

**Trumbull County Board of Health  
May 23, 2018 – Regular Meeting  
176 Chestnut Ave. NE \* Warren, Ohio**

**BOARD MEMBERS PRESENT:** Thomas Borocz  
Gregory Dubos  
Kathy Salapata  
John “Jack” Simon, Jr.  
John Messersmith, President Pro Tempore  
Robert Biery, Jr., President

**BOARD MEMBERS NOT PRESENT:** Dr. Harold Firster

**STAFF:** Frank Migliozi, MPH, REHS/RS, Health Commissioner  
Kristofer Wilster, MPH, REHS/RS, Director of Environmental Health  
Sandra Swann, RN, Nursing Director  
Jenna Amerine, MPH, CHES, Health Educator  
Natalie Markusic, REHS/RS, Accreditation Coordinator  
Teresa Merrick, RN, Public Health Nurse  
Rita Spahlinger, RN, Public Health Nurse  
Johnna Ben, Administrative Secretary

**OTHERS:** James Enyeart, MD, Medical Director  
Atty. Robert Kokor, Legal Counsel

**MINUTES**

- I. **The meeting was called to order, and the Pledge of Allegiance was said.**
- II. **Adoption of Agenda: *MOTION: 18-69* made by Mr. Borocz, second by Mrs. Salapata to adopt the agenda as presented.**

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- III. **Approval of Minutes: *MOTION: 18-70* made by Mr. Messersmith, second by Mr. Simon to approve the minutes of the May 23, 2018, regular meeting, as presented.**

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- IV. Health Commissioner Report:** Mr. Migliozi presented a written report to the Board. Kent State University contacted Mr. Migliozi regarding a shared services agreement, and they want to use the format that we used statewide. We heard from PHAB on Monday, we did not achieve accreditation, and we will now have to develop an action plan. Domain 7, which pertains to access to care, was our biggest issue that we need to address. We have 90 days to submit our action plan. We achieved high scores in Domains 11 & 12. We have to align our CHA (Community Health Assessment) with Mercy Health, which is due in 2019. Domain 7 will be addressed in the new CHA. Mercy is hiring a consulting firm to work on the CHA. Mercy will pay half of the cost, but is looking for additional funding. The estimated cost is \$110,000.00, and all the local health districts are being asked to participate. The Mahoning County Health District is contributing \$15,000.00, which is the amount received from the state for accreditation, and is requesting more from their Board, Youngstown City Health District is contributing \$4,500.00, and will be requesting an additional \$1,000.00 from their Board, Warren City Health District has made no monetary commitment at this time. Mr. Migliozi requested that the Board authorize a financial commitment toward the consulting fee for the CHA, of \$15,000.00, which is also what our health district received from the state, and additional financial support, if needed. Mrs. Salapata asked as to how much more Mr. Migliozi felt might be needed. Mr. Migliozi responded that the Health Commissioner from Mahoning County was going to request an additional \$5,000.00 from their Board.

**MOTION: 18-71** made by Mr. Dubos, second by Mrs. Salapata to authorize the transfer of \$15,000.00 for the Trumbull County Health District’s contribution towards the consulting fee for the community health assessment, and an additional \$5,000.00 up to \$7,500.00, but only if all other agencies contribute their share.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**MOTION: 18-72** made by Mr. Messersmith, second by Mr. Borocz, to accept the Health Commissioner’s written report as presented.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

**V. Director of Nursing Report:** Mrs. Swann presented a written report to the Board for their review.

**MOTION: 18-73** made by Mrs. Salapata, second by Mr. Simon to accept the Nursing Director’s written report as presented.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

**VI. Director of Environmental Health Report:** Mr. Wilster presented a written report to the Board for their review. The environmental division was awarded a mosquito control grant in the amount of \$30,000.00, and is a 2-year grant. We have received no complaints regarding Lafarge, so there seems to have been no adverse effects from the wind change on the condition for their license. We reached out to Adult Protective Services, regarding the veteran that was before the Board last month for unfit housing, and they are going to be assisting him also. The Private Water System program survey just concluded and all indications are that we will be receiving favorable survey results.

**MOTION: 18-74** made by Mr. Borocz, second by Mr. Messersmith to accept the Environmental Health Director’s written report as presented.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Mrs. Salapata- Yes
- Mr. Simon – Yes

Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- VII. Health Educator Report:** Ms. Amerine presented a written report to the Board for their review. The Bike to Work event was held on May 18, 2018, there were 51 attendees, and WKBN did their morning show from the event. The farthest participant was from Greenville, Pennsylvania, and the closest biked .2 miles.

**MOTION: 18-75** made by Mr. Dubos, second by Mrs. Salapata to accept the Health Educator’s written report as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- VIII. Accreditation Coordinator Report:** Mrs. Markusic presented a written report to the Board for their review.

**MOTION: 18-76** made by Mrs. Salapata, second by Mr. Borocz to accept the Accreditation Coordinator’s written report as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Mrs. Salapata – yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- IX. Board Report: None**

- X. Old Business: None**

**XI. New Business:** A. Approval of the Amended Trumbull County Communication Response Annex – The TCCHD Communication Response Annex was originally adopted on May 24, 2017. It is requested that the Board approve the amended annex, which includes the addition of WENS (wireless emergency notification system).

B. Approval of ADM-1590 Using WENS (Wireless Emergency Notification System)

**MOTION: 18-76** made by Mr. Borocz, second by Mrs. Salapata to approve the amended Trumbull County Communication Response Annex and procedure ADM-1590 Using WENS (Wireless Emergency Notification System) as presented.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

**XII. Citizens Comments – None**

**XIII. Executive Session: MOTION: 18-77** made by Mr. Messersmith, second by Mr. Simon to close for executive session for discussion regarding a personnel contract.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

**MOTION: 18-78** made by Mr. Messersmith, second by Mr. Simon to reopen to public session.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Mr. Biery – Yes

Motion carried. (Closed 2:00 PM, Reopen 2:08 PM)

**MOTION: 18-79** made by Mr. Messersmith, second by Mr. Dubos to retain James Enyeart, MD as Medical Director for an additional three years at the same rate.

**Roll Call Vote:**

Mr. Borocz – Yes

Mr. Dubos – Yes

Mrs. Salapata – Yes

Mr. Simon – Yes

Mr. Messersmith – Yes

Mr. Biery – Yes

Motion carried.

**XIV. Approval of Payment of the Bills: MOTION: 18-80** made by Mr. Messersmith, second by Mr. Borocz to approve the payment of the bills as presented.

**Roll Call Vote:**

Mr. Borocz – Yes

Mr. Dubos – Yes

Mrs. Salapata – Yes

Mr. Simon – Yes

Mr. Messersmith – Yes

Mr. Biery – Yes

Motion carried.

**XV. Date of Next Regular Meeting: June 27, 2018**

**XVI. STAND Presentation:** At this time, Teresa Merrick, RN and Rita Spahlinger, RN, did a presentation to the Board on the STAND program, which is a program that encourages students to stand up and speak out against tobacco. The program involved students from River Gate, Maplewood and Lakeview high schools.

**XVII. Adjournment: MOTION: 18-81** made by Mr. Messersmith, second by Mr. Simon to adjourn.

**Roll Call Vote:**

Mr. Borocz – Yes

Mr. Dubos – Yes

Mrs. Salapata – Yes

Mr. Simon – Yes

Mr. Messersmith – Yes

Mr. Biery – Yes

Motion carried. (Adjournment 2:30 PM)

**RECORDED BY:**

**ATTESTED BY:**

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**Johnna Ben**  
**Administrative Secretary**  
**Trumbull County Combined Health District**

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**Robert Biery, Jr.**  
**President**  
**Trumbull County Board of Health**

For

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**Frank Migliozi, MPH, REHS/RS**  
**Health Commissioner and Secretary**  
**Trumbull County Board of Health**

## Health Commissioner's Report – May 2018 Board of Health Meeting

### 1) Budget/Financial

- As of 4/30/18, the general fund showed a positive cash balance of \$360,004.67, with our all fund balance at \$1,568,445.58
- We received our taxes, which totaled \$207,241.90.

### 2) Time Study

- Attached is my time study for the month of April. The bulk of my time was spent on administrative issues, accreditation, budget and PHEP.

### 3) Vehicles

- Attached is the cost analysis for the month of April for the vehicles. The overall cost savings with the vehicles, for the month of April, was \$1,162.31, with a year to date savings of \$3,235.92.

### 4) Accreditation

- As you all are aware, our PHAB site visit was conducted on March 27<sup>th</sup> & 28<sup>th</sup>. We expect the results by the beginning of June.

### 5) Policies/Procedures – Revisions (See Attached)

- ADM-1230 – Ethics/Conflict of Interest
- NUR-1000 – TC Community Response Plan to Drug Overdoses

6) Attached you will find a press release from the CDC and statistics regarding illnesses from mosquito, tick and flea bites. I wanted to bring this information to the Board's attention, as you will see from the attachments, vector diseases due to mosquito and tick bites are increasing. Kris Wilster and I have put together a surveillance and educational vector program to raise awareness to the public.

7) I also wanted to inform the Board, as a follow up to an agenda item from last month's meeting, Kris Wilster and I went to Uncle Joe's Place on May 2, 2018. Due to non-compliance with the Board's Findings & Orders, the establishment was closed.

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT**  
**FINANCIAL REPORT**  
**As of April 30, 2018**

FUND	BUDGET		APRIL		TRANSFERS		YEAR TO DATE		REV - EXP	REMAINING BUDGET	% REMAINING	CALENDAR REMAINING	FUND CASH BALANCE
	REV	EXP	IN	OUT	REVENUE	EXPENDITURES	REVENUE	EXPENDITURES					
GENERAL FUND 950	\$ 2,224,450.00	\$ 367,027.87	\$ 154,682.61	\$ 189,414.17	\$ 786,331.32	\$ 681,366.15	\$ 104,965.17	\$ 1,543,083.85	69.37%	\$ 1,543,083.85	66.67%	\$ 360,004.67	
FOOD SERV FUND 951	\$ 341,710.00	\$ 4,792.78	\$ 29,296.63		\$ 301,615.20	\$ 127,738.17	\$ 173,877.03	\$ 213,971.83	62.62%	\$ 213,971.83	66.67%	\$ 251,683.43	
CAR SEAT FUND 955	\$ 15,000.00	\$ 2,105.00			\$ 2,105.00	\$ 2,124.44	\$ (19.44)	\$ 12,875.56	85.84%	\$ 12,875.56	66.67%	\$ 10,249.61	
PROJECT DAWN FUND 956	\$ 10,000.00	\$ -	\$ -		\$ 5,000.00	\$ 2,812.21	\$ 2,187.79	\$ 7,187.79	71.88%	\$ 7,187.79	66.67%	\$ 8,148.49	
PARKS/CAMPS FUND 958	\$ 4,700.00	\$ 2,373.56	\$ -		\$ 2,373.56	\$ -	\$ 2,373.56	\$ 4,700.00	100.00%	\$ 4,700.00	66.67%	\$ 2,462.56	
PRIV WATER SYS FUND 959	\$ 28,000.00	\$ 2,955.50	\$ 1,006.00		\$ 13,963.50	\$ 3,546.29	\$ 10,407.21	\$ 24,453.71	87.33%	\$ 24,453.71	66.67%	\$ 32,152.31	
POOLS FUND 960	\$ 21,000.00	\$ 17,009.00	\$ -		\$ 17,009.00	\$ -	\$ 17,009.00	\$ 21,000.00	100.00%	\$ 21,000.00	66.67%	\$ 17,009.00	
REIMB SWD FUND 970	\$ 20,000.00	\$ 5,000.00	\$ -		\$ 10,000.00	\$ -	\$ 10,000.00	\$ 20,000.00	100.00%	\$ 20,000.00	66.67%	\$ 13,887.53	
CONSTRUCTION & DEMO FUND 972	\$ 1,206,000.00	\$ 70,216.00	\$ 60,200.59		\$ 278,680.80	\$ 249,236.87	\$ 29,443.93	\$ 956,763.13	79.33%	\$ 956,763.13	66.67%	\$ 262,709.42	
HSTS PROGRAM FUND 974	\$ 913,800.00	\$ 66,810.31	\$ 55,449.54		\$ 423,548.81	\$ 284,055.31	\$ 139,493.50	\$ 629,744.69	68.91%	\$ 629,744.69	66.67%	\$ 332,329.26	
TB CONTROL UNIT FUND 979	\$ 72,273.87	\$ 375.00	\$ 3,731.07		\$ 685.00	\$ 18,732.67	\$ (18,047.67)	\$ 53,541.20	74.08%	\$ 53,541.20	66.67%	\$ 48,758.76	
<b>GRANTS (FUND 954)</b>	\$ 777,678.00	\$ 97,378.71	\$ 2,536.17	\$ -	\$ 189,414.17	\$ 207,296.44	\$ 92,271.81	\$ 570,381.56		\$ 570,381.56		\$ 156,776.67	
HEMCH	\$ 86,162.00	\$ 15,712.79		\$ 17,201.81	\$ 29,192.25	\$ 17,391.71	\$ 11,800.54	\$ 68,770.29	79.82%	\$ 68,770.29	66.67%	\$ 15,712.79	
HEPHEP	\$ 158,341.00	\$ 46,756.67		\$ 36,400.95	\$ 88,199.52	\$ 42,800.95	\$ 45,398.57	\$ 115,540.05	72.97%	\$ 115,540.05	66.67%	\$ 46,756.67	
HEMQT	\$ 40,075.00	\$ 4,689.94		\$ 17,831.95	\$ 20,438.91	\$ 21,558.40	\$ (1,119.49)	\$ 18,516.60	46.20%	\$ 18,516.60	66.67%	\$ 4,689.94	
HETUPCP	\$ 80,000.00	\$ 8,500.00	\$ 1,083.92		\$ 37,280.59	\$ 39,426.81	\$ (9,426.81)	\$ 40,573.19	50.72%	\$ 40,573.19	66.67%	\$ 7,416.08	
HECHC	\$ 135,000.00	\$ 13,694.72	\$ 1,197.30		\$ 40,969.76	\$ 14,738.25	\$ 26,231.51	\$ 120,261.75	89.08%	\$ 120,261.75	66.67%	\$ 35,905.47	
HEMIECHV	\$ 188,100.00	\$ -	\$ 79.28		\$ 62,254.41	\$ 50,988.47	\$ 11,265.94	\$ 137,111.53	72.89%	\$ 137,111.53	66.67%	\$ 31,693.37	
HEPDOP	\$ 90,000.00	\$ 8,024.59	\$ 175.67		\$ 19,670.15	\$ 20,391.85	\$ 8,121.55	\$ 69,608.15	77.34%	\$ 69,608.15	66.67%	\$ 14,602.35	
<b>* TOTAL</b>	<b>\$ 5,634,611.87</b>	<b>\$ 636,043.73</b>	<b>\$ 306,902.61</b>	<b>\$ 189,414.17</b>	<b>\$ 2,140,870.44</b>	<b>\$ 1,576,908.55</b>	<b>\$ 563,961.89</b>	<b>\$ 4,057,703.32</b>	<b>72.01%</b>	<b>\$ 4,057,703.32</b>	<b>66.67%</b>	<b>\$ 1,568,445.58</b>	

\* TOTAL AMOUNT INCLUDES RESTRICTED FUNDS C&DD GROUND WTR (FUND 975) OF \$72,273.87

HEALTH COMMISSIONER WORK HOURS  
 APRIL 1, 2018 - APRIL 30, 2018

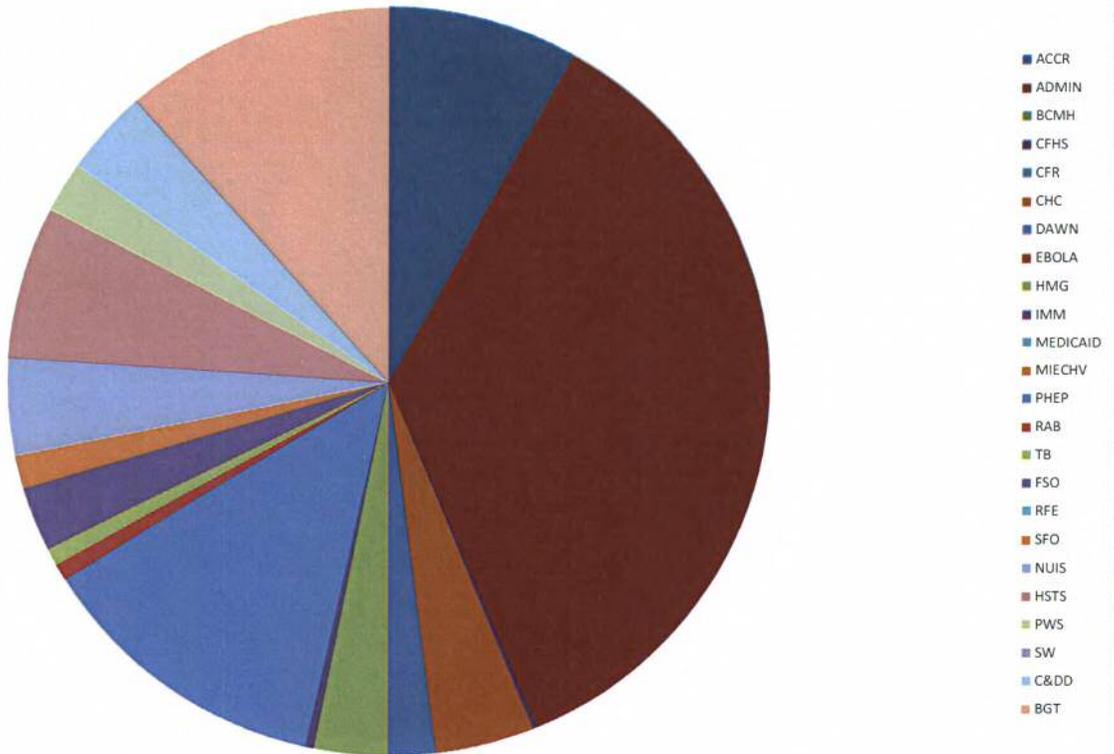
<u>SUMMARY -YTD</u>	COUNT	MINUTES	PERCENTAGE	HOURS
ACCR	44	660	8.1%	11
ADMIN	194	2910	35.5%	48.5
BCMH	0	0	0.0%	0
CFHS	1	15	0.2%	0.25
CFR	0	0	0.0%	0
CHC	23	345	4.2%	5.75
DAWN	11	165	2.0%	2.75
EBOLA	0	0	0.0%	0
HMG	17	255	3.1%	4.25
IMM	2	30	0.4%	0.5
MEDICAID	0	0	0.0%	0
MIECH	0	0	0.0%	0
PHEP	69	1035	12.6%	17.25
RAB	4	60	0.7%	1
TB	4	60	0.7%	1
FSO	15	225	2.7%	3.75
RFE	0	0	0.0%	0
SFO	8	120	1.5%	2
NUIS	23	345	4.2%	5.75
HSTS	36	540	6.6%	9
PWS	12	180	2.2%	3
SW	0	0	0.0%	0
C&DD	20	300	3.7%	5
BGT	63	945	11.5%	15.75
LUNCH	76	1140		19
SICK	0	0		0
OFF	32	480		8
VAC	18	270		4.5
HOLIDAY	0	0		0
<b>TOTAL MINUTES</b>	<b>672</b>	<b>10080</b>	<b>100%</b>	<b>168</b>
<b>MINUTES LESS SICK, VAC, HOL, LUNCH</b>		<b>8190</b>		

**SUMMARY -YTD**

ACCR	8.06%
ADMIN	35.53%
BCMH	0.00%
CFHS	0.18%
CFR	0.00%
CHC	4.21%
DAWN	2.01%
EBOLA	0.00%
HMG	3.11%
IMM	0.37%
MEDICAID	0.00%
MIECHV	0.00%
PHEP	12.64%
RAB	0.73%
TB	0.73%
FSO	2.75%
RFE	0.00%
SFO	1.47%
NUIS	4.21%
HSTS	6.59%
PWS	2.20%
SW	0.00%
C&DD	3.66%
BGT	11.54%

**PERCENTAGES**

**PERCENTAGES**



APRIL 1, 2018 TO APRIL 30, 2018

VEHICLE	MILEAGE	MILEAGE RATE	TOTAL \$
	1	1255	0.545 \$ 683.98
	2	1349	0.545 \$ 735.21
	3	1408	0.545 \$ 767.36
	4	916	0.545 \$ 499.22
	5	1679	0.545 \$ 915.06
	6	978	0.545 \$ 533.01

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TOTAL	7585	\$ 4,133.83
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GAS @25 MPG	303.4 \$2.10 / GAL	\$ 637.14
LEASE PAYMENTS		\$ 1,767.54
INSURANCE		\$ 566.83
TOTAL PAYMENT		\$ 2,971.51

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TOTAL SAVINGS		\$ 1,162.31
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YTD		\$ 3,235.92
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## Press Release

Embargoed until 1:00 PM, ET  
Tuesday, May 1, 2018

Contact: [CDC Media Relations](#)  
(404) 639-3286

### **Illnesses from Mosquito, Tick, and Flea Bites Increasing in the US**

*Cases triple; better tools needed to fight mosquitoes, ticks, and fleas*

Illnesses from mosquito, tick, and flea bites have tripled in the U.S., with more than 640,000 cases reported during the 13 years from 2004 through 2016. Nine new germs spread by mosquitoes and ticks were discovered or introduced into the United States during this time.

These findings are in the latest *Vital Signs* report by the Centers for Disease Control and Prevention. This is CDC's first summary collectively examining data trends for all nationally notifiable diseases caused by the bite of an infected mosquito, tick, or flea. It provides detailed information on the growing burden of mosquito-borne and tickborne illnesses in the U.S.

"Zika, West Nile, Lyme, and chikungunya—a growing list of diseases caused by the bite of an infected mosquito, tick, or flea—have confronted the U.S. in recent years, making a lot of people sick. And we don't know what will threaten Americans next," said CDC Director Robert R. Redfield, M.D. "Our Nation's first lines of defense are state and local health departments and vector control organizations, and we must continue to enhance our investment in their ability to fight against these diseases."

#### **U.S. not fully prepared**

Widespread and difficult to control, diseases from mosquito, tick, and flea bites are major causes of sickness and death worldwide. The growing number and spread of these diseases pose an increasing risk in the U.S. The report found that the nation needs to be better prepared to face this public health threat.

CDC scientists analyzed data reported to the National Notifiable Diseases Surveillance System for 16 notifiable vector-borne diseases from 2004 through 2016 to identify trends. Many infections are not reported or recognized, so it is difficult to truly estimate the overall cost and burden of these diseases. In 2016, the most common tickborne diseases in the U.S. were Lyme disease and ehrlichiosis/anaplasmosis. The most common mosquito-borne viruses were West Nile, dengue, and Zika. Though rare, plague was the most common disease resulting from the bite of an infected flea.

The increase in diseases caused by the bite of an infected mosquito, tick, or flea in the U.S. is likely due to many factors. Mosquitoes and ticks and the germs they spread are increasing in number and moving into new areas. As a result, more people are at risk for infection. Overseas travel and commerce are more common than



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ever before. A traveler can be infected with a mosquito-borne disease, like Zika, in one country, and then unknowingly transport it home. Finally, new germs spread by mosquito and tick bites have been discovered and the list of nationally notifiable diseases has grown.

### **Key findings**

- A total of 642,602 cases of disease caused by the bite of an infected mosquito, tick, or flea were reported in the U.S. and its territories from 2004 through 2016.
- The number of reported tickborne diseases more than doubled in 13 years and accounted for more than 60 percent of all reported mosquito-borne, tickborne, and fleaborne disease cases. Diseases from ticks vary from region to region across the U.S. and those regions are expanding.
- From 2004 through 2016, seven new germs spread through the bite of an infected tick were discovered or recognized in the U.S. as being able to infect people.
- Reducing the spread of these diseases and responding to outbreaks effectively will require additional capacity at the state and local level for tracking, diagnosing, and reporting cases; controlling mosquitoes and ticks; and preventing new infections; and for the public and private sector to develop new diagnostic and vector control tools.

“The data show that we’re seeing a steady increase and spread of tickborne diseases, and an accelerating trend of mosquito-borne diseases introduced from other parts of the world,” said Lyle Petersen, M.D., M.P.H., director of the Division of Vector-Borne Diseases in the CDC’s National Center for Emerging and Zoonotic Infectious Diseases. “We need to support state and local health agencies responsible for detecting and responding to these diseases and controlling the mosquitoes, ticks, and fleas that spread them.”

### **How can state and local public health agencies help?**

- Build and sustain public health programs that test for and track diseases and the mosquitoes and ticks that spread them.
- Train vector control staff on five core competencies for conducting prevention and control activities. [<http://bit.ly/2FG1OMw>]
- Educate the public about how to prevent bites and control germs spread by mosquitoes, ticks, and fleas in their communities.

### **What can everyone do to protect themselves from mosquito, tick, and flea bites?**

- Use an Environmental Protection Agency-registered insect repellent. [<http://bit.ly/2tIJyLI>]
- Wear long-sleeved shirts and long pants.
- Treat items, such as boots, pants, socks, and tents, with permethrin or use permethrin-treated clothing and gear.
- Take steps to control ticks and fleas on pets.
- Find and remove ticks daily from family and pets. [<http://bit.ly/2nSIO3S>]



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- Take steps to control mosquitoes, ticks, and fleas inside and outside your home. [<http://bit.ly/2aexzI4> and <http://bit.ly/2DbY6E3>]

### **CDC's efforts to prevent diseases from mosquitoes and ticks**

- Funding states and territories to detect and respond to infections from mosquitoes, ticks, and fleas and report cases to CDC. [<http://bit.ly/2GvmyDH>.]
- Partnering with local and tribal health departments, industry, universities, and international groups to detect and respond to these diseases.
- Supporting five regional centers of excellence to address emerging diseases from mosquitoes and ticks.
- Developing and improving laboratory tests for these diseases.
- Educating the public about protecting themselves from diseases caused by the bite of an infective mosquito, tick, or flea bite.

To read the entire *Vital Signs* report, visit: [www.cdc.gov/vitalsigns/vector-borne](http://www.cdc.gov/vitalsigns/vector-borne).

For more information about CDC's work on vector-borne diseases, please visit: [www.cdc.gov/vector](http://www.cdc.gov/vector)

### **About *Vital Signs***

*Vital Signs* is a report that appears as part of the CDC's Morbidity and Mortality Weekly Report. *Vital Signs* provides the latest data and information on key health threats. Some topics include cancer, HIV/AIDS, prescription drug overdoses, antibiotic resistance, suicides, asthma, and global health.

###

U.S. Department of Health and Human Services

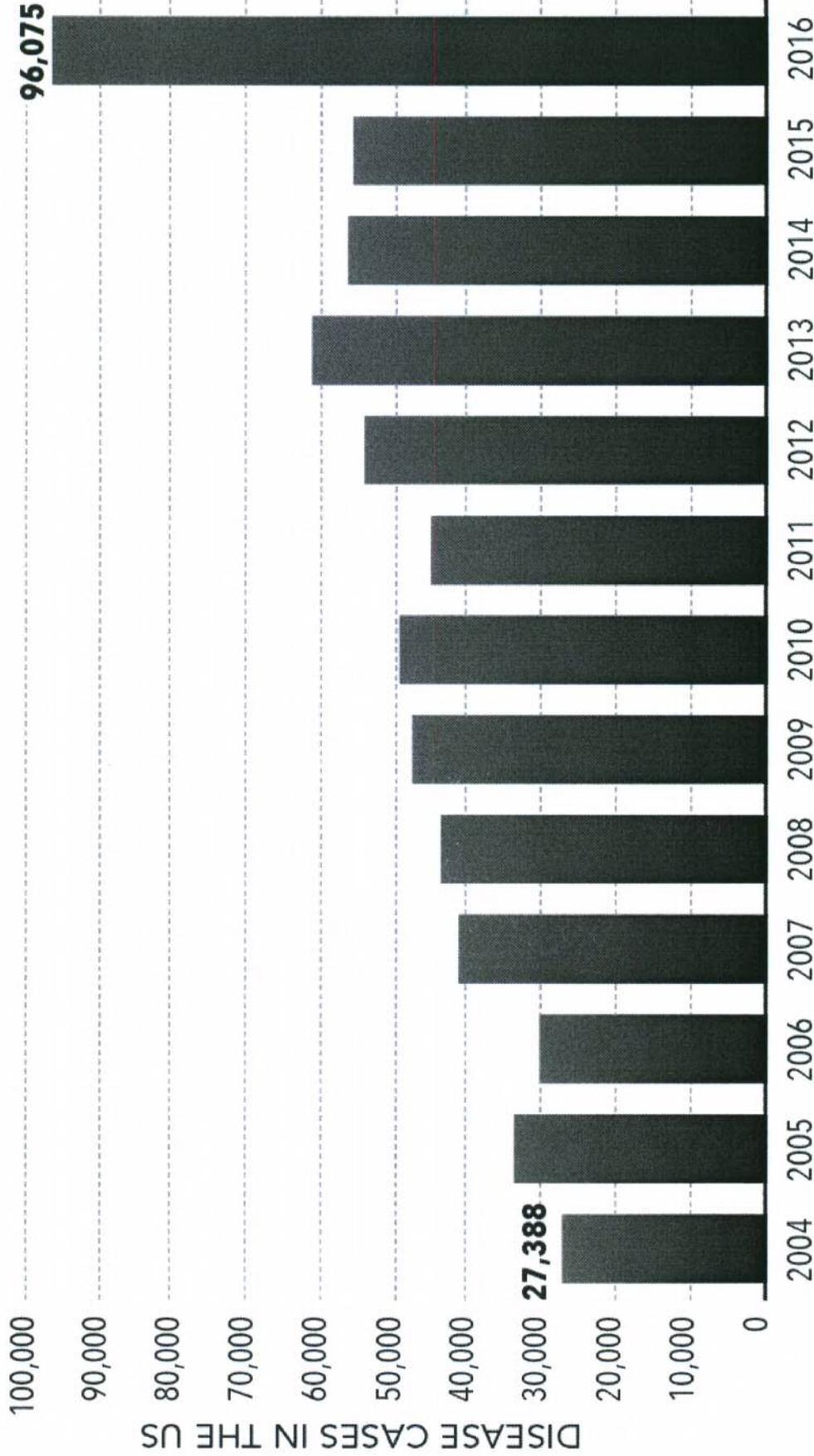
*CDC works 24/7 protecting America's health, safety and security. Whether diseases start at home or abroad, are curable or preventable, chronic or acute, or from human activity or deliberate attack, CDC responds to America's most pressing health threats. CDC is headquartered in Atlanta and has experts located throughout the United States and the world.*



**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
CENTERS FOR DISEASE CONTROL AND PREVENTION**

**SAFER • HEALTHIER • PEOPLE™**

**Disease cases from infected mosquitoes, ticks, and fleas have tripled in 13 years.**



SOURCE: CDC Vital Signs, May, 2018

**Vital**<sup>CDC</sup>signs<sup>TM</sup>

[www.cdc.gov/vitalsigns/vector-borne](http://www.cdc.gov/vitalsigns/vector-borne)





# TRUMBULL COUNTY COMBINED HEALTH DISTRICT

*"Building a Healthy Community"*

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tcchd.org



**Public Health**  
Prevent. Promote. Protect.

**Date:** 5/16/18

**To:** TCCHD Board of Health

**From:** Frank Migliozi, Health Commissioner

**RE:** Revised Documents Approved

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## ADM-1230, Ethics/Conflict of Interest

Revision: 001

Date: 5/02/18

- Added Section 2.0 "Conflicts of Interest"
- Added Attachment B, "Conflict of Interest Questionnaire"

State Auditor wanted a "Conflict of Interest" section added to TCCHD's Ethic's Policy. Management and Board of Health Members are required to complete a Conflict of Interest Questionnaire annually due to the State Auditor's request. Review the policy changes. Return the Questionnaire to Frank at the June Board of Health meeting.

*A copy of this policy has been included for your review since items added directly affect the Board of Health.*

## NUR-1000, TC Community Response Plan to Drug Overdoses

Revision: 001

Date: 5/10/18

- In 2.7, removed "don't release...DAWN programs."
- Removed One Health Ohio from partners listed under 3.1 and 3.2.
- Attachment A, removed M. Haddle, R. Dwinnells and S. Mazanetz contact info and added K. Meszaros, T. Schaffner and First Responders Email Group.

Document #:	ADM-1230	Revision:	001
Doc. Title:	Ethics/Conflict of Interest Policy	Date Effective:	02/22/17
Prepared By:	Natalie Markusic, Accreditation Coordinator		
Review By:	Frank J. Migliozi, Health Commissioner		
Approved By:	Frank J. Migliozi, Health Commissioner	Date Approved:	05/02/18

**Purpose/Policy Statement:**

To establish a system by which **TCCHD** employees follow the Public Health Code of Ethics and to protect TCCHD and the Board of Health's interest when contemplating entering into a transaction or arrangement that might benefit the private interest of a member of TCCHD's management staff and/or Board of Health.

**Definitions/Acronyms:**

**Interested Person:** Any member of TCCHD's management or Board of Health and any of their immediate family members who has direct or indirect financial interest, as defined below.

**Financial Interest:** A person has a financial interest if the person has, directly or indirectly, through business, investment or family:

- Ownership or investment in any entity with which TCCHD has a transaction or arrangement.
- A potential ownership or investment interest in, or personal compensation arrangement with, any entity or individual with which TCCHD is negotiating a transaction or arrangement.

**Compensation:** Includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

**TCCHD:** Trumbull County Combined Health District

**ORC:** Ohio Revised Code

**Procedure:**

**1.0 Ethical Practice of Public Health**

- 1.1 All TCCHD employees are expected to maintain the highest possible ethical and moral standards and to perform within the laws of the State of Ohio (Section 102 of the Ohio Revised Code) and other rules and regulations as may be set forth by the Board of Health.
- 1.2 Additionally, the Trumbull County Board of Health has chosen to adopt the Public Health Code of Ethics. All TCCHD work, decisions, actions, etc. will be done within the confines of the Public Health Code of Ethics as listed in the *Principles of the Ethical Practice of Public Health, Attachment A*.

For more information, or additional materials on the Ohio Ethics Law, contact:

**OHIO ETHICS COMMISSION**

8 East Long St.

10th Floor

Columbus, Ohio 43215-2940

Phone: (614) 466-7090

Fax: (614) 466-8368

[www.ethics.ohio.gov](http://www.ethics.ohio.gov)

## 2.0 Conflicts of Interest

- 2.1 **Duty to Disclose.** In connection with any actual or possible conflict of interest, an interested person must immediately disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the Trumbull County Combined Health District Health Commissioner and Board of Health members involved in the proposed transaction or arrangement.
- 2.2 **Determining if Conflict of Interest Exists.** After disclosure of the financial interest and all other material facts and after discussion, the member shall leave the meeting while the determination of a conflict of interest is discussed and voted upon by the remaining members.
- 2.3 **Procedures for Addressing the Possible Conflict of Interest.**
  - 2.3.1 The Board shall determine whether it can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
  - 2.3.2 If a more advantageous transaction or arrangement is not reasonably possible under the circumstances not producing a conflict of interest, the Board shall determine by a majority vote the disinterested members whether the transaction arrangement is in the Board of Health's best interest, for its own benefit and whether it is fair and reasonable.
- 2.4 **Violation of the Conflict of Interest Policy**
  - 2.4.1 If the Board has reasonable cause to believe a member of the Board or TCCHD Management has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for this belief and afford the member an opportunity to explain the alleged failure to disclose.
  - 2.4.2 If after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take corrective action.
- 2.5 **Records of Proceeding**
  - 2.5.1 The names of the person(s) who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest existed and the Board's decision as to whether a conflict of interest in fact existed.
  - 2.5.2 The names of the persons who were present for discussion including any alternatives to the proposed transaction or arrangement and a record of any votes taken in connection with the proceedings.
- 2.6 **Compensation**

A member of TCCHD Management or member of the Board who receives compensation, directly or indirectly, from the organization for services is precluded from making decisions and/or voting on matters pertaining to that member's compensation.
- 2.7 **Annual Statements**
  - 2.7.1 Has received a copy of the conflict of interest policy;





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**Public Health**  
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In accordance with Board policies and procedures, we are asking the Board of Health Members and management staff of the District to complete this questionnaire regarding their knowledge of any related party conflicts in their association with the Trumbull County Combined Health District. Please furnish answers to the attached questionnaire, sign your name and return the questionnaire directly to the Health Commissioner.

Should any updates to this questionnaire be required after submission, please contact the Health Commissioner immediately and request another form and submit the form as soon as possible.

Should you have any questions regarding completion of this form, please contact the Health Commissioner, Frank Migliozi, at 330-675-7805, or by e-mail [hemiglio@co.trumbull.oh.us](mailto:hemiglio@co.trumbull.oh.us).

The questionnaire is designed to provide the Board Members and management staff with information:

- About the interest of Board Members, management staff or other related parties in transactions with the Trumbull County Combined Health District.

You will be required to submit this form on an annual basis. However, as previously mentioned, the form needs to be updated whenever you become aware of a new related party relationship regarding the Trumbull County Combined Health District.

These forms will be provided to the Board Members and management staff of the Trumbull County Combined Health District so they are aware of any fraud and/or related party's regarding matters coming before the Board.

Thank you for your cooperation.

**Trumbull County Combined Health District  
Conflict of Interest Questionnaire**

Please answer all questions. If the answer to any question is "Yes," explain. Certain terms used in the questions are defined at the end of the questionnaire. Please read the definitions carefully before answering the questions. Please keep in mind these questions also relate to any employees that you supervise, i.e. if you have any knowledge of any of the matters referred to below that relate to any employees that you supervise, please indicate that below after each question.

- 1. Have you or any related party of yours had any interest, direct or indirect, in any sales, purchases, transfers, leasing arrangements or guarantees or other transactions from January 1, 2017 to December 31, 2017 to which the Trumbull County Combined Health District was, or is to be a party?

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

If Yes, please describe below;

- 2. Do you or any related party of yours have any interest, direct or indirect, in any pending or incomplete sales, purchases, transfers, leasing arrangements, guarantees or other transactions to which the Trumbull County Combined Health District is, or is to be, a party?

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

If Yes, please describe below;



Trumbull County Combined Health District  
Nursing Department Board Report

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**Board of Health Report May 23, 2018 for April 2018**

- The Nursing Division received notice of award for the 2019 PHEP (Public Health Emergency Preparedness) grant in the amount of \$141,153.00. This is a 7.02% reduction from the amount allocated in the RFP which was \$151,809.00
- The Nursing Division received a notice of award for the 2019 MQT (Mom's Quit for Two) grant in the amount of \$49,718.80. This is \$9,643.80 more than received in 2018.
- The MCH (Maternal Child Health), CFK (Cribs for Kids) and MIECHV (Maternal Infant Early Childhood Home Visiting) grants have been posted on time. This completes 2019 grant submission for the Nursing Division.
- The home visiting program coordinator and two home visitors attended the first home visiting summit in Columbus on April 16, 2018. Tara Lucente received the Home Visitor of the year award for our region.
- Rita Spahlinger, R.N. facilitated the POD (Point of Dispensing) drill at KSU on April 24, 2018. Twenty four KSU Nursing students and volunteers from Warren City Health District, TC Mental Health Recovery Board participated at this event. Prior to the drill, Randee Shoenberger, Epidemiologist, provided a presentation on the agent, Anthrax; and Kathy Parrilla R.N. provided a presentation on the Incident Command System.
- The Nursing Director and three Public Health Nurses attended the Warren Youngstown Airport Drill on April 27, 2018. This was a full scale exercise that involved a crashed airplane and was featured on the local news stations. TCCHD provided the triage cards and assisted with volunteers for this exercise.
- Kathy Parrilla, R.N. attended the fourth annual drug summit on April 27, 2018. Kathy is part of the planning team for this summit and was a facilitator at this event. She provided Project DAWN training and distributed 52 kits at this summit.
- Attached is a copy of the overdose report for April 2018.
- Attached is the April 2018 Project DAWN report.

Trumbull County Combined Health District  
Nursing Department Board Report

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**Nursing Division Staff Report:**

MONTH <u>April 2018</u>		
Nursing Programs	# of Services Provided	Clients Served
BCMh	4	4
	\$1230	
Health Fairs / Presentations		
Car Seat Classes	4	16 families
Car Seats Provided	22 seats	
Children Immunization Clinics	1 clinic	15 kids
Adult Immunization Clinics	1 clinic	5 adults
TB Testing	1 clinic	15 tests
Pregnancy Testing	2	1- Positive 1 Negative
Referrals to Agencies: (WIC, DJFS, Immunization Clinics, Mental Health)	1 folder given 1- HMG & BMTF referral	2- CPA helped
WIC Class	0	0
Immunization Appointments	Kids: 19 scheduled 1 cancel, 3 NS, 15 seen	Adults: 27 scheduled, 2 cancelled, 5 NS 20 seen
TB Clinic Appointments	4	1 cancel- 3 seen
TB Nurse Appointments	6	2 cancel- 4 seen
Cribs for Kids	2 classes 11 cribs total	10 cribs (classes) 1 crib - HV
Tobacco Activities	2 STAND Mtgs.	30 Students
Baby & Me Smoke Free Sessions	5 PN visits 8 PP visits 17 Moms 9 Partners	Total= 26 13 vouchers given:
DAWN Program	<b>See DAWN Attached report</b>	Kits from the HD-71 April refills: 18 People trained in April: 61 1 <sup>st</sup> Responder refills in April: 40 1 <sup>st</sup> Responder Kits used in April: 10 All 10 were successful 5 referrals made to Mental Health

Trumbull County Combined Health District  
Nursing Department Board Report

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<b>Reported Communicable Disease Cases for April 2018</b>	
<b>Reportable condition</b>	<b># of cases reported</b>
Chlamydia	42
Cryptosporidiosis	1
Giardiasis	1
Gonococcal	10
Hepatitis A	1
Hepatitis B (chronic)	4
Hepatitis C (chronic )	14
Influenza-assoc. Hospitalized	54
Lyme disease	2
Pertussis	2
Streptococcus pneumonia	3
Syphilis	1
Varicella	2
<b>Total cases reviewed</b>	<b>137</b>

<b>HOME VISITING PROGRAMS MONTH April 2018</b>			
HMG – Maximum Cases – 120			
MIECHV – Maximum Cases - 43			
Kept/Un-kept visits			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	78-4	76-7	75-7
MIECHV	55-2	53-3	48-5
PART C (EI)	59-12	69-15	37-3
<b>Total Caseload</b>	<b>179-22</b>	<b>198-35</b>	<b>160-15</b>

\*\*\*\*\* See attached Influenza, and Animal Bite Reports\*\*\*\*\*

## Project DAWN

April 2018

Kits from the Health Dept.: 71

April Refills: 18

People Trained in April: 61

First Responder Refills in April: 40

First Responder Kits used in April: 10

All 10: successful

Total Year to Date:

Kits from the Health Dept.: 155

People Trained: 186

Refills: 33

First Responder Refills: 110

First Responder Kits Used: 24

Successful: 22                      Unsuccessful: 2

# Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2018

Person Completing Form: April

Phone: 1-330-675-2590

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	0	0	1	1	0	0
CAT	8	0	0	8	10	0
DOG	14	0	0	14	14	0
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	0	0	0		0	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
<b>TOTAL</b>	<b>22</b>	<b>0</b>	<b>1</b>	<b>23</b>	<b>24</b>	<b>0</b>

Electronic submission of the excel file by Email is preferred.

**Please rename the file with your health department name before submitting.**

In columns 1, 2, 3, 5 and 6 enter a number or zero. Count each event only once.  
See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program  
Bureau of Infectious Diseases  
Ohio Department of Health  
35 E Chestnut St., 6th Floor  
Columbus, OH 43215      Fax: (614) 564-2456

Email [zoonoses@odh.ohio.gov](mailto:zoonoses@odh.ohio.gov)

# Emergency Department Encounters and Emergency Response to Drug Overdoses



2018 Data compiled by the Trumbull County Combined Health District

April YTD totals

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Zip Code	Number	Percent	Age Range	Number	Percent	Days of the Week	Number	Percent
44402	2	1.27%	0-19	10	6.33%	Monday	29	18.35%
44403	2	1.27%	20-30	57	36.08%	Tuesday	12	7.59%
44404	1	0.63%	31-40	44	27.85%	Wednesday	24	15.19%
44410	10	6.33%	41-50	21	13.29%	Thursday	29	18.35%
44417	1	0.63%	51-60	20	12.66%	Friday	21	13.29%
44418	2	1.27%	61-70	5	3.16%	Saturday	24	15.19%
44420	10	6.33%	71-90	1	0.63%	Sunday	19	12.03%
44425	5	3.16%	<b>Total</b>	<b>158</b>	<b>100.00%</b>	<b>Total</b>	<b>158</b>	<b>100.00%</b>
44428	0	0.00%						
44430	10	6.33%						
44437	3	1.90%						
44438	6	3.80%						
44439	0	0.00%						
44440	1	0.63%						
44444	7	4.43%						
44446	15	9.49%	<b>Gender</b>	<b>Number</b>	<b>Percent</b>			
44450	0	0.00%	Male	110	69.62%	April	46	
44453	0	0.00%	Female	48	30.38%	May		
44470	4	2.53%	<b>Total</b>	<b>158</b>	<b>100.00%</b>	June		
44473	2	1.27%				July		
44481	12	7.59%				August		
44482	0	0.00%				September		
44483	27	17.09%				October		
44484	17	10.76%				November		
44485	20	12.66%				December		
44491	1	0.63%				<b>Total</b>	<b>158</b>	
<b>Total</b>	<b>158</b>	<b>100.00%</b>						

# Trumbull County Overdose Report

## April 2018

Trumbull County Combined Health District  
Ranee Shoenberger RN, Epidemiologist  
Kathy Parrilla RN, Injury Prevention Coordinator

The total overdose numbers for the month of April are remaining steady with a total of 46 which is line with the previous months of 2018 to date. We all know that this trend can change overnight but we are hoping things continue to remain the same and possibly decrease even further. I would also like to take this opportunity to remember Dr.G for all the hard work and dedication he gave to Trumbull County. I know that I learned a lot from him just during the short little “chats” we had when I was at the coroner’s office reviewing charts as I’m sure we all did. We were fortunate to have him and his shoes will be hard to fill! He will be greatly missed.

Figure 1. A monthly count of emergency departments visits due to overdoses in Trumbull County by Zip Codes. There were 46 overdoses during the month of April.

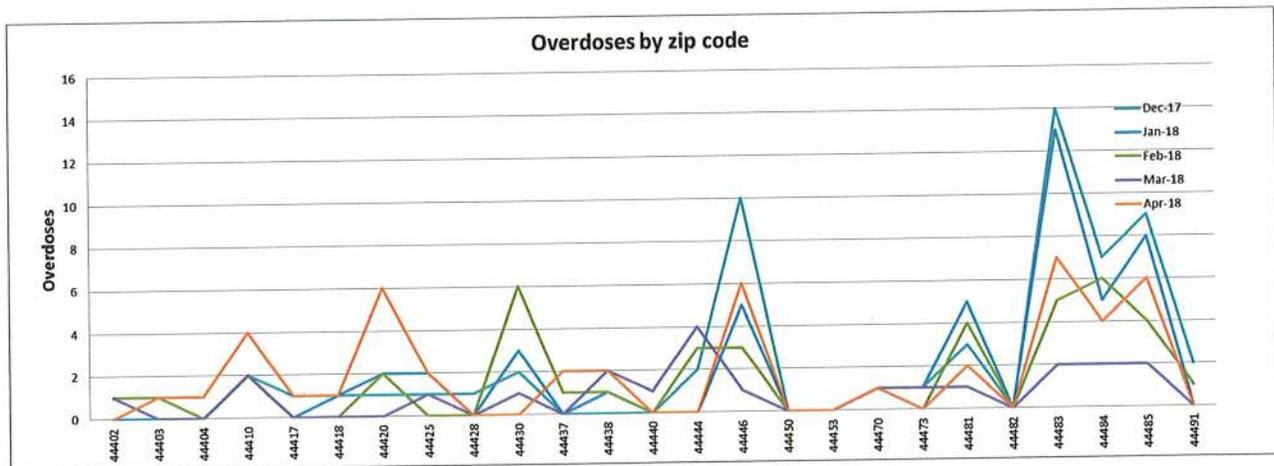


Figure 2. Gender distribution of overdose-related ED visits; Trumbull County; April 2018

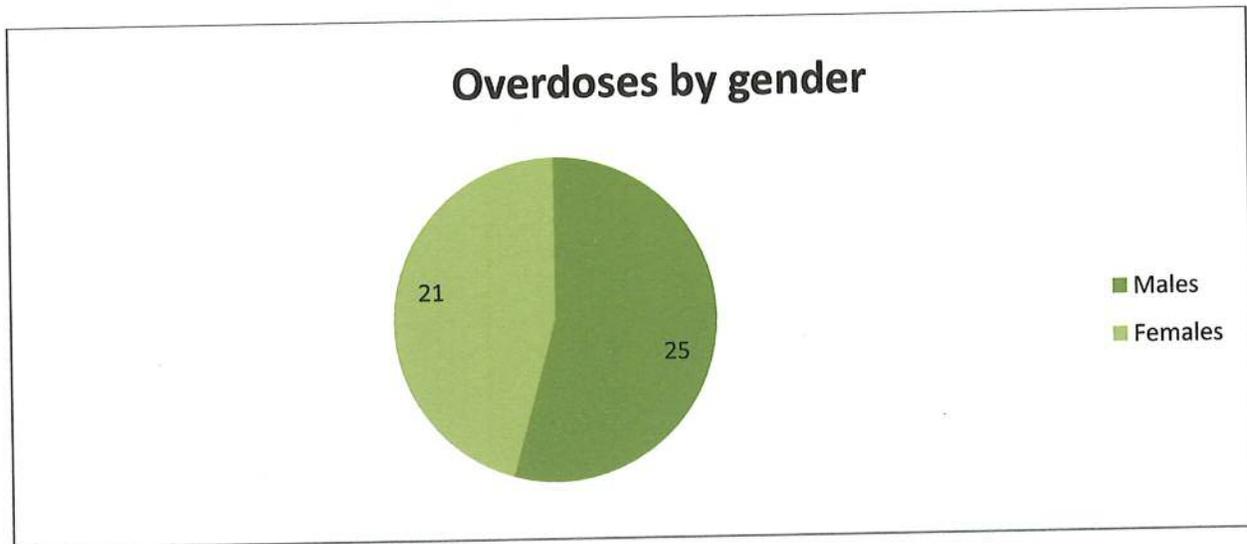
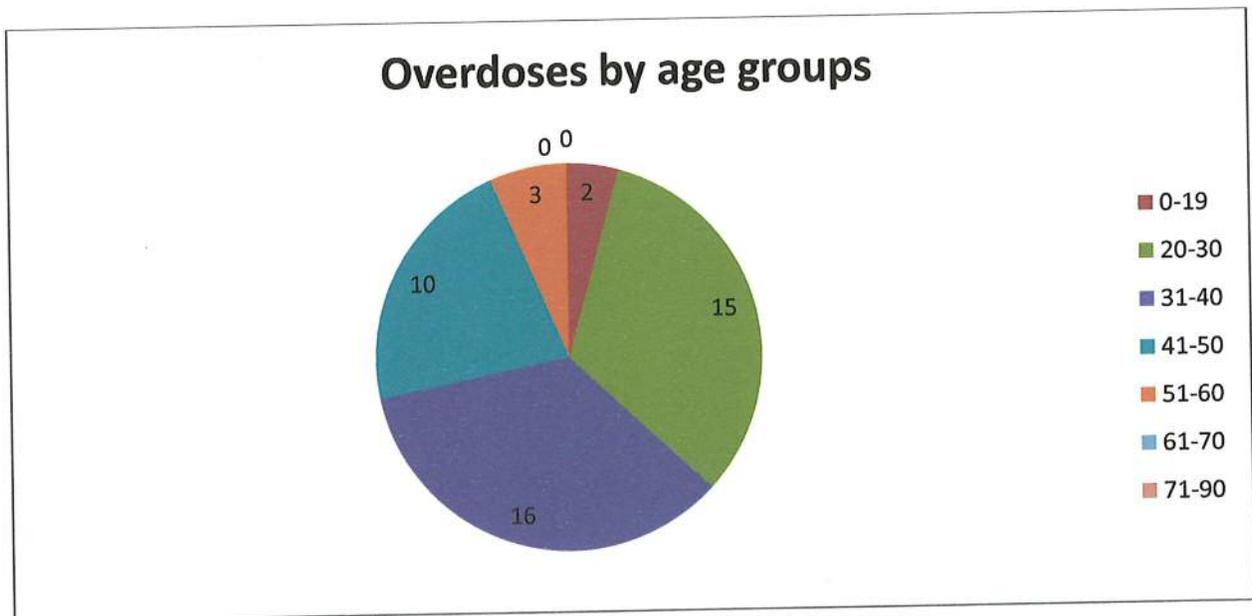


Figure 3. Age distribution of overdose-related ED visits; Trumbull County, April 2018



Age distribution of overdose-related ED visits for April revealed "mean age" of 35 yrs. of age and "median age" of 33 yrs.

Figure 4. Days of the week that the overdoses are occurring.

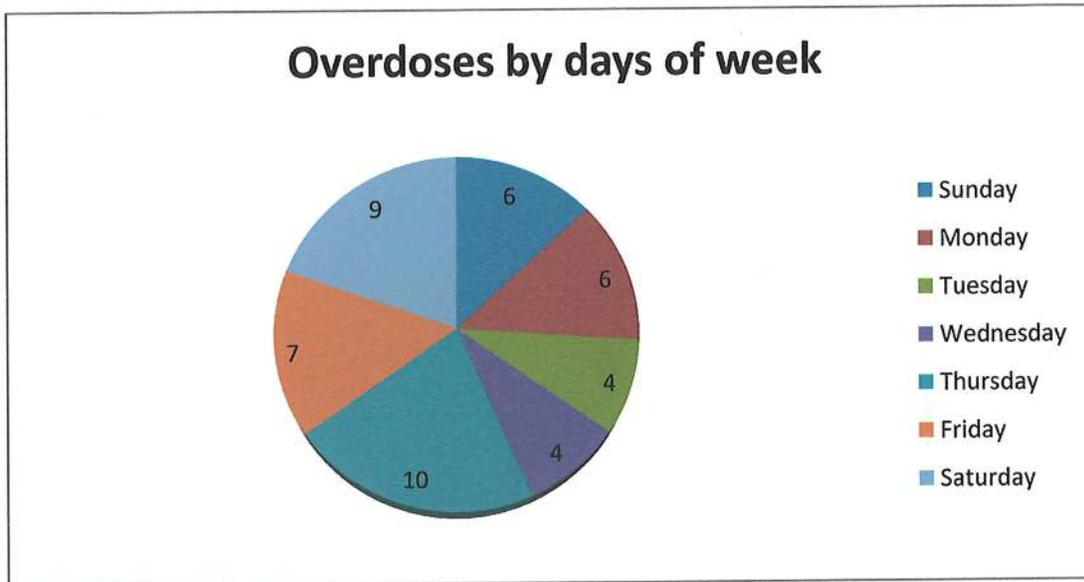
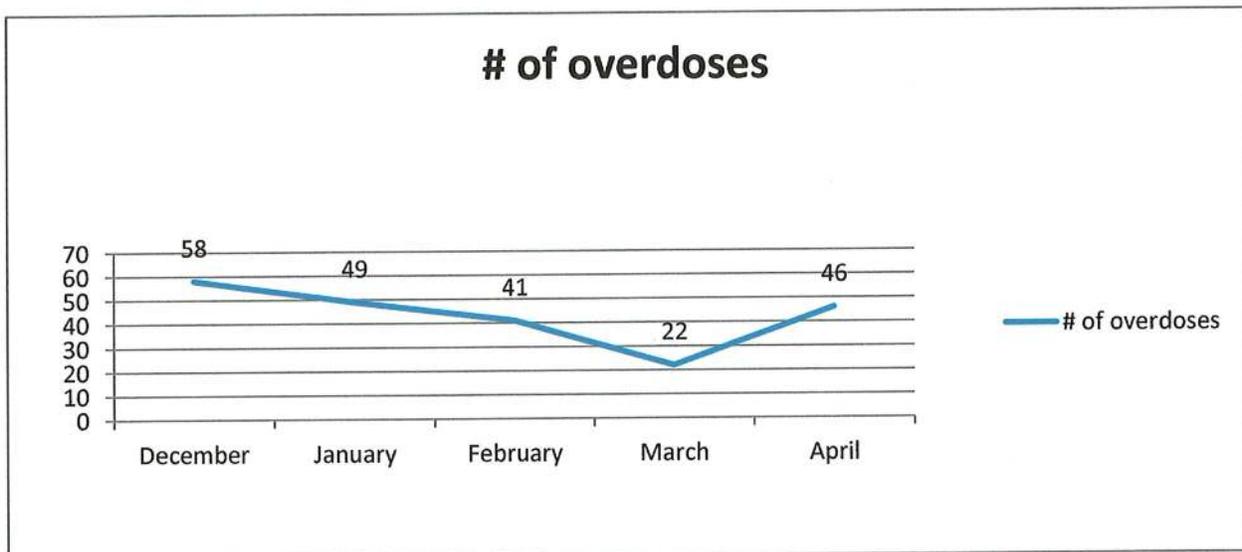
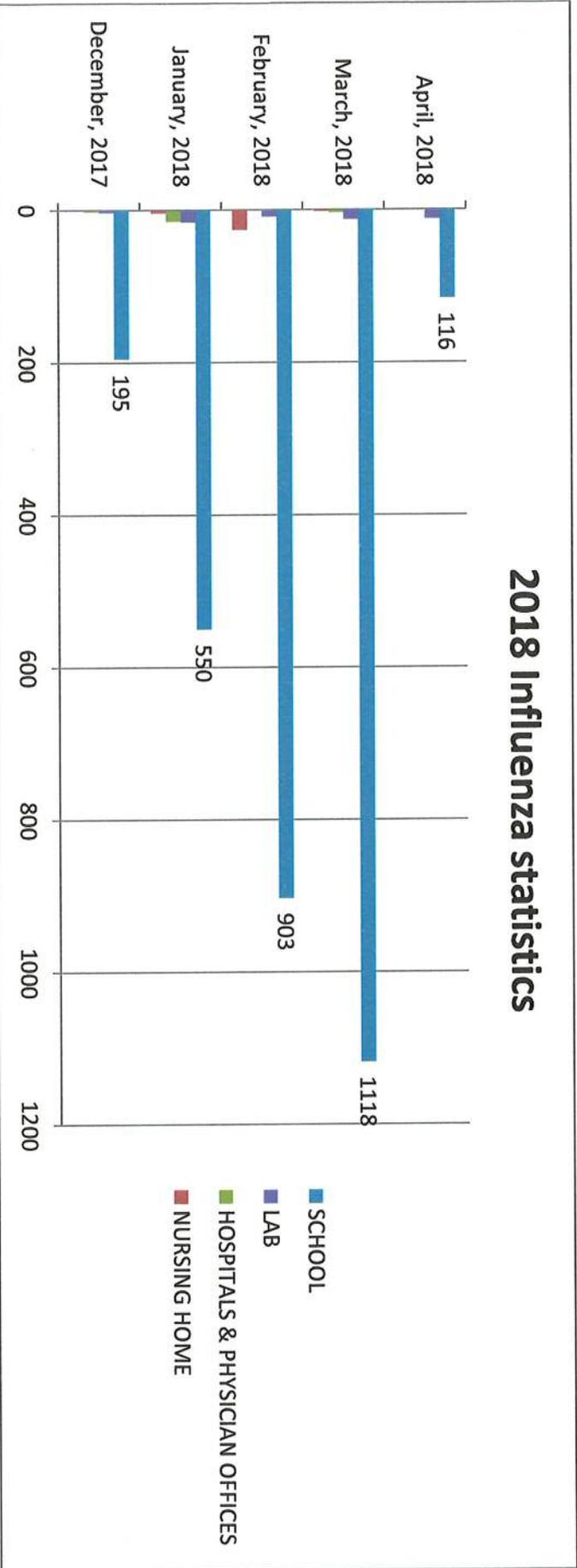


Figure 5. Chart of overdoses from December 2017 to April 2018



# 2018 Influenza statistics





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Health Commissioner

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Kris Wilster, MPH, RS/REHS  
Director of Environmental Health Report

May 2018

- **Permits & Applications for April 2018:**
  - Residential Septic .....28
  - Private Water Systems .....9
  - Plumbing – Residential .....22
  - Plumbing – Commercial .....15
  - Real Estate Applications .....60
  
- **Inspections for April 2018:**

<ul style="list-style-type: none"> <li>- Private Water Systems .....19</li> <li>- Plumbing .....80</li> <li>- Manufactured Home Parks ....4</li> <li>- Schools .....23</li> <li>- Public Pools/Spas .....0</li> <li>- Tattoo &amp; Body Piercing .....0</li> <li>- Campgrounds .....2</li> <li>- Food Service Operations .....170</li> <li>- Food Service Mobile Units ....29</li> <li>- Food Service Temporary Units .....0</li> <li>- Retail Food Establishments ...52</li> <li>- Mosquito Investigations .....1</li> <li>- Institution Inspections .....0</li> <li>- Nuisances – Sewage .....9</li> </ul>	<ul style="list-style-type: none"> <li>- Nuisances – Solid Waste .....81</li> <li>- Nuisances – Housing .....32</li> <li>- Nuisances – Grass .....0</li> <li>- Rodent Control (Complaints) .....0</li> <li>- Real Estate Evaluations .....108</li> <li>- Residential Sewage .....181</li> <li>- O &amp; M Sampling .....403</li> <li>- Semi-Public Sewage Systems .....13</li> <li>- Solid Waste Landfill .....0</li> <li>- C&amp;DD .....6</li> <li>- Smoking Investigations .....1</li> <li>- Water Sampling and Baseline Sampling of Water for Oil &amp; Gas Drilling .....19</li> </ul>
--	---
  
- **Administrative Hearings Scheduled for April 2018:**

<ul style="list-style-type: none"> <li>- Private Water Systems .....13</li> <li>- Sewage Complaints .....0</li> <li>- Real Estate Upgrades .....7</li> <li>- Animal Complaints .....0</li> <li>- Other: .....0</li> </ul>	<ul style="list-style-type: none"> <li>- Solid Waste .....1</li> <li>- Point of Sale .....0</li> <li>- Sewer Tie Ins .....0</li> <li>- O &amp; M .....1</li> </ul>
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- **Administrative Hearing Outcomes for April 2018:**

<ul style="list-style-type: none"> <li>- Complied .....10</li> <li>- No Shows – F &amp; O Issued ....11</li> <li>- Tabled .....1</li> </ul>	<ul style="list-style-type: none"> <li>- Consent to Board Order .....0</li> <li>- Vacant .....0</li> <li>- Cancelled .....0</li> </ul>
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- Attached please find the status updates on the Board’s Findings & Order’s cases

Board's Findings Orders Update

TCCHD

Last Name	First Name	Violation Address	Township	Program/Type	Date of Board Meeting	Findings & Orders	Time-frame	Status
Brilla	Nicholas A.	4625 Scenic Dr.	Farmington	real estate	3/14/17	Submit paperwork/upgrade septic system	90 days	5/15/17 turned in paperwork, waiting on floor plan - 11/3/17 installer deceased - gave to Rich for Preliminary - Mel Byler to take over installation for Freeman
Miller/Byler	Aden/Karolyn	2629 Barclay Messerly	Southington	Real estate	5/9/17	Submit paperwork/upgrade septic system	90 days	7/11/17 turned in paperwork/ 9/21/17 On lot Preliminary issued - Installer deceased, waiting on new installer - 1/2/18 PTI ready to be issued - on lot system
Vargo Jr.	Walter P.	4855 Shanks Phalanx	Braceville	PWS sealing	5/10/17	Submit application w/fee and seal cistern	60 days	6/22/17 Permit issued - Permit good for one year
Young Jr.	Robert J.	3111 Eagle Creek	Braceville	Sewage complaint	6/8/17	Pay site fee and submit soil study/upgrade system	10/31/17	Newton Falls Court
Protiva	William & Deborah	4996 Wilson Sharpville	Fowler	PWS	6/15/17	Submit application w/fee and seal well/cistern	30 days	6/23/17 application & fee submitted 6/28/17 Permit issued - good for one year
Roberts	Russell & Naomi	420 Champion	Champion	sewer tie in	6/22/17	Connect to available sewer line & abandon tank	12/31/17	Extension granted until June 2018
Alexanderides/Panopoulos	Perry/Pamela	5395 Pierce	Champion	PWS	6/29/17	Submit PWS application and seal well	01/31/18	3/15/18 permit issued/good for one year
W.I. Miller & Sons LLC		4315 Bloomfield Kinsman	Gustavus	real estate upgrade	8/8/17	Submit paperwork/upgrade septic system	6 months	PTI issued 1/4/18 - good for one year
Shaw	David A.	8150 State Route 46	Greene	PWS	8/24/17	Submit PWS application with fee/seal well or bring into compliance	30 days	PWS permit issued 9/26/17 - good for one year
Robinson	Lawrence	6235 State Route 46	Mecca	Campground	8/31/17	Submit application with fee or remove campers	04/01/18	Central District Court
Brienik/Nadeja	Lisa/Carla	15 Roosevelt	Hubbard	Real estate	9/12/17	Submit paperwork, obtain a PTI and install system	90 days	4/12/18 house vacant
Knez	Dusan	2686 Bell Wick	Hubbard	PWS	9/14/17	Submit application with fee and seal well	30 days	10/25/17 Sealing permit issued - good for one year
Clark Jr.	Robert Lee	2120 Kinsman	Greene	Real estate	9/19/17	Submit paperwork, obtain a PTI and install system	05/01/18	Central District Court
Windhorst/Wagner	Stefan/Charleen	5410 Mahoning	Warren	Solid Waste complaint	10/26/17	Remove solid waste and submit receipts	30 days	Warren Municipal Court
Ford	Christopher B.	4890 Fairport Rd.	Newton	PWS	12/7/17	Secure PWS cap and submit receipts	30 days	1/30/18 PWS sealing permit, good for one year
Jardine	Jeffrey E.	3215 Kingsville	Fowler	PWS	12/8/17	Submit well sealing application with fee	30 days	Central District Court
Verrill	Mark A.	4291 Youngstown Kingsville	Fowler	Real estate	1/9/18	Submit paperwork, obtain a PTI and install system	07/09/18	pending

**Board's Findings Orders Update  
TCCHD**

Stein	Charles & Janet	2037 Niles Cortland	Bazetta	sewer tie in	1/9/18	Connect to available sewer line & abandon tank	60 days	Plans submitted to extend sewer, tickled 8/6/18
Patterson	Allen S.	1637 Kinsman Rd.	Greene	real estate upgrade	1/16/18	Submit paperwork, obtain a PTI and install system	90 days	Central District Court
Miller/Yoder	Joseph/Ida	4796 Gates East	Mespo	real estate	1/16/18	Submit paperwork, obtain a PTI and install system	90 days	Newton Falls Court
Slusher	Theresa & David	6235 Morrell Ray	Mecca	real estate	1/16/18	Submit paperwork, obtain a PTI and install system	10/31/18	pending
Cox/Davis	Michael/Hannah	2346 Pleasant Valley	Vienna	real estate	1/16/18	Pump septic system & correct plumbing	30 days	pending
Moody	Darrell	1165 Greenville	Mecca	real estate	1/9/18	Submit paperwork, obtain a PTI and install system	11/01/18	pending
Adkins Jr.	Glen E.	5636 Amy Boyle Rd.	Brookfield	PWS	1/18/18	Submit PWS sealing permit & seal well	30 days	3/12/18 permit issued/good for one year
Clover	Thomas M.	6777 St. Rt. 46	Mecca	real estate	2/6/18	Submit paperwork, obtain a PTI and install system	90 days	pending
Huston	Dennis P.	2686 Mahan Denman	Mecca	real estate	2/6/18	Submit paperwork, obtain a PTI and install system	90 days	pending
Gabrovsek	Joseph & Crystal	10077 Chaffee Dodgeville	Greene	real estate	2/6/18	Submit paperwork, obtain a PTI and install system	90 days	pending
Byler	Raymond W.	8837 North Park	Bloomfield	real estate	2/6/18	Install Jet ATU, replace ATU lid and keep chlorine tubes filled	60 days	Newton Falls Court
Miller	Benjamin & Kristina	3932 Warren Painesville	Southington	real estate	2/20/18	Submit paperwork, obtain a PTI and install system	90 days	pending
McGivern	Casey D.	6342 Chestnut Ridge	Hubbard	real estate	2/20/18	Submit paperwork, obtain a PTI and install system	90 days	pending
Blackburn	Christin N.	2900 N. Park Ave.	Bazetta	PWS	3/1/18	Submit PWS sealing permit & seal well	30 days	Central District Court
Miller	Eli	5259 St. Rt. 534	Farmington	PWS	3/1/18	Submit PWS application for pond	30 days	Newton Falls Court
Cole	Duane T.	8105 St. Rt. 609	Hartford	real estate upgrade	3/6/18	Submit paperwork, obtain a PTI and install system	90 days	pending
Mazurek	Zachary & Michael	2415 Custer Orangeville	Hartford	real estate upgrade	2/27/18	Submit paperwork, obtain a PTI and install system	90 days	pending
Troyer	Wayne B.	5753 Bundysburg West	Farmington	real estate	3/6/18	Submit paperwork, obtain a PTI and install system or repair	90 days	pending
Sutton	Patricia H.	3553 Liberty Ave.	Hubbard	real estate	3/6/18	Pump septic system & bring into compliance	30 days	complied
Russell/Mautz	Matthew/Sarah	3739 Hoagland Blackstub	Bazetta	Point of sale	3/6/18	Submit application & fee	30 days	Assessment letter
Olson	Kathleen M.	4580 Smith Stewart	Vienna	PWS	3/8/18	Submit PWS sealing permit & seal well or bring into compliance	30 days	Girard Court
Rader	Andrew W.	4826 State Route 45	Bristol	Plumbing	2/20/18	Complete plumbing work & call for inspection	30 days	complied
Blackshere	Amy	475 Greenville	Bristol	Point of sale	3/13/18	Submit point of sale application with fee	30 days	Assessment letter
Mauk	Bonnie S.	3630 N. Park Ave.	Warren	real estate	3/13/18	Submit paperwork, obtain a PTI and install system	11/01/18	pending

## Board's Findings Orders Update

## TCCHD

Weaver	William J.	4607 Phalanx Mills Herner	Southington	PWS		3/1/18	Submit PWS sealing permit with fee and seal cistern	30 days	pending
Dunkelman	John	1383 Heaton Blvd.	Weathersfield	PWS		3/15/18	Submit PWS sealing permit with fee and seal or bring into compliance	30 days	deceased
Ezzo III	Matthew	1953 Hubbard Thomas	Hubbard	PWS		3/15/18	Submit PWS sealing permit with fee & seal well	60 days	pending
Bender	Ivan K.	4338 State Route 534	Southington	Point of sale		3/20/18	Submit point of sale application with fee	30 days	Assessment letter
Borkholder	David & Marie	3100 Housel Craft	Farmington	real estate		3/20/18	Submit paperwork, obtain a PTI and install system	90 days	pending
Fordeley	Frank & Tracey	4481 Davis Peck	Gustavus	real estate		3/20/18	Aerator must be on states approved list & plumbing corrected	60 days	pending
Schauer	Kenneth D.	2821 Warren Burton	Southington	Plumbing		3/20/18	Have plumbing finalized	08/09/18	pending
Mackin	Thomas J.	341 Niles Vienna	Vienna	O&M		3/20/18	Bring system into compliance	30 days	Girard Court
Swegan	Carl E.	7932 Rose	Brookfield	Solid Waste complaint		3/22/18	Remove solid waste and submit receipts	06/01/18	pending
Miller	Daniel & Viola	4454 Parks West (St. Rt. 534)	Mespo	PWS		4/5/18	Submit pump completion form and have safe water test	30 days	pending
Trumbull Co. Land Bank		2689 Bloomfield Kinsman	Bloomfield	PWS		4/5/18	Submit PWS sealing permit with fee & seal well or bring into compliance	30 days	pending
Chittle Jr.	George	4606 Kinsman	Mespo	Solid Waste complaint		4/5/18	Remove solid waste and submit receipts	14 days	Newton Falls Court
Pitts	Christopher & Kelsey	1518 Collar Price	Hubbard	Real estate		4/10/18	Submit paperwork, obtain a PTI and install system	90 days	pending
Dorsey	William & Sandra	3529 Basswood	Howland	real estate upgrade		4/10/18	Submit paperwork, obtain a PTI and install system	90 days	pending
White	Rex L.	705 Deforest	Howland	real estate upgrade		4/10/18	Submit paperwork, obtain a PTI and install system	10/31/18	pending
Starcher	Carl G.	2861 Ridge	Fowler	real estate		4/10/18	Submit paperwork, obtain a PTI and install system	10/31/18	pending
Darling/Vilcheck	Christopher/Wendy	9146 Kingsville	Gustavus	real estate upgrade		4/10/18	Install risers and correct plumbing issues	45 days	pending
Buckner	Gordon	1259 Salt Springs	Weathersfield	O&M		4/10/18	Bring system into compliance	30 days	pending
Wengerd	Enos	7075 Girdle	Farmington	PWS		4/26/18	Submit pump completion form & schedule bacteria test	30 days	pending
Strimbu	Spencer	818 Warner	Vienna	PWS		4/26/18	Seal 2 wells	30 days	pending
Cash	Ronald & Deborah	7462 Mines	Howland	real estate		5/1/18	Repair system or upgrade	30/90 days	pending
Suva	Carol	3510 North Park	Warren	real estate		5/1/18	Submit paperwork, obtain a PTI and install system	90 days	pending



**Report of the Health Educator  
Trumbull County Combined Health District  
Jenna Amerine  
April 2018 for May 23<sup>rd</sup> Board Meeting**

Creating Healthy Communities Grant

- CHC Grant Activities:
  - Attended CHC All-Project Call on April 12<sup>th</sup>.
  - Continue to oversee CHC Intern on health promotion projects.
  - Attended National SOPHE Conference in Columbus April 3-6<sup>th</sup>.
  - Continued planning and promoting 2018 Bike to Work Event.
  - Attended Healthy Community Partnership Active Transportation Action Team Meeting on April 2<sup>nd</sup>.
  - Attended Howland Health and Wellness Committee meeting about 2018 Healthy Community Award for Howland on April 2<sup>nd</sup>.
  - Met with Warren City Safety Director Enzo Cantalamesa to receive approval for Quinby Park additions on April 9<sup>th</sup>.
  - Met with Warren City Mayor Franklin about Tobacco 21 that he presented to the Health and Wellness Committee of City Council to review the proposed law on April 11<sup>th</sup>.
  - Continued planning Jane Walk that will be hosted on May 6<sup>th</sup>.
  - Conducted Community Health Inclusive Index (CHII) at Bolindale Park for Disability Inclusive Community Garden.
  - Presented Bolindale Park CHII results to Howland Park Board on April 12<sup>th</sup>.
  - Sent donation letter to Home Depot Niles for Bolindale Community Garden.
  - Attended Veterans & Tobacco Trends Webinar on April 18<sup>th</sup>.
  - Hosted Tobacco Sub-committee Meeting on Tobacco 21 on April 20<sup>th</sup>.
  - Attended Statewide Active Transportation Call on April 25<sup>th</sup>.
  - Attended Well-Being Collaborative of Ohio Board and Population Health Meetings on April 26<sup>th</sup>.
  - Began planning Community Complete Streets Town Hall Event with Toole Design Company that will be June 12<sup>th</sup>.
  - Ran CHC Community Meeting Ad in Tribune Chronicle All About Health Magazine on April 27<sup>th</sup>.
  - Attended and presented on Statewide Healthy Eating Call on April 30<sup>th</sup>.
  - Attended Complete Streets Meeting with TNP and Warren Economic Development on April 30<sup>th</sup>.
  - Presented Tobacco 21 Resolution to TCCHD BOH on April 25<sup>th</sup>.
- Continue to promote the Facebook and Twitter Pages as well as post informational material and programs on the site.
- Attended Weekly Administrative Meetings and Accreditation Meetings.

- Attended Trumbull Memorial Health Foundation Scholarship Committee Review Meeting on April 23<sup>rd</sup>.
- Continue to work with Mercy Health on obtaining Fracking Health Data.

#### Days Worked

- 20

#### Early, Late and Weekend Hours

- Worked late on April 2<sup>nd</sup> for Howland Health and Wellness Committee Meeting.
- Worked late on April 12<sup>th</sup> for Howland Park Board Meeting.
- Worked late on April 26<sup>th</sup> for Well-Being Collaborative of Ohio Board and Population Health Meetings.

#### Plans for May

- Continue operating and updating the Facebook and Twitter Pages.
- Continue to oversee Health Education Intern in implementing projects and social media sites.
- Attend Accreditation and Weekly Administrative meetings.
- Create CHC 2<sup>nd</sup> Quarter Newsletter.
- Present Tobacco 21 Board Resolution to Warren City Health District Boards.
- Attend Mark Winne Food Security Discussion on May 1<sup>st</sup>.
- Attend Healthy Community Partnership Active Transportation Action Team Meeting on May 2<sup>nd</sup>.
- Continue planning Community Complete Streets Town Hall Event with Toole Design Company that will be June 12<sup>th</sup>.
- Host Jane Walk on Warren Bike Trail on May 6<sup>th</sup>.
- Meet with Howland Park Board Member on receiving quotes for Bolindale Community Garden Inclusivity on May 8<sup>th</sup>.
- Host Warren City Professional Development Ride with select stakeholders and Yay!Bikes on May 8<sup>th</sup>.
- Begin hosting another round of Ohio Healthy Program Classes May 9<sup>th</sup>, May 15<sup>th</sup>, May 29<sup>th</sup> and May 31<sup>st</sup>.
- Attend American Cancer Society Volunteer Leadership Council on May 10<sup>th</sup>.
- Attend CHC All-Project Call on May 10<sup>th</sup>.
- Attend Healthy Community Partnership Steering Committee Meeting on May 10<sup>th</sup>.
- Host last 2018 Bike to Work Event planning meeting and event on May 18<sup>th</sup>.
- Attend Community Concerned Citizens II Meeting on May 14<sup>th</sup>.
- Host CHC 2<sup>nd</sup> Quarter Coalition Community Meeting on May 16<sup>th</sup>.
- Attend Well-Being Collaborative of Ohio Steering and Population Health Committee Meetings on May 31<sup>st</sup>.
- Attend Howland Health and Wellness Committee Meeting on May 21<sup>st</sup>.

# CREATING HEALTHY COMMUNITIES

Coalition Newsletter

2nd Quarter 2018  
April-June



## *Our Mission:*

Creating Healthy Communities is committed to preventing and reducing chronic disease statewide. Through cross-sector collaboration, we are activating communities to improve access to and affordability of healthy food, increase opportunities for physical activity, and assure tobacco-free living where Ohioans live, work, and play. By implementing sustainable evidence-based strategies, CHC is creating a culture of health.

*Making the Healthy Choice the Easy Choice!*

## **This Issue:**

Bike to Work Day

SCOPE

STAND: Youth Against Tobacco

Bike Helmet Safety Month

Touch A Truck

Local Summer Farmers Markets



## Bike to Work Day May 18th, 2018

According to Harvard School of Public Health, a recent Scottish study that found bike commuters had a lower risk of cardiovascular disease (CVD), cancer, or death from any cause during the five-year study period compared to those who took a car or public transportation to work. Other benefits include:

- Bike riding uses minimal fossil fuels and is a pollution-free mode of transport.
- Cycling 10 km each way to work each day will save about A\$1700 per year in transport costs (including all running costs and depreciation).
- Cycling provides economic and independent travel for those who might otherwise have their travel options restricted.
- More people cycling and walking provides additional opportunity for social interaction on the streets and this enhances a sense of community.



## **SCOPE Senior Services**

**-A program of Family and Community Services, Inc. –**

**375 N. Park Ave. Warren, Ohio 44481**

**330-399-8846 fax 330-399-8849 email: [mwilson@fcsohio.org](mailto:mwilson@fcsohio.org)**

**“Senior Citizens Opportunity for Personal Endeavors”**

MEDIA RELEASE

### **SCOPE’s S.O.S. “Support Our Seniors” Project**

SCOPE Senior Services has been communicating with local police, fire chiefs, judges, and other agencies, including former deputy Don Hyde of the Senior Services Unit to develop better relations and to begin the newest program at SCOPE, the “S.O.S. Project” (Support Our Seniors).



SCOPE, recently formed the S.O.S. Team, who will visit our seniors to support and protect if needed.

Many of our seniors are alone and first responders are looking at starting a program to make regular phone calls to those citizens to check up on them. Many seniors without family members living near them also get taken advantage of by unscrupulous contractors or by scam artists.

SCOPE’s S.O.S. Team has already begun visiting seniors at the various elderly apartments in the area with great success. Many of our seniors need personal items and supplies to help live their lives, in addition to receiving the free groceries from our SCOPE travelling pantry truck. The homebound are in need of cleaning supplies, personal and paper products so if anyone can donate anything please drop of at any SCOPE Senior Center and we will get these to the S.O.S. team.



SCOPE has also been able to do check-ups for health issues and to get seniors in contact with agency, medical, and business partners to help.

**So if you know of an elderly neighbor or relative who lives alone please send out an S.O.S. to SCOPE Senior Services by calling 330-399-8846!**

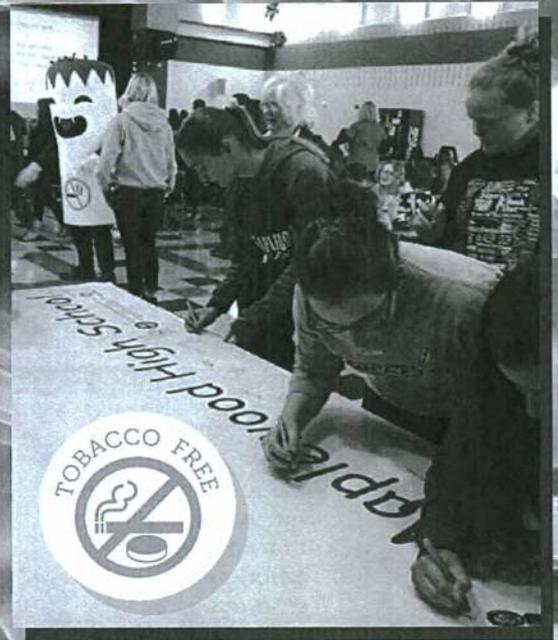
# Trumbull County Combined Health District



# STAND



## Youth Against Tobacco

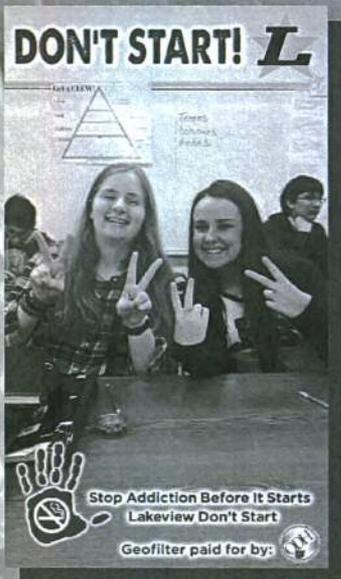


Trumbull County Combined Health District Health Commissioner, Frank J. Migliozi, writes about the STAND groups' incredible work:

"There was a combined number of 31 students from Maplewood High School, Lake View High School and River Gate High School who have been very busy this school year working with our STAND (Stand up against tobacco) group.

STAND is an integrated youth-led campaign that relies on young voices to lead and carry the 'stand up speak out against tobacco' message across both traditional and non-traditional marketing channels using different promotional methods to reinforce each other.

The students provide knowledge and a united voice to eliminate smoking and create effective social change in their communities. The students worked on Snapchat filters, Facebook and Twitter messages, school banner signing project, school rally, power points, Youtube and a Public Service Announcement."



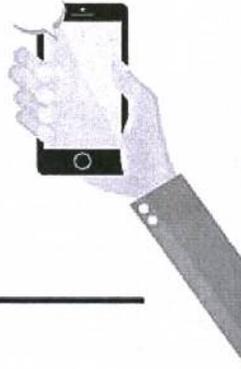
# 7TH ANNUAL

## BIKE TO WORK



### WARREN

## BREAKFAST EVENT



If your business or organization has ideas for promoting bicycling as a mode of transportation among your employees or customers during Bike to Work Week, May 14-18, this would be an excellent time to try them out!

- WHEN:** Friday, May 18, 2018
- TIME:** 6:00 am-9:00 am
- FREE:** Free continental breakfast to anyone who arrives on a bicycle.
- WHERE:** Log Cabin West of Court House Square Warren, Ohio
- WHY:** The purpose of the event is to encourage people to be more physically active by bicycling for transportation.

### WHO SHOULD ATTEND:

All bicycle enthusiasts.

### T-SHIRTS & GIVE-AWAYS:

T-Shirts given to the first 100 people who arrive on a bicycle. Other prizes will also be available.

PRESENTED BY:

**Bike to Work Warren Committee**

FOR MORE INFORMATION CONTACT:

Jenna Amerine at 330-675-7807 or <http://www.trumbullmetroparks.org/parks-and-trails/bike-work-warren>



LIKE US ON FACEBOOK AT [BIKE TO WORK WARREN @HIO](#)

## Bike Helmets Save Lives!

Currently in Ohio, estimates indicate that just 10-20% of children wear bike helmets, yet more than 70% of children ages 5 to 14 ride a bicycle regularly.

wear bike helmets

ride a bike

**75%** of bike-related fatalities would be prevented with a helmet.

Helmet use can reduce the risk of head injury by 85% and severe brain injury by 88%



A \$10 bike helmet saves healthcare system \$41 per child.



## Helmet Policies Work!

The Ohio AAP supports policies that require bike helmet use for all children

**16 years of age and younger.**

Bicycle-related head injury rates among children have decreased by up to 45% following the passage of bicycle helmet legislation in other states.



May 2018 is

## Bike Helmet Safety Awareness Month!

The 2018 Bike Helmet Safety Awareness Partner Toolkit is available here!

Sample social media posts, handouts, and tools to promote Bike Helmet Safety Awareness Month!

<http://ohioaap.org/PutALidOnIt>

American Academy of Pediatrics  
DEDICATED TO THE HEALTH OF ALL CHILDREN



**75%** of parents support a mandatory bike helmet law for children



The City of Niles, Wellness Center

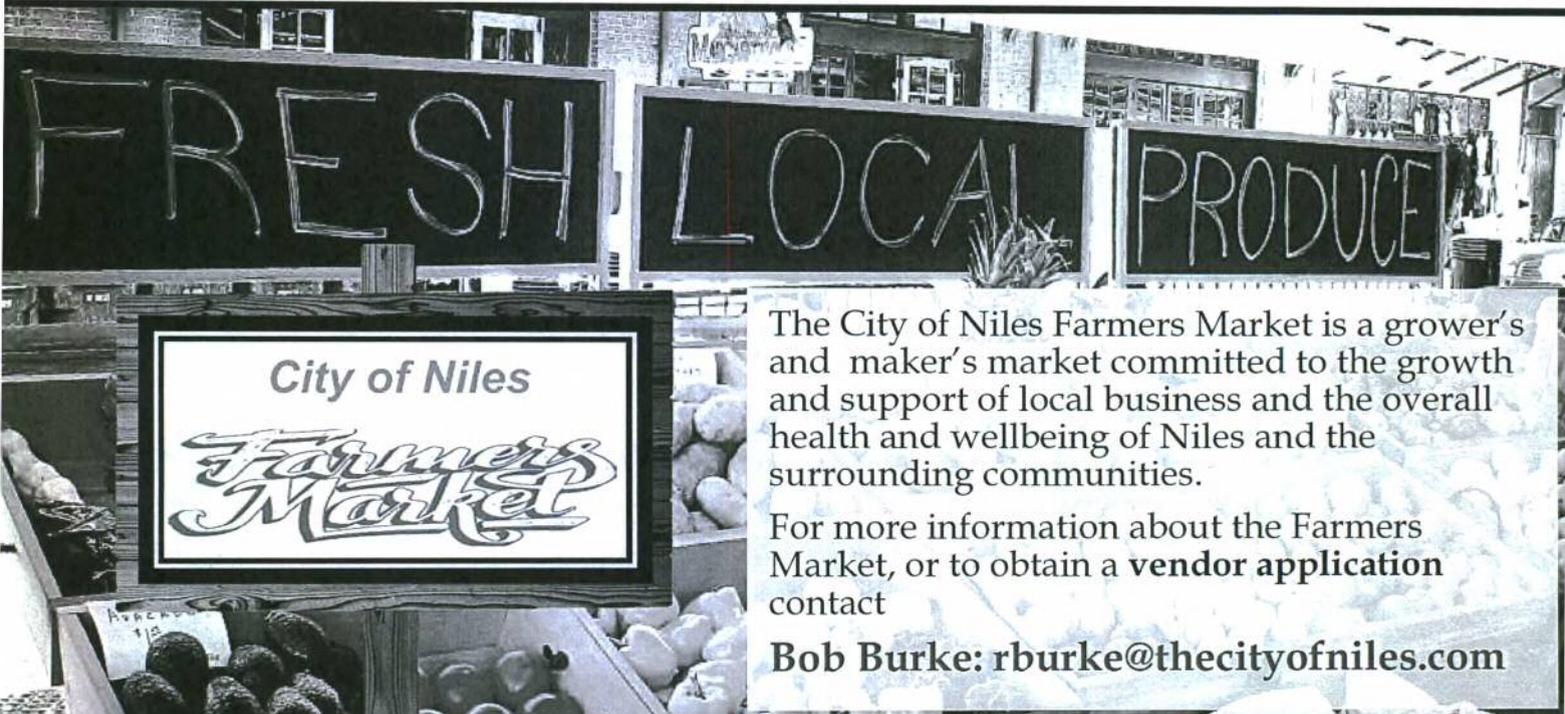
11 a.m. to 2 p.m.

Presents the 2<sup>nd</sup>

## TOUCH A TRUCK

May 26, 2018

This event is free to the public  
come see some of the area's  
safety vehicles



The City of Niles Farmers Market is a grower's and maker's market committed to the growth and support of local business and the overall health and wellbeing of Niles and the surrounding communities.

For more information about the Farmers Market, or to obtain a **vendor application** contact

**Bob Burke: [rburke@thecityofniles.com](mailto:rburke@thecityofniles.com)**

## WHY FARMERS MARKETS?



### INCREASE ACCESS TO FRESH FOOD

**\$20.2 million**

in SNAP benefits were spent at farmers markets in 2016. That's fresh food for low-income Americans and increased revenue for local farmers.

**60%** of market shoppers in low-income neighborhoods say their market had better prices than the grocery store.

Markets bring fresh food to the neighborhoods that need it most.

**LEARN MORE AT [FARMERSMARKETCOALITION.ORG](http://FARMERSMARKETCOALITION.ORG)**



FRESH • LOCAL • PRODUCE

JULY 6<sup>TH</sup>

SEPTEMBER

7<sup>TH</sup>

AUGUST 3<sup>RD</sup>

OCTOBER 5<sup>TH</sup>

FROM 3-6 PM

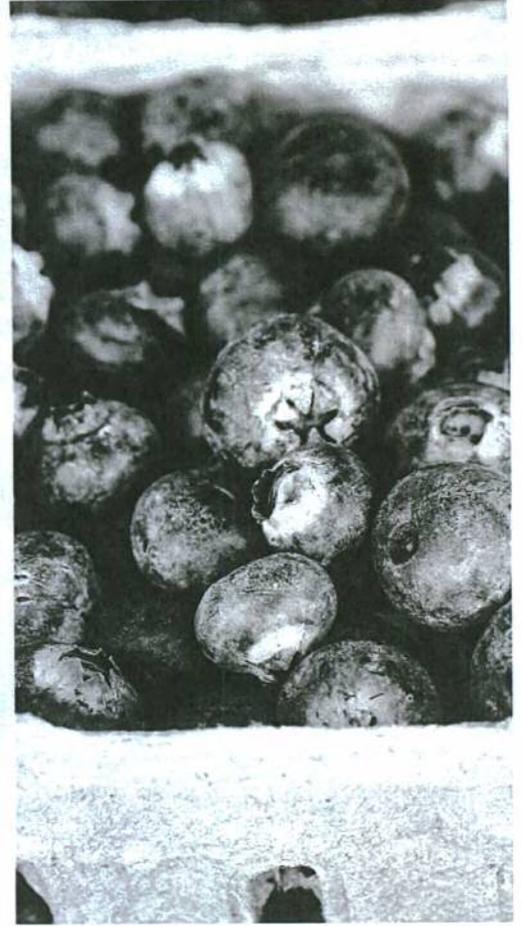
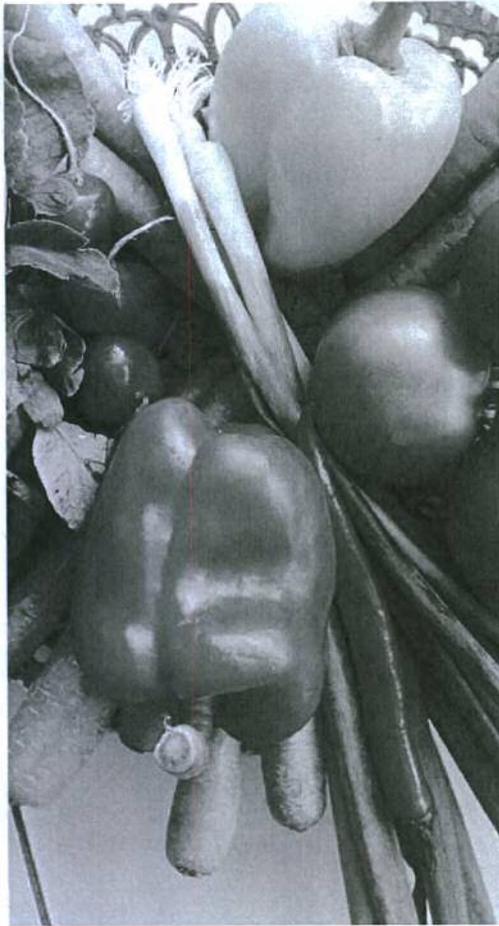
QUINBY PARK

(525 AUSTIN AVE SW, WARREN,  
OH 44485)



WARREN FARMERS MARKET  
JULY 6<sup>TH</sup> - SEPTEMBER 7<sup>TH</sup>  
AUGUST 3<sup>RD</sup> - OCTOBER 5<sup>TH</sup>  
3-6 PM  
QUINBY PARK  
525 AUSTIN AVE SW  
WARREN, OH 44485





# Howland Farmers Market

Mon, July 9

Wed, August 8

Wed, September 12



Wed, July 25

Wed, August 22

Wed, September 26

Come to the Bolindale Christian Church

2749 Fairview St SE, Warren, OH 44484, from 4-6 pm

and get your produce fresh and local! We accept cash or EBT/SNAP

(bring Ohio Direction Card)! We've also partnered with YNDC's

Produce Perks, so EBT users can double every dollar they spend on

produce!



For more information visit:

[www.howlandfarmersmarket.com](http://www.howlandfarmersmarket.com) | [www.tcchd.org](http://www.tcchd.org)

# TRUMBULL COUNTY UPCOMING EVENTS

## MAY

May 16, 6 PM—7:30 PM CHC Community Coalition Meeting, Warren-Trumbull  
Public Library, Room A

May 18, 6 AM—9 AM 7th Annual Bike to Work Breakfast Event, Log Cabin on  
Warren Courthouse Square

## JUNE

June 2, 12 PM—3 PM Health Fair on the Square, Warren Courthouse Square

June 9th WOW Bike Ride, KSU Trumbull

June 12, 6 PM—8 PM Complete Streets Town Hall, Tech Belt Energy Innovation  
Center (TBEIC)

## JULY

July 9th-15th, Trumbull County Fair, Trumbull County Fairgrounds

July 10, 10 AM—12 PM Tobacco Free Ohio Alliance, State Library of Ohio, Co-  
lumbus, Ohio

## 2018 COALITION MEETINGS:

June 20, 2 PM—3:30 PM **CHC 2019 Grant Planning Meeting**, Trumbull County  
Combined Health District Offices

August 15, 3 PM—4:30 PM **CHC 3rd Quarter Coalition Meeting**, Trumbull  
County Educational Service Center

November 14, 3 PM—4:30 PM **CHC 4th Quarter Coalition Meeting**, Trumbull  
County Educational Service Center

## For More Information:

Jenna Amerine, MPH, CHES

Creating Healthy Communities Coalition Coordinator

(330) 675-7807



www.facebook.com/  
trumbullpublichealth



www.twitter.com/  
trumbull\_health



# TRUMBULL COUNTY COMBINED HEALTH DISTRICT

*"Building a Healthy Community"*

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tcchd.org



**Public Health**  
Prevent. Promote. Protect.

**Date:** 5/15/18

**To:** TCCHD Board of Health

**From:** Natalie Markusic

**RE:** Board Accreditation Report – 5/23/18

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## **Procedures.** (20% of Time)

- Revised ADM-1230, Ethics/Conflict of Interest Policy: State Auditor wanted a "Conflict of Interest" section added to TCCHD's Ethic's Policy. Management and Board of Health Members are required to complete a Conflict of Interest Questionnaire annually due to the State Auditor's request. Review the policy changes. Return the Questionnaire to Frank at the June Board of Health meeting.
- Revised NUR-1000, TC Community Response Plan to Drug Overdoses
- New ADM-1590, Using WENS (Wireless Emergency Notification System).
- Modifying online files for staff access.

**HSTS Grant.** Prepared and revised technical specs for the County Grants Manager for the next round of the HSTS grant. (25% of Time)

**PHAB Site Visitor Report Review.** Prepared report based on PHAB report and standard for use at the CHA/CHNA planning meeting with Mercy Health. (25% of Time)

**QI Plan.** Reviewed and revised QI Plan (30% of Time)