| DOG | 13 | 2 | 0 | 15 | 15 | 2 |
| FERRET | 0 | 0 | 0 | | 0 | 0 |
| LIVESTOCK | 0 | 0 | 0 | | 0 | 0 |
| OTHER DOMESTIC | 0 | 0 | 0 | | 0 | 0 |
| OTHER WILD | 0 | 0 | 0 | | 0 | 0 |
| RACCOON | 0 | 0 | 0 | | 0 | 0 |
| RODENT/RABBIT (DOMESTIC) | 0 | 0 | 0 | | 0 | 0 |
| RODENT/RABBIT (WILD) | 0 | 0 | 0 | | 0 | 0 |
| SKUNK | 0 | 0 | 0 | | 0 | 0 |
| TOTAL | 15 | 2 | 0 | 17 | 17 | 2 |

Electronic submission of the excel file by Email is preferred.

Please rename the file with your health department name before submitting.

In columns 1, 2, 3, 5 and 6 enter a number or zero. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program
Bureau of Infectious Diseases
Ohio Department of Health
35 E Chestnut St., 6th Floor
Columbus, OH 43215

Fax: (614) 564-2456

Email zoonoses@odh.ohio.gov

Project DAWN

March 2018

Kits from the Health Dept.: 8

March Refills: 2

People Trained in March: 8

First Responder Refills in March: 22

First Responder Kits Used in March: 8

7 were Successful

1 was unsuccessful

Total Year to Date:

Kits from the Health Dept.: 84

People Trained: 125

Refills: 15

First responder Kits (refills): 70

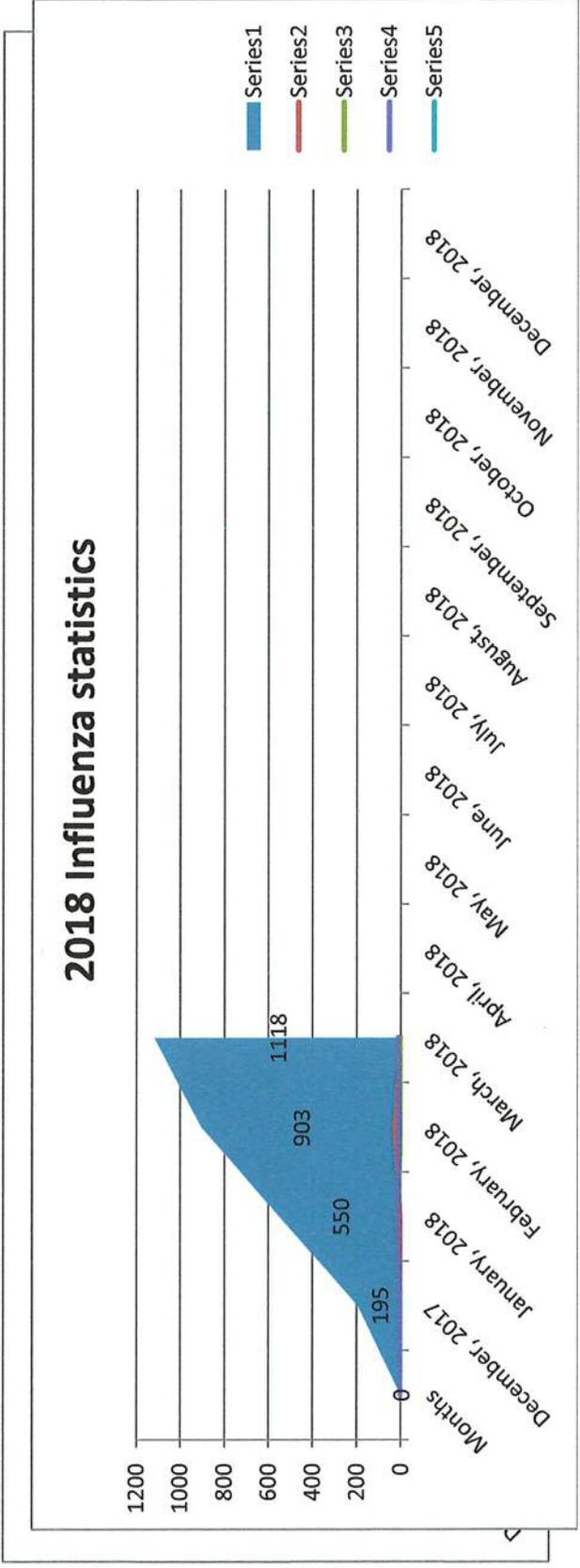
First Responder Kits Used: 16

Successful: 14

Unsuccessful: 2

| Months | HOSPITALS & PHYSICIAN | | | | |
|----------------|-----------------------|--------------|---------|-----|--|
| | SCHOOL | NURSING HOME | OFFICES | LAB | |
| December, 2017 | 195 | 0 | 2 | 3 | |
| January, 2018 | 550 | 4 | 15 | 16 | |
| February, 2018 | 903 | 26 | 0 | 9 | |
| March, 2018 | 1118 | 2 | 4 | 13 | |

April, 2018
 May, 2018
 June, 2018
 July, 2018
 August, 2018
 September, 2018
 October, 2018
 November, 2018
 December, 2018



Trumbull County Overdose Report

March 2018

Trumbull County Combined Health District
Ranee Shoenberger RN, Epidemiologist
Kathy Parrilla RN, Injury Prevention Coordinator

Trumbull County continued to see a decrease in the total overdoses for the month of March. The total for the month was 22. Law Enforcement has also seen a decrease as well. Warren City PD used 10 kits since Jan. 1st, 9 were successful and 1 was unsuccessful. All other Police Departments in Trumbull County have used a total of 7 kits. 6 were successful and 1 was unsuccessful. There are a total of 8 confirmed overdose deaths since the 1st of Jan. We certainly hope this trend continues even though we know it can change at a moment's notice but for now we are grateful to see the numbers decreasing.

Figure 1. A monthly count of emergency departments visits due to overdoses in Trumbull County by Zip Codes. There were **22** overdoses during the month of March.

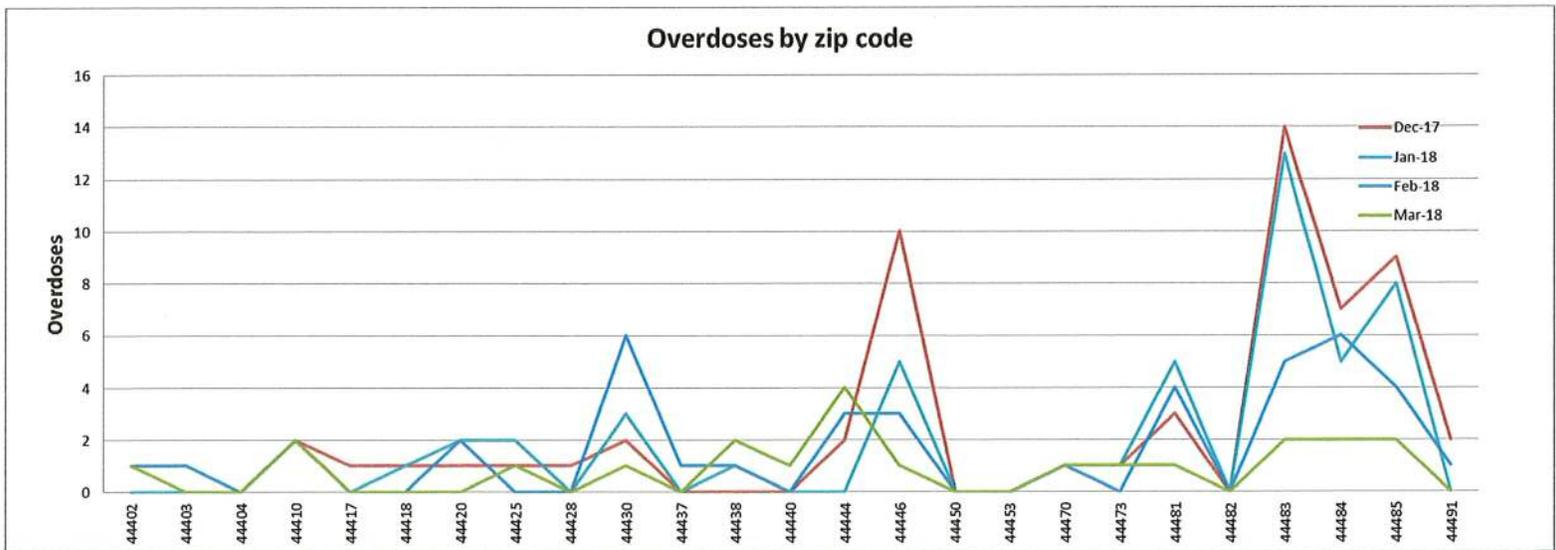


Figure 2. Gender distribution of overdose-related ED visits; Trumbull County; March 2018

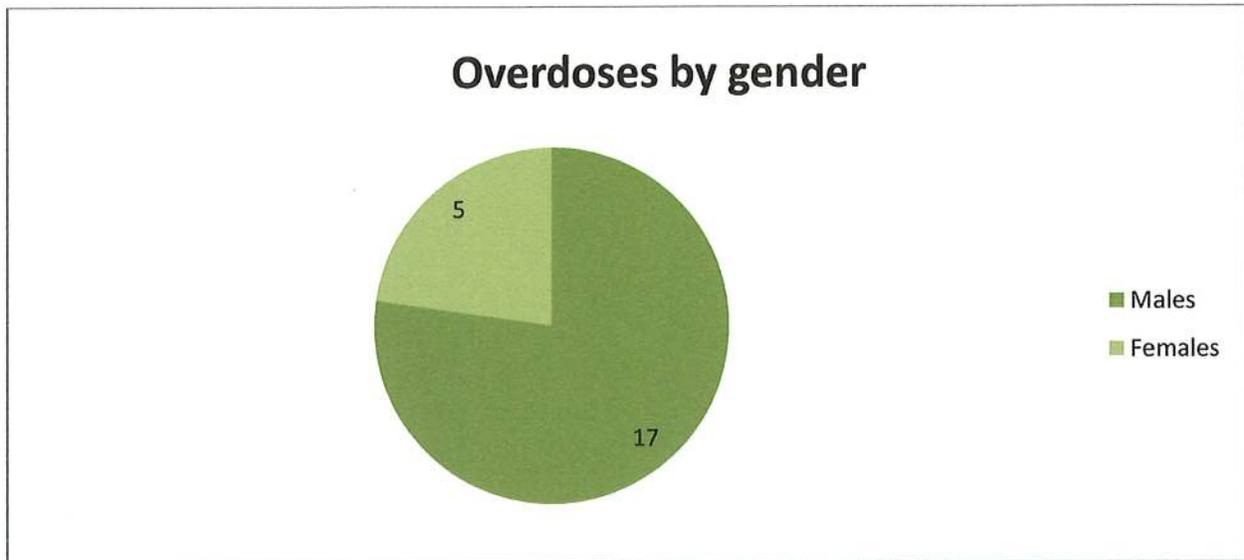
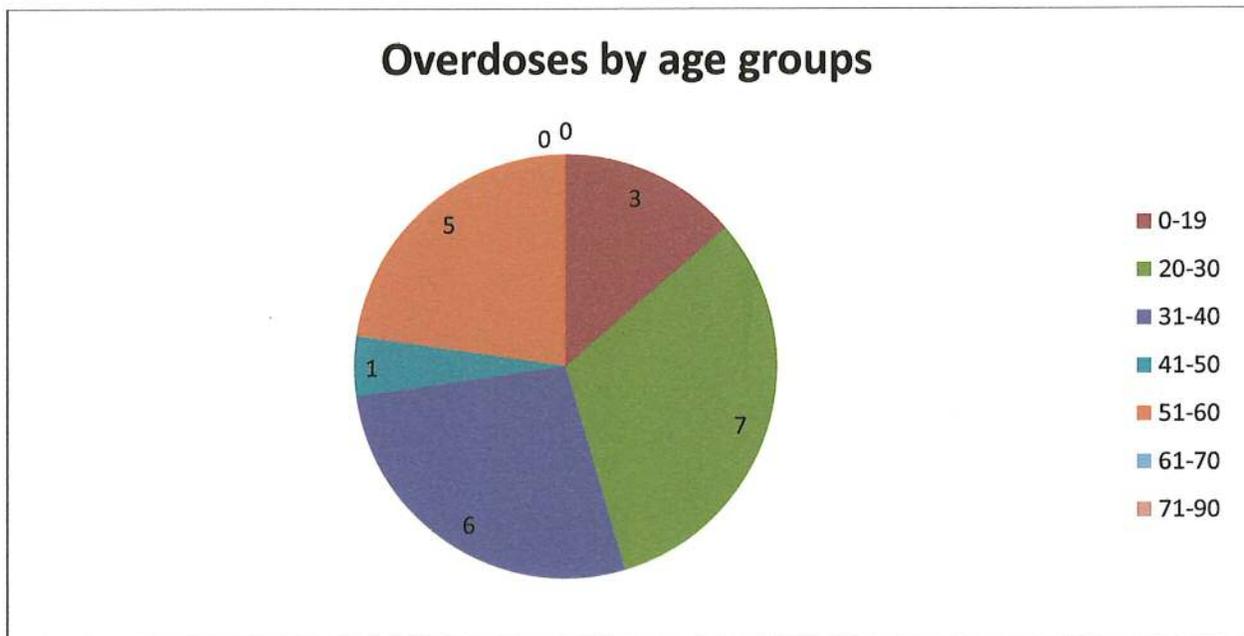


Figure 3. Age distribution of overdose-related ED visits; Trumbull County, March 2018



Age distribution of overdose-related ED visits for January revealed “mean age” of 34.5 yrs. of age and “median age” of 30 yrs.

Figure 4. Days of the week that the overdoses are occurring.

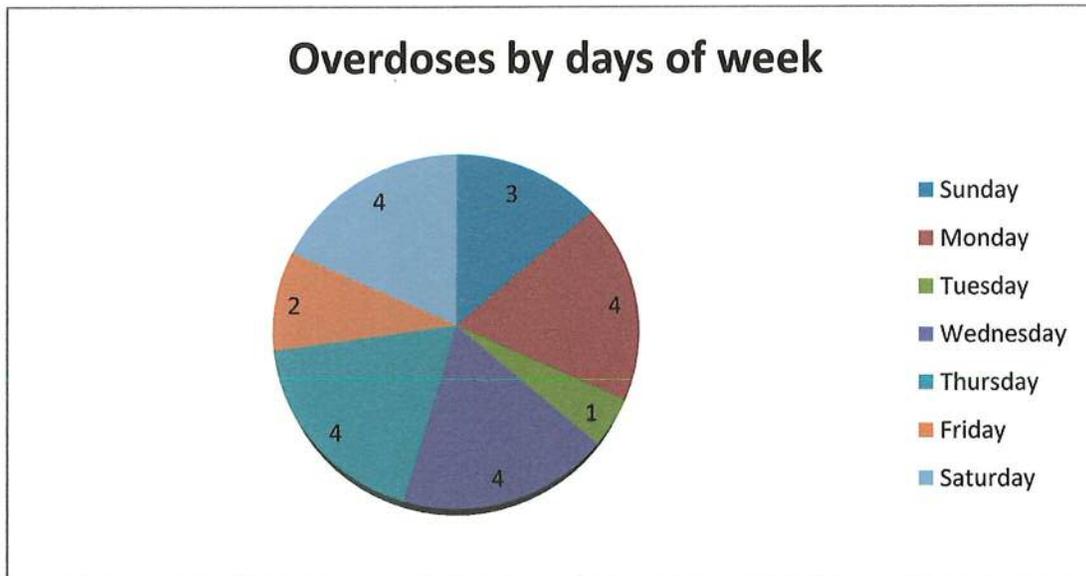
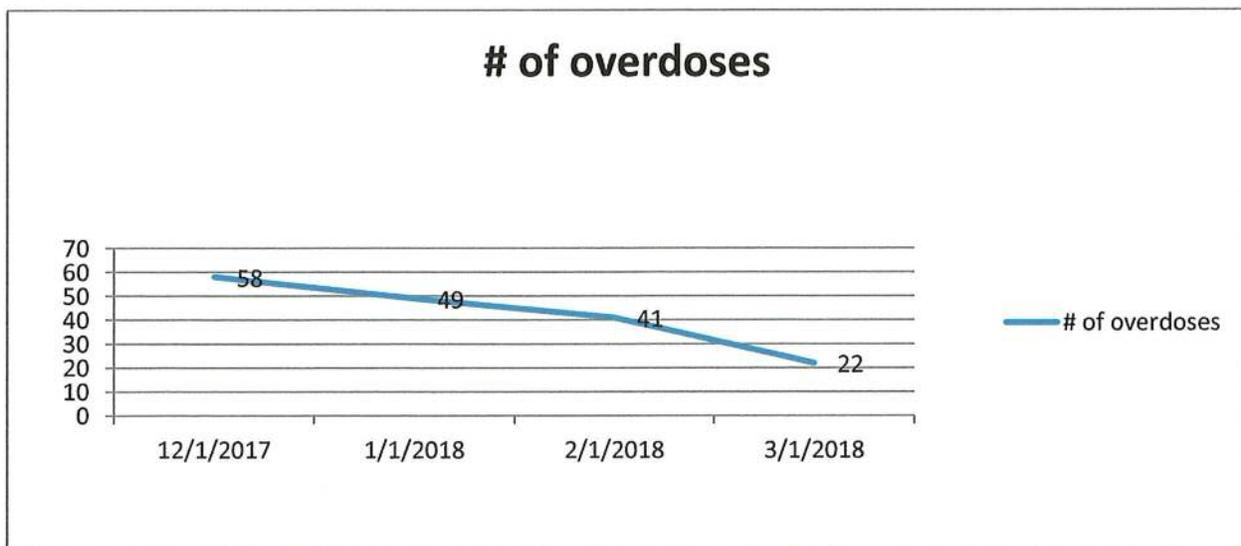


Figure 5. Chart of overdoses from December 2017 to March 2018



Emergency Department Encounters and Emergency Response to Drug Overdoses



2018 Data compiled by the Trumbull County Combined Health District



March YTD totals

Public Health
Prevent. Promote. Protect.

| Zip Code | Number | Percent | Age Range | Number | Percent | Days of the Week | Number | Percent |
|--------------|------------|----------------|---------------|---------------|----------------|------------------|------------|----------------|
| 44402 | 2 | 1.79% | 0-19 | 8 | 7.14% | Monday | 23 | 20.54% |
| 44403 | 1 | 0.89% | 20-30 | 42 | 37.50% | Tuesday | 8 | 7.14% |
| 44404 | 0 | 0.00% | 31-40 | 28 | 25.00% | Wednesday | 20 | 17.86% |
| 44410 | 6 | 5.36% | 41-50 | 11 | 9.82% | Thursday | 19 | 16.96% |
| 44417 | 0 | 0.00% | 51-60 | 17 | 15.18% | Friday | 14 | 12.50% |
| 44418 | 1 | 0.89% | 61-70 | 5 | 4.46% | Saturday | 15 | 13.39% |
| 44420 | 4 | 3.57% | 71-90 | 1 | 0.89% | Sunday | 13 | 11.61% |
| 44425 | 3 | 2.68% | Total | 112 | 100.00% | Total | 112 | 100.00% |
| 44428 | 0 | 0.00% | | | | | | |
| 44430 | 10 | 8.93% | | | | | | |
| 44437 | 1 | 0.89% | | | | | | |
| 44438 | 4 | 3.57% | | | | | | |
| 44439 | 0 | 0.00% | | | | 2018 Months | | |
| 44440 | 1 | 0.89% | | | | January | 49 | |
| 44444 | 7 | 6.25% | | | | February | 41 | |
| 44446 | 9 | 8.04% | | | | March | 22 | |
| 44450 | 0 | 0.00% | Gender | Number | Percent | April | | |
| 44453 | 0 | 0.00% | Male | 85 | 75.89% | May | | |
| 44470 | 3 | 2.68% | Female | 27 | 24.11% | June | | |
| 44473 | 2 | 1.79% | Total | 112 | 100.00% | July | | |
| 44481 | 10 | 8.93% | | | | August | | |
| 44482 | 0 | 0.00% | | | | September | | |
| 44483 | 20 | 17.86% | | | | October | | |
| 44484 | 13 | 11.61% | | | | November | | |
| 44485 | 14 | 12.50% | | | | December | | |
| 44491 | 1 | 0.89% | | | | Total | 112 | |
| Total | 112 | 100.00% | | | | | | |



TRUMBULL COUNTY COMBINED HEALTH DISTRICT

"Building a Healthy Community"

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tcchd.org



Public Health
Prevent. Promote. Protect.

Date: 4/18/18

To: TCCHD Board of Health

From: Frank Migliozi, Health Commissioner

RE: Revised Documents Approved

ADM-1510, IMAC and EMAC Assistance during an Incident

Revision: 001

Date: 4/10/18

- Attachment B, added x-reference to ADM-1460, Attachment F
- Added attachments P & Q.
- Added DC, EPC, ESF to Acronyms.
- Added details to 5.2.1 – 5.2.8.
- Added new 5.2.9. In 5.3, added "media...and the".

ADM-1460, Initial Incident Assessment & Activation of TCCHD ERP

Revision: 003

Date: 4/10/18

- In 2.1.6, changed "command/planning staff" to "Logistics Chief".

ADM-1540, Communicable Disease Investigation

Revision: 001

Date: 4/18/18

- Replaced Attachment B, Know Your ABC's Quick Guide, with the current version issued by ODH.



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Public Health
Prevent. Promote. Protect.

Kris Wilster, MPH, RS/REHS ✓
Director of Environmental Health Report
April 2018

- Permits & Applications for March 2018:
 - Residential Septic19
 - Private Water Systems21
 - Plumbing – Residential29
 - Plumbing – Commercial8
 - Real Estate Applications45

- Inspections for March 2018:

| | |
|--|--|
| <ul style="list-style-type: none"> - Private Water Systems18 - Plumbing86 - Manufactured Home Parks0 - Schools16 - Public Pools/Spas3 - Tattoo & Body Piercing0 - Campgrounds0 - Food Service Operations184 - Food Service Mobile Units ...8 - Food Service Temporary Units0 - Retail Food Establishments ...56 - Mosquito Investigations0 - Institution Inspections2 - Nuisances – Sewage4 | <ul style="list-style-type: none"> - Nuisances – Solid Waste67 - Nuisances – Housing21 - Nuisances – Grass0 - Rodent Control (Complaints)0 - Real Estate Evaluations120 - Residential Sewage175 - O & M Sampling194 - Semi-Public Sewage Systems54 - Solid Waste Landfill0 - C&DD3 - Smoking Investigations4 - Water Sampling and Baseline Sampling of Water for Oil & Gas Drilling9 |
|--|--|

- Administrative Hearings Scheduled for March 2018:

| | |
|--|--|
| <ul style="list-style-type: none"> - Private Water Systems26 - Sewage Complaints17 - Real Estate Upgrades0 - Animal Complaints0 - Other:0 | <ul style="list-style-type: none"> - Solid Waste2 - Point of Sale7 - Sewer Tie Ins0 - O & M1 |
|--|--|

- Administrative Hearing Outcomes for March 2018:

| | |
|---|--|
| <ul style="list-style-type: none"> - Complied24 - No Shows – F & O Issued18 - Tabled0 | <ul style="list-style-type: none"> - Consent to Board Order7 - Vacant0 - Cancelled4 |
|---|--|

- Attached please find the status updates on the Board’s Findings & Order’s cases

Board's Findings Orders Update

TCCHD

| Last Name | First Name | Violation Address | Township | Program/Type | Date of Board Meeting Admin Hearings | Findings & Orders | Time-frame | Status |
|----------------------------------|------------------------------|-----------------------------|----------------------|-----------------------|---|--|----------------------|--|
| Brilla | Nicholas A. | 4625 Scenic Dr. | Farmington | real estate | 3/14/17 | Submit paperwork/upgrade septic system | 90 days | 5/15/17 turned in paperwork, waiting on floor plan - 11/3/17 installer deceased - gave to Rich for Preliminary - Mel Byler to take over installation for Freeman |
| Miller/Byler | Aden/Karolyn | 2629 Barclay Messerly | Southington | Real estate | 5/9/17 | Submit paperwork/upgrade septic system | 90 days | 7/11/17 turned in paperwork/ 9/21/17 On lot Preliminary issued - Installer deceased, waiting on new installer |
| Vargo Jr. | Walter P. | 4855 Shanks Phalanx | Braceville | PWS sealing | 5/10/17 | Submit application w/fee and seal cistern | 60 days | 6/22/17 Permit issued - Permit good for one year |
| Young Jr. | Robert J. | 3111 Eagle Creek | Braceville | Sewage complaint | 6/8/17 | Pay site fee and submit soil study/upgrade system | 10/31/17 | 2/28/18 Preliminary Specification issued |
| Protiva | William & Deborah | 4996 Wilson Sharpville | Fowler | PWS | 6/15/17 | Submit application w/fee and seal well/cistern | 30 days | 6/23/17 application & fee submitted 6/28/17 Permit issued - good for one year |
| Roberts Alexanderides/Panopoulos | Russell & Naomi Perry/Pamela | 420 Champion 5395 Pierce | Champion Champion | sewer tie in PWS | 6/22/17 6/29/17 | Connect to available sewer line & abandon tank Submit PWS application and seal well | 12/31/17 01/31/18 | Extension granted until June 2018 3/15/18 permit issued/good for one year |
| W.I. Miller & Sons LLC | | 4315 Bloomfield Kinsman | Gustavus | real estate upgrade | 8/8/17 | Submit paperwork/upgrade septic system | 6 months | 10/3/17 Preliminary Specification issued - on lot system |
| Shaw | David A. | 8150 State Route 46 | Greene | PWS | 8/24/17 | Submit PWS application with fee/seal well or bring into compliance | 30 days | PWS permit issued 9/26/17 - good for one year |
| Robinson | Lawrence | 6235 State Route 46 | Mecca | Campground | 8/31/17 | Submit application with fee or remove campers | 04/01/18 | pending |
| Faber | Richard & Helen | 3933 Sodom Hutchings | Fowler | real estate upgrade | 9/12/17 | Submit soil study, obtain a PTI and complete installation | 90 days | Central District Court |
| Brienik/Nadeja | Lisa/Carla | 15 Roosevelt | Hubbard | Real estate | 9/12/17 | Submit paperwork, obtain a PTI and install system | 90 days | 12/5/17 Permit to install issued - good for one year |
| Shay/Kilar | Wayne/Kelley | 7489 Van Ness | Hubbard | Real estate | 9/12/17 | Submit paperwork, obtain a PTI and install system | 90 days | Girard Court |
| Knez | Dusan | 2686 Bell Wick | Hubbard | PWS | 9/14/17 | Submit application with fee and seal well | 30 days | 10/25/17 Sealing permit issued - good for one year |
| Clark Jr. | Robert Lee | 2120 Kinsman | Greene | Real estate | 9/19/17 | Submit paperwork, obtain a PTI and install system | 05/01/18 | pending |
| Morrow | Trevor C. | 2623 Wilson Sharpville | Bazetta | Real estate | 9/19/17 | Submit paperwork, obtain a PTI and install system | 90 days | Central District Court |
| Colwell | Chuck & Summyre | 6581 Ridge | Johnston | Real estate | 9/26/17 | Submit paperwork, obtain a PTI and install system | 6 months | Central District Court |
| Windhorst/Wagner | Stefan/Charleen | 5410 Mahoning | Warren | Solid Waste complaint | 10/26/17 | Remove solid waste and submit receipts | 30 days | Extension of 60 days |

Board's Findings Orders Update

TCCHD

| | | | | | | | | |
|------------------------|----------------------|----------------------------|-------------|-----------------------|----------|---|----------|---|
| Roberts | Lynda L. | 2471 Howland Wilson | Howland | Sewage complaint | 11/16/17 | Submit paperwork, obtain a PTI and install system | 90 days | Warren Municipal Court |
| Ford | Christopher B. | 4890 Fairport Rd. | Newton | PWS | 12/7/17 | Secure PWS cap and submit receipts | 30 days | 1/30/18 PWS sealing permit, good for one year |
| Jardine | Jeffrey E. | 3215 Kingsville | Fowler | PWS | 12/8/17 | Submit well sealing application with fee | 30 days | 1/24/18 extend 30 days due to illness |
| Verrill | Mark A. | 4291 Youngstown Kingsville | Fowler | Real estate | 1/9/18 | Submit paperwork, obtain a PTI and install system | 07/09/18 | pending |
| Miller | Joseph & Clara | 6735 Girdle | Farmington | Real estate | 1/9/18 | Submit paperwork, obtain a PTI and install system | 90 days | pending |
| Stein | Charles & Janet | 2037 Niles Cortland | Bazetta | sewer tie in | 1/9/18 | Connect to available sewer line & abandon tank | 60 days | Plans submitted to extend sewer, tickled 8/6/18 |
| White | Nancy | 1518 Hyde Shaffer | Bristol | Solid Waste complaint | 1/11/18 | Remove solid waste and submit receipts | 30 days | Newton Falls Court |
| North Star Development | | 3002 Green Acres | Liberty | Solid Waste complaint | 1/11/18 | Remove solid waste and submit receipts | 30 days | complied |
| Jukes | Mira Jean | 597 N. Leavitt | Warren | Solid Waste complaint | 1/11/18 | Remove solid waste and submit receipts | 30 days | complied |
| Patterson | Allen S. | 1637 Kinsman Rd. | Greene | real estate upgrade | 1/16/18 | Submit paperwork, obtain a PTI and install system | 90 days | pending |
| Miller/Yoder | Joseph/Ida | 4796 Gates East | Mespo | real estate | 1/16/18 | Submit paperwork, obtain a PTI and install system | 90 days | pending |
| Slusher | Theresa & David | 6235 Morrell Ray | Mecca | real estate | 1/16/18 | Submit paperwork, obtain a PTI and install system | 10/31/18 | pending |
| Cox/Davis | Michael/Hannah | 2346 Pleasant Valley | Vienna | real estate | 1/16/18 | Pump septic system & correct plumbing | 30 days | pending |
| Pitts | Christopher & Kelsey | 1504 Collar Price | Hubbard | Point of sale | 1/16/18 | Submit point of sale application with fee | 30 days | Assessment letter |
| Moody | Darrell | 1165 Greenville | Mecca | real estate | 1/9/18 | Submit paperwork, obtain a PTI and install system | 11/01/18 | pending |
| Leet Jr. | Clarence W. | 1817 Youngstown Kingsville | Vienna | PWS | 1/18/18 | Submit PWS sealing permit & seal well | 30 days | Girard Court |
| Treharn | Tara R. | 2311 Howland Wilson | Howland | PWS | 1/18/18 | Submit PWS sealing permit & seal well | 30 days | Warren Municipal Court |
| Adkins Jr. | Glen E. | 5636 Amy Boyle Rd. | Brookfield | PWS | 1/18/18 | Submit PWS sealing permit & seal well | 30 days | 3/12/18 permit issued/good for one year |
| Clover | Thomas M. | 6777 St. Rt. 46 | Mecca | real estate | 2/6/18 | Submit paperwork, obtain a PTI and install system | 90 days | pending |
| Huston | Dennis P. | 2686 Mahan Denman | Mecca | real estate | 2/6/18 | Submit paperwork, obtain a PTI and install system | 90 days | pending |
| Gabrovsek | Joseph & Crystal | 10077 Chaffee Dodgeville | Greene | real estate | 2/6/18 | Submit paperwork, obtain a PTI and install system | 90 days | pending |
| Byler | Raymond W. | 8837 North Park | Bloomfield | real estate | 2/6/18 | Install Jet ATU, replace ATU lid and keep chlorine tubes filled | 60 days | pending |
| Miller | Benjamin & Kristina | 3932 Warren Painesville | Southington | real estate | 2/20/18 | Submit paperwork, obtain a PTI and install system | 90 days | pending |
| McGivern | Casey D. | 6342 Chestnut Ridge | Hubbard | real estate | 2/20/18 | Submit paperwork, obtain a PTI and install system | 90 days | pending |

Board's Findings Orders Update

TCCHD

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|------------------------|-------------------|-------------------------------|---------------|-----------------------|---------|---|----------|----------|
| Blackburn | Christin N. | 2900 N. Park Ave. | Bazetta | PWS | 3/1/18 | Submit PWS sealing permit & seal well | 30 days | pending |
| Miller | Eli | 5259 St. Rt. 534 | Farmington | PWS | 3/1/18 | Submit PWS application for pond | 30 days | pending |
| Cole | Duane T. | 8105 St. Rt. 609 | Hartford | real estate upgrade | 3/6/18 | Submit paperwork, obtain a PTI and install system | 90 days | pending |
| Mazurek | Zachary & Michael | 2415 Custer Orangeville | Hartford | real estate upgrade | 2/27/18 | Submit paperwork, obtain a PTI and install system | 90 days | pending |
| Troyer | Wayne B. | 5753 Bundysburg West | Farmington | real estate | 3/6/18 | Submit paperwork, obtain a PTI and install system or repair | 90 days | pending |
| Sutton | Patricia H. | 3553 Liberty Ave. | Hubbard | real estate | 3/6/18 | Pump septic system & bring into compliance | 30 days | pending |
| Russell/Mautz | Matthew/Sarah | 3739 Hoagland Blackstsub | Bazetta | Point of sale | 3/6/18 | Submit application & fee | 30 days | pending |
| Olson | Kathleen M. | 4580 Smith Stewart | Vienna | PWS | 3/8/18 | Submit PWS sealing permit & seal well or bring into compliance | 30 days | pending |
| Rader | Andrew W. | 4826 State Route 45 | Bristol | Plumbing | 2/20/18 | Complete plumbing work & call for inspection | 30 days | pending |
| Blackshere | Amy | 475 Greenville | Bristol | Point of sale | 3/13/18 | Submit point of sale application with fee | 30 days | pending |
| Mauk | Bonnie S. | 3630 N. Park Ave. | Warren | real estate | 3/13/18 | Submit paperwork, obtain a PTI an install system | 11/01/18 | pending |
| Weaver | William J. | 4607 Phalanx Mills Herner | Southington | PWS | 3/1/18 | Submit PWS sealing permit with fee and seal cistern | 30 days | pending |
| Dunkelman | John | 1383 Heaton Blvd. | Weathersfield | PWS | 3/15/18 | Submit PWS sealing permit with fee and seal or bring into compliance | 30 days | pending |
| Ezzo III | Matthew | 1953 Hubbard Thomas | Hubbard | PWS | 3/15/18 | Submit PWS sealing permit with fee & seal well | 60 days | pending |
| Werner | Clyde | 861 State Route 7 | Brookfield | PWS | 3/15/18 | Submit PWS sealing permit with fee & seal well or bring into compliance | 30 days | complied |
| Bender | Ivan K. | 4338 State Route 534 | Southington | Point of sale | 3/20/18 | Submit point of sale application with fee | 30 days | pending |
| Borkholder | David & Marie | 3100 Housel Craft | Farmington | real estate | 3/20/18 | Submit paperwork, obtain a PTI and install system | 90 days | pending |
| Fordeley | Frank & Tracey | 4481 Davis Peck | Gustavus | real estate | 3/20/18 | Aerator must be on states approved list & plumbing corrected | 60 days | pending |
| Schauer | Kenneth D. | 2821 Warren Burton | Southington | Plumbing | 3/20/18 | Have plumbing finalized | 08/09/18 | pending |
| Mackin | Thomas J. | 341 Niles Vienna | Vienna | O&M | 3/20/18 | Bring system into compliance | 30 days | pending |
| Swegan | Carl E. | 7932 Rose | Brookfield | Solid Waste complaint | 3/22/18 | Remove solid waste and submit receipts | 06/01/18 | pending |
| Miller | Daniel & Viola | 4454 Parks West (St. Rt. 534) | Mespo | PWS | 4/5/18 | Submit pump completion form and have safe water test | 30 days | pending |
| Trumbull Co. Land Bank | | 2689 Bloomfield Kinsman | Bloomfield | PWS | 4/5/18 | Submit PWS sealing permit with fee & seal well or bring into compliance | 30 days | pending |

Board's Findings Orders Update

TCCHD

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|------------------|----------------------|-------------------|---------------|-----------------------|---------|---|----------|---------|
| Chittle Jr. | George | 4606 Kinsman | Mespo | Solid Waste complaint | 4/5/18 | Remove solid waste and submit receipts | 14 days | pending |
| Pitts | Christopher & Kelsey | 1518 Collar Price | Hubbard | Real estate | 4/10/18 | Submit paperwork, obtain a PTI and install system | 90 days | pending |
| Dorsey | William & Sandra | 3529 Basswood | Howland | real estate upgrade | 4/10/18 | Submit paperwork, obtain a PTI and install system | 90 days | pending |
| White | Rex L. | 705 Deforest | Howland | real estate upgrade | 4/10/18 | Submit paperwork, obtain a PTI and install system | 10/31/18 | pending |
| Starcher | Carl G. | 2861 Ridge | Fowler | real estate | 4/10/18 | Submit paperwork, obtain a PTI and install system | 10/31/18 | pending |
| Darling/Vilcheck | Christopher/Wendy | 9146 Kingsville | Gustavus | real estate upgrade | 4/10/18 | Install risers and correct plumbing issues | 45 days | pending |
| Buckner | Gordon | 1259 Salt Springs | Weathersfield | O&M | 4/10/18 | Bring system into compliance | 30 days | pending |



**Report of the Health Educator
Trumbull County Combined Health District
Jenna Amerine
March 2018 for April 25th Board Meeting**

Creating Healthy Communities Grant

- CHC Grant Activities:
 - Attended CHC All-Project Meeting on March 8th.
 - Continue to oversee CHC Intern on health promotion projects.
 - Presented Mayor Franklin with 2017 Healthy Community Award Winner Banner on March 1st.
 - Hosted first 2018 Bike to Work Planning Meeting on March 2nd.
 - Hosted round of Ohio Healthy Program classes on March 16th.
 - Hosted local high school students for Trumbull County Civic Day on March 9th.
 - Attended Community Concerned Citizens II Meeting about Quinby Park active living addition on March 12th.
 - Attended WOW Bike Ride Planning Meeting on March 14th.
 - Hosted presentations to McDonald High School Home Ec and health classes.
 - Attended Healthy Community Partnership Healthy Eating Action Team Meeting on March 23rd.
 - Presented to Howland Farmers' Market vendors on food safety sampling on March 23rd.
 - Met with Warren Chief of Police about Tobacco 21 and providing a letter of support to City Council.
 - Attended Well-Being Collaborative of Ohio Steering and Population Health Meetings on March 29th.
- Continue to promote the Facebook and Twitter Pages as well as post informational material and programs on the site.
- Attended Weekly Administrative Meetings and Accreditation Meetings.
- Prepared for PHAB Accreditation Site Visit.
- Attended PHAB Accreditation Stakeholder prep meetings on March 13th and 15th.
- Attended Eastgate Regional Council of Government Annual Meeting on March 19th.
- Attended Trumbull Memorial Health Foundation Board Meeting on March 23rd.

Days Worked

- 21

Early, Late and Weekend Hours

- Worked late on March 1st for Ohio Healthy Program Class.
- Worked late on March 12th for Community Concerned Citizens II Meeting.
- Worked late on March 14th for WOW Bike Ride Planning Meeting.

- Worked late on March 27th for PHAB Accreditation Site Visit additional document pulling.

Plans for April

- Continue operating and updating the Facebook and Twitter Pages.
- Continue to oversee Health Education Intern in implementing projects and social media sites.
- Attend Accreditation and Weekly Administrative meetings.
- Present Tobacco 21 Board Resolution to TCCHD and Warren City Health District Boards.
- Complete CHC 1st Quarter Program Report and Deliverable billing.
- Attend Healthy Community Partnership Active Transportation Action Team Meeting on April 2nd.
- Attend Howland Health and Wellness Committee Meeting on April 2nd.
- Attend National SOPHE Conference in Columbus April 3rd-6th.
- Meet with Building a Better Warren about Jane Walk on Warren Bike Trail in May.
- Meet with Warren City Safety Director to get approval for Quinby Park equipment additions on April 9th.
- Meet with Mayor Franklin about Tobacco 21 on April 11th.
- Call with Dr. Gemmel at Mercy Health about obtaining fracking data through IRB process on April 11th.
- Conduct Bolindale Community Garden Inclusivity Assessment on April 12th.
- Attend Toole Design Call to pick dates and plan Complete Streets Town Hall Meeting in June.
- Meet with Howland Park Board on April 12th.
- Attend CHC All-Project Call on April 19th.
- Host Tobacco 21 Meeting on April 20th.
- Continue planning 2018 Bike to Work Event on May 18th.
- Continue registering participants for Professional Development Ride in May.
- Attend Trumbull Memorial Health Foundation Scholarship Committee Meeting on April 23rd.
- Attend Howland Health and Wellness Committee Meeting on April 23rd.
- Attend State Active Transportation Call on April 24th.



TRUMBULL COUNTY COMBINED HEALTH DISTRICT

"Building a Healthy Community"

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tcchd.org



Public Health
Prevent. Promote. Protect.

Date: 4/18/18

To: TCCHD Board of Health

From: Natalie Markusic

RE: Board Accreditation Report – 4/25/18

Site Visit & Site Visit Prep. Prepared for and participated in PHAB Site Visit. (30% of Time)

Procedure Revisions. Revised ADM-1510, IMAC & EMAC Assistance during an Incident; ADM-1460, Initial Incident Assessment & Activation of TCCHD ERP; and ADM-1540, Communicable Disease Investigation. (10% of Time)

HSTS Grant. Prepared technical specs for the County Grants Manager for the next round of the HSTS grant. (25% of Time)

Newsletter. Prepared and distributed 1st Quarter Newsletter. (18% of Time)

United Way. Served on the Health panel for United Way. (12% of Time)

Accreditation Learning Community. Attended the Accreditation Learning Community Meeting in Columbus. (5% of Time)