

**Trumbull County Board of Health – Regular Meeting
May 24, 2017 – 2:00 PM
176 Chestnut Ave. NE – Warren, Ohio**

BOARD MEMBERS PRESENT: Marisha Agana, MD
Thomas Borocz
Gregory Dubos
Kathy Salapata, RN
John “Jack” Simon
John Messersmith, President Pro Tempore
Robert Biery, Jr., President

STAFF: Frank Migliozi, MPH, REHS/RS, Health Commissioner
Sandra Swann, RN., Director of Nursing
Kristofer Wilster, MPH, REHS/RS, Director of Environmental Health
Jenna Amerine, CHES, Health Educator
Natalie Markusic, REHS/RS, Accreditation Coordinator
Michael Burke, RS, Public Health Sanitarian
Rodney Hedge, RS, Public Health Sanitarian
Johnna Ben, Administrative Secretary

OTHERS PRESENT: James J. Enyeart, MD, Medical Director
Robert C. Kokor, Legal Counsel

MINUTES

- I. The meeting was Called to Order and the Pledge of Allegiance was said.**
- II. Adoption of Agenda: MOTION: 17-77** Mr. Dubos made motion to adopt the agenda as presented. Second by Mr. Messersmith.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- III. Approval of Minutes: MOTION: 17-78** made by Mrs. Salapata, second by Mr. Borocz to approve the minutes of the April 26, 2017, public hearing and regular meeting.

Roll Call Vote:

Dr. Agana – No
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Abstain
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

IV. Health Commissioner Report: Mr. Migliozi submitted a written report for the Board’s review. In addition, Mr. Migliozi reported that he, Dr. Enyeart, and Mrs. Swann attended a meeting at the county commissioners’ office regarding state funding for the opioid epidemic; Lance Himes, ODH’s Interim Director, the state mental health director and many other state officials, also attended the meeting. Mr. Migliozi informed the Board that the city of Warren was having a meeting to consider approving a medical marijuana growing facility within the city. The Trumbull County Mental Health & Recovery Board has requested that the health district take a position on this issue. Mr. Migliozi stated that, for his own personal reasons, he was not in favor of a medical marijuana growing facility, but it was up to the Board. Atty. Kokor added that recently the health district considered being involved in a needle exchange program, but the prosecutor’s office advised against it. Atty. Kokor advised the Board to not take any position on the issue, and the Board concurred.

When discussion first started with regard to purchasing a vehicle, it was initially involving one vehicle; however, the issue was examined more closely, the health district can do a lease to own, wherein we could then obtain more than one vehicle. Dan Dean, our fiscal officer, did a cost savings analysis, to break even, the health district would have to put 11,625 miles on the vehicle annually. We have five employees who average above that threshold, and we anticipate an annual cost savings of approximately \$8,000.00. The advantage to the lease to own option is that we would be able to obtain more than one vehicle, which would be a way to decrease mileage reimbursement without having to come up with the funds up front.

MOTION: 17-79 made by Mr. Simon, second by Mrs. Salapata to approve the leasing to own option for six vehicles for the health district.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

MOTION: 17-80 made by Mr. Dubos, second by Dr. Agana to accept the Health Commissioner's report as presented.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- V. **Director of Nursing Report:** Mrs. Swann presented a written report to the Board for their review. Mrs. Swann stated that an overdose statistics report for Trumbull County will be provided monthly with her report. Dr. Agana asked that the statistics for Neonatal Abstinence Syndrome be added to the report.

MOTION: 17-81 made by Dr. Agana, second by Mr. Messersmith to accept the Director of Nursing's report as presented.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- VI. **Director of Environmental Health Report:** Mr. Wilster presented a written report to the Board for their review.

MOTION: 17-82 made by Mrs. Salapata, second by Dr. Agana to accept the Director of Environmental Health's report as presented.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes

Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

VII. Health Educator Report: Ms. Amerine presented a written report to the Board for their review. Ms. Amerine added that the 6th Annual Bike to Work Warren Breakfast Event was held on May 19th, and there were 57 participants. The furthest biker was from Canfield, who road 19 miles, and 8 to 10 different work sites were represented. The Safe Kids Event was held on May 20th, with 38 bike helmets being given out.

MOTION: 17-83 made by Mr. Messersmith, second by Dr. Agana to accept the Health Educator's report as presented.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon - Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

VIII. Accreditation Coordinator Report: Mrs. Markusic presented a written report for the Board's review.

MOTION: 17-84 made by Mr. Borocz, second by Dr. Agana to accept the Accreditation Coordinator's written report as presented.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

IX. Board Report: Mr. Biery reported that the Health Commissioner's performance evaluation had been completed, and thanked Mr. Dubos and Mrs. Salapata for their participation.

- X. Old Business:** A. Passage of Revision of the “Regulation of the Trumbull County Combined Health District for Establishing Fees” .01 Private Water Systems – 2nd Reading

MOTION: 17-85 made by Mr. Messersmith, second by Dr. Agana to approve the 2nd reading of the revision of the Regulation of the Trumbull County Combined Health District for Establishing Fees, .01 Private Water Systems.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- XI. New Business:** A. CenturyLink Contract for Ethernet Circuit – The county is moving away from the old wireless infrastructure and going to fiber lines between the administration building and the county’s other remote locations. Our building is one of the last few that is still on the old technology, and we have been having communication issues on a daily basis, which has become a problem. The Trumbull County Data Processing Department received a quote to upgrade our connection to fiber lines. The quote is for \$325.00 per month, for a 60-month contract, which is the Ohio DAS agreement with CenturyLink. We did reach out the other carriers for a quote, but they were above the quote from CenturyLink.

MOTION: 17-86 made by Dr. Agana, second by Mrs. Salapata to enter into a 60-month agreement with CenturyLink for the leasing of fiber optic line for the health district building, for \$325.00 per month.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz- Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- B. Variance Request – Jeffrey Jardine, Registered Tank Installer – Not present. Due to changes within Mr. Jardine’s business, he did not obtain and complete his required six continuing education hours. Mr. Jardine is requesting a variance for not complying with OAC 3701-29-03(C)(5) for 2016.

MOTION: 17-87 made by Dr. Agana, second by Mr. Simon to grant a variance to Jeffrey Jardine from OAC 3701-29-03(C)(5) for 2017, provided that Mr. Jardine completes the six credit hours for his 2017 registration, which was required to be completed by December 2016, and that he also complete an additional six hours in 2017 for his 2018 registration.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

C. Declaration of Unfit for Human Habitation – 809 Newton Dr., Newton Falls, Stephanie Ann Maloney, Owner – Not present. A request was made by Newton Falls City Officials to determine if the structure was fit for human habitation. An inspection was conducted on May 10, 2017. Upon inspection, the inspector noted that the flooring and house foundation was in total collapse.

MOTION: 17-88 made by Mr. Messersmith, second by Dr. Agana to declare the structure at 809 Newton Dr., Newton Falls, unfit for human habitation.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

D. Alleged Code Violation – 61 Dearborn, Girard City, Laura Sherman, Owner – Not present. On May 1, 2017, the health district was notified by the Girard City Water Department that the water was shut off to this property. This is a violation of ORC 3707.01, and poses a danger to life and health. A notice of violation was issued, but to date, water has not been restored to the property.

MOTION: 17-89 made by Mr. Borocz, second by Mr. Messersmith to require Laura Sherman of 61 Dearborn, Girard City, to have potable water service returned to the premises within seven (7) days, by making arrangements with the Girard City Water Department.

Failure to comply will result in this matter being turned over to the Girard Court for legal action.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

E. Approval of Communication Response Plan – **MOTION: 17-90** made by Mr. Dubos, second by Dr. Agana to approve the Trumbull County Combined Health District’s Communication Response Plan as presented.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- F. Approval of ENV-1090, Lot Split/Conceptual Approval Policy
- G. Approval of ENV-1030, Nuisance Complaints Policy
- H. Approval of ENV-1120, Unfit for Human Habitation Policy
- I. Approval of ENV-1220 Enforcement Escalation for Environmental Health Programs.
- J. Approval of ENV-1230, Environmental Enforcement Action Communication
- K. Approval of ADM-1400, Staffing Phone Lines During a Public Health Emergency
- L. Approval of ADM-1410, SNS POD Drill Policy
- M. Approval of ADM-1390, PIO & Opening of a JIC During Public Health Emergency Procedure
- N. Approval of ADM-1380, Using OPHCS Procedure
- O. Approval of ADM-1420, Data Protection and Security Policy
- P. Approval of ADM-1370, Using MARCS Radios Policy
- Q. Approval of ADM-1360, Sending a HAN Message Policy

MOTION: 17-91 made by Mr. Borocz, second by Dr. Agana to approve policies ENV-1090, ENV-1030, ENV-1120, ENV-1220, ENV-1230, ADM-1400, ADM-1410, ADM-1390, ADM-1380, ADM-1420, ADM-1370 and ADM-1360 as presented.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

R. STAND Presentation – The students were not yet present at the meeting for the presentation, so their presentation was moved to the end of the meeting.

XII. Citizens Comments – None.

XIII. Executive Session – *MOTION: 17-92* made by Mr. Messersmith, second by Mr. Borocz to close for executive session for personnel matters regarding the Health Commissioner.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

MOTION: 17-93 made by Mr. Messersmith, second by Mr. Borocz to reopen to public session.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried. (Closed 2:40 PM – Reopened 2:54 PM)

MOTION: 17-94 made by Mr. Messersmith, second by Mr. Simon to accept the evaluation committee report for the Health Commissioner's performance evaluation.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

XIV. Approval of Payment of the Bills: MOTION: 17-95 made by Mr. Messersmith, second by Dr. Agana to approve the payment of the bills as presented.

Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

At this time, Dr. Agana was thanked for her time on the Board, and her help with the health district's accreditation process, and was wished the best of luck in her new endeavor in Michigan. Dr. Agana thanked the Board and staff for their support.

XV. Date of Next Regular Meeting: June 28, 2017

At this time, Nikki Garrison, Rita Spahlinger and students from the STAND group did a presentation on the purpose of STAND, their activities and presented tobacco data collected in Trumbull County over the last few months. The Board thanked the group for the presentation, and their efforts regarding anti-tobacco usage by youths.

XVI. Adjournment: MOTION: 17-96 made by Mr. Messersmith, second by Mr. Simon to adjourn.

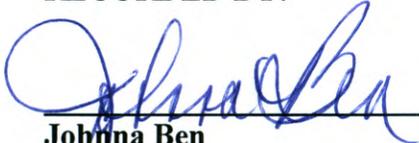
Roll Call Vote:

Dr. Agana – Yes
Mr. Borocz – Yes
Mr. Dubos – Yes

Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

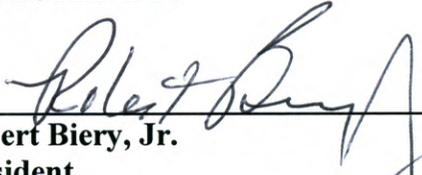
Motion carried. (Adjournment 3:50 PM)

RECORDED BY:



Johina Ben
Administrative Secretary
Trumbull County Combined Health District

ATTESTED BY:



Robert Biery, Jr.
President
Trumbull County Board of Health

For



Frank Migliozi, MPH, REHS/RS
Health Commissioner and Secretary
Trumbull County Board of Health

Health Commissioner's Report –May 2017 Board of Health Meeting

1) Budget

- As of April 30, 2017, the all fund balance is over \$1,000,000.00, which is where we want to be for the goal that was set to have a cash reserve of 1.5%; however, the general fund remains at a deficit, even after receipt of our first half taxes. On the other hand, as of the end of March, we were \$366,742.76 in the red in general fund, and we are now at less than a \$50,000.00 deficit. Some of the line item adjustments are now taking effect, but we have not yet seen the full effect on the general fund. We are continuing to reimburse general fund from other funds, and moving forward, since we now get grant reimbursements from the state on a monthly basis, we will begin to reimburse general fund on a monthly basis also. In addition, we are also anticipating a \$50,000.00 MAC payment at any time. We will continue to do our part to make general fund positive, and keep it that way.
- It appears that all of our remaining grants are on course to become deliverable-based grants, which means that the health district will have to up front the money to operate the grant, and be reimbursed when the deliverable has been achieved.
- The state audit for 2016 is ongoing, but is still anticipated to be completed in June.
- Bob O'Connell, our Plumbing Inspector, has indicated that he plans on retiring in the fall. We have an interim employee, Steve Pop, who has been filling in for Mr. O'Connell for the past 18 months. Our plan would be to bring to the Board, upon official notice of Mr. O'Connell's retirement, a motion to accept his retirement and then post the vacancy in-house for five days, as the union contract requires. Since the position requires that the individual be a Certified Plumbing Inspector, we do not feel there will be any internal applicants that will meet the minimum qualifications. The plan would then be to promote Steve Pop to full-time Plumbing Inspector.
- When discussion first started with purchasing a vehicle, we were initially thinking about purchasing one, but we have looked into the issue more closely, and have found out that we can do a lease to own, wherein we could then obtain more than one vehicle. Dan Dean did a cost savings analysis, and to break even, we would have to put 11,625 miles on a vehicle annually. We have five employees who average above that threshold, and we anticipate an annual average cost savings of approximately \$4,440.45 for the first five years. After the vehicles are paid off, the annual cost savings would increase to approximately \$23,417.65. The advantage to the lease to own option is that we would be able to obtain more than one vehicle, which would be a way to decrease mileage reimbursement without having to come up with money up front. Attached to my report is additional information. At this point, I would like to gauge the Board's level of interest in the idea of a fleet of vehicles.

2) Time Study

- Attached is my time study for the month of April. The bulk of my time continues to be spent on administrative issues, accreditation and PHEP.

3) Food Protection Program Survey

- ODH completed their survey of the food program, and deficiencies were noted; thus, the program has been placed on a provisional status, with the opportunity to write an action plan and make improvements. We are in the process of writing a response of the actions that have been, or will be taken, and we are confident that we will have all the changes/improvements completed by the resurvey in October. I have attached a copy of the cover letter sent by ODH, but the full survey is available if any Board Member wishes to have a copy.
- The Ohio Department of Agriculture completed their survey of the retail food establishment program, but the exit interview has not yet been conducted.

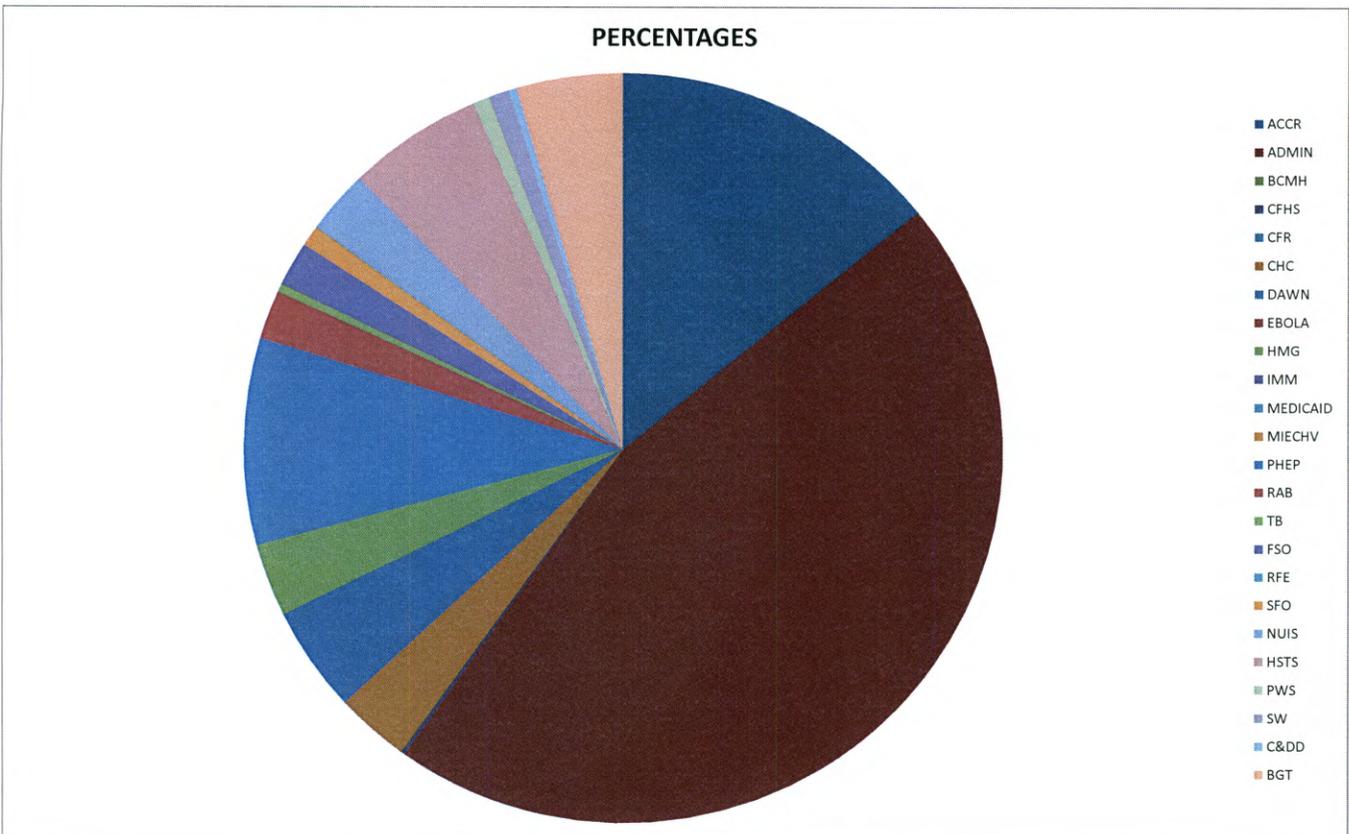
4) Accreditation

- We have selected all the documents for the Domains, and have the remaining policies on this month's agenda for the Board's approval. We have set a goal to complete the upload of the remaining documents by the June Board of Health meeting, and feel that we will reach that goal. Once the upload of the documents has been completed, a site visit will be scheduled by PHAB in the coming months.

SUMMARY -YTD

ACCR	14.16%
ADMIN	45.63%
BCMh	0.00%
CFHS	0.17%
CFR	0.00%
CHC	3.15%
DAWN	4.55%
EBOLA	0.00%
HMG	3.15%
IMM	0.00%
MEDICAID	0.00%
MIECHV	0.00%
PHEP	8.92%
RAB	2.10%
TB	0.35%
FSO	1.92%
RFE	0.00%
SFO	0.87%
NUIS	2.80%
HSTS	5.77%
PWS	0.70%
SW	0.87%
C&DD	0.35%
BGT	4.55%

PERCENTAGES



HEALTH COMMISSIONER WORK HOURS
 APRIL 1, 2016 - APRIL 30, 2016

<u>SUMMARY -YTD</u>	<u>COUNT</u>	<u>MINUTES</u>	<u>PERCENTAGE</u>	<u>HOURS</u>
ACCR	81	1215	14.2%	20.25
ADMIN	261	3915	45.6%	65.25
BCMh	0	0	0.0%	0
CFHS	1	15	0.2%	0.25
CFR	0	0	0.0%	0
CHC	18	270	3.1%	4.5
DAWN	26	390	4.5%	6.5
EBOLA	0	0	0.0%	0
HMG	18	270	3.1%	4.5
IMM	0	0	0.0%	0
MEDICAID	0	0	0.0%	0
MIECH	0	0	0.0%	0
PHEP	51	765	8.9%	12.75
RAB	12	180	2.1%	3
TB	2	30	0.3%	0.5
FSO	11	165	1.9%	2.75
RFE	0	0	0.0%	0
SFO	5	75	0.9%	1.25
NUIS	16	240	2.8%	4
HSTS	33	495	5.8%	8.25
PWS	4	60	0.7%	1
SW	5	75	0.9%	1.25
C&DD	2	30	0.3%	0.5
BGT	26	390	4.5%	6.5
LUNCH	72	1080		18
SICK	0	0		0
OFF	0	0		0
VAC	0	0		0
HOLIDAY	0	0		0
TOTAL MINUTES	644	9660	100%	161
MINUTES LESS SICK, VAC, HOL, LUNCH		8580		

Trumbull County Combined Health District
Nursing Department Board Report

Board of Health Report May 24, 2017, for April 2017

- TCCHD Nursing Department has applied for the Maternal and Child Health grant. The maximum funding for Trumbull County is \$86,162.00 which is the total available funding for Trumbull County.
- TCCHD Nursing Division has a Maternal Infant Early Childhood Home Visiting (MIECHV) site visit on April 5, 2017.
- TCCHD participated in the NECO Functional Exercise on April 27, 2017.
- Attached is a copy of the overdose report for March and April 2017 where there was a spiked increase in overdoses and deaths. There have been 29 confirmed overdose deaths for Trumbull County to date for 2017, with 26 of those occurring in March 2017. There were a total of 105 confirmed overdose deaths and 1 overdose death pending for Trumbull County in 2016.
- Our DAWN Program has distributed 93 kits and 25 refills for 2017. There have been 36 responder kits used with 34 successful reversals and 2 unsuccessful reversals in March.

Nursing Division Staff Report:

Reported Communicable Disease Cases for <u>April 2017</u>	
<u>Reportable condition</u>	<u># of cases reported</u>
Campylobacter	1
Chlamydia	24
Gonococcal	6
Hepatitis B (chronic)	4
Hepatitis C (chronic)	19
Influenza – associated hospitalization	23
Lyme Disease	2
Pertussis	1
Rabies	2 - tested negative
Salmonella	1
Streptococcal Disease Group A Invasive	3
Varicella	3 – not cases
<u>Total cases reviewed</u>	<u>89</u>

Trumbull County Combined Health District
Nursing Department Board Report

MONTH <u>April 2017</u>		
Nursing Programs	# of Services Provided	Clients Served
BCMh	28	10
Health Fairs / Presentations	KSU Health Fair	75 participants
Car Seat Classes	4	15 participants
Car Seats Provided	17	15 families
Children Immunization Clinics	2 – Clinics	13 Children
Adult Immunization Clinics	1 – Clinic	7 Adults
TB Testing	1 – Clinic	8 TB tests
Pregnancy Testing	4	3 – Positive 1 - Negative
Referrals to Agencies: (WIC, DJFS, Immunization Clinics, Mental Health)	10	13
WIC Class		
Immunization Appointments	1 – Child Appt. Clinic 1 – Child Walk in 1 – Adult Appt. Clinic	12 scheduled; 2 no show; 2 cx 5 Walk-ins seen 21 scheduled; 6 no show
TB Clinic Appointments	8	8
TB Nurse Appointments	15	13
Cribs for Kids	3 classes	30 families – 30 cribs 2 HV families received a crib
Tobacco Activities	1 Stand Mtg. 8 Compliance Checks	8 Students 1 Student
Baby & Me Smoke Free Sessions	5 – Postpartum visits 7 – Prenatal visits	5 clients 7 clients
DAWN Program	25 – kits 4 – refills	26 people trained

- 04/11/2017 – Kathy Parrilla R.N. provided PDOP and DAWN presentation to KSU TC students.
- 04/27/2017 – TCCHD Nurses participated in the 2017 NECO Functional Exercise held at TCCHD.

Trumbull County Combined Health District
Nursing Department Board Report

HOME VISITING PROGRAMS MONTH <u>April 2017</u>			
HMG – Maximum Cases – 120 MIECHV – Maximum Cases - 43			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	63/14	66/12	57/4
MIECHV	41/2	41/2	47/5
PART C (EI)	55/41	64/30	36/3
Total Caseload	159/57	171/44	140/12

- 04/24/2017 - All home visiting staff completed a webinar on Family engagement.
- 04/27/2017 – Tara Lucente L.S.W. completed a webinar for CEUs – “Taking the Stress out of Distress Screenings.
- All home visiting staff repeated the tools training which included training on the Family Plan Goals.

**** See attached Influenza, and Animal Bite Reports.**

Trumbull County Overdose Report

April 2017

Trumbull County Combined Health District
Randee Shoenberger RN, Epidemiologist
Kathy Parrilla RN, Injury Prevention Coordinator

The Trumbull County Combined Health District (TCCHD) has been awarded a grant from the Ohio Department of Health to help in our fight against overdose deaths. The grant began on 7-1-2016 and will run over a 3 year period. It will be focused primarily on reducing the fatalities associated with prescription drug abuse through policy changes in our community. As part of the grant TCCHD was required to develop an Overdose Fatality Review Committee which includes stakeholders such as Trumbull County Mental Health and Recovery Board, Law Enforcement and Hospitals. An alarming fact discovered with the review of deaths in 2017 was that Acryfentanyl was found in one of our overdose victims and that substance is reported as being Naloxone resistant. The role of the committee is to review the overdose deaths in the county and collaborate to develop strategic plans to help fight this deadly epidemic we are experiencing and this is one more roadblock in that daunting task.

Figure1. Monthly counts of emergency departments visits due to overdoses in Trumbull County by ZIP codes, March 1, 2017-April 30, 2016

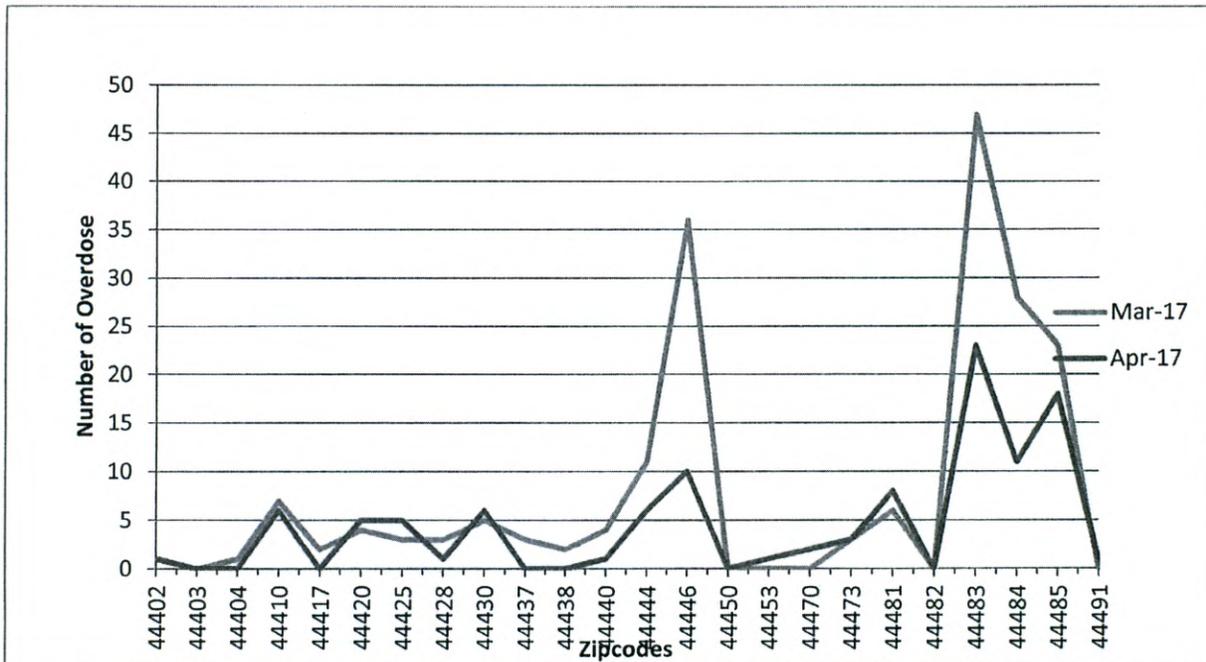


Figure 2. Gender distribution of overdose-related ED visits; Trumbull County; April 2017

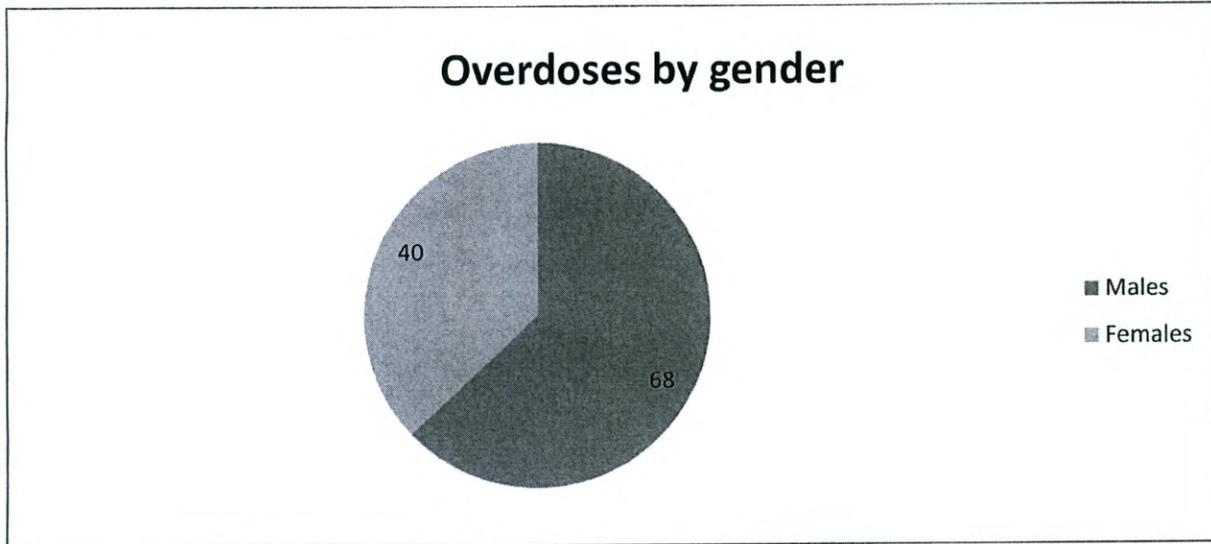
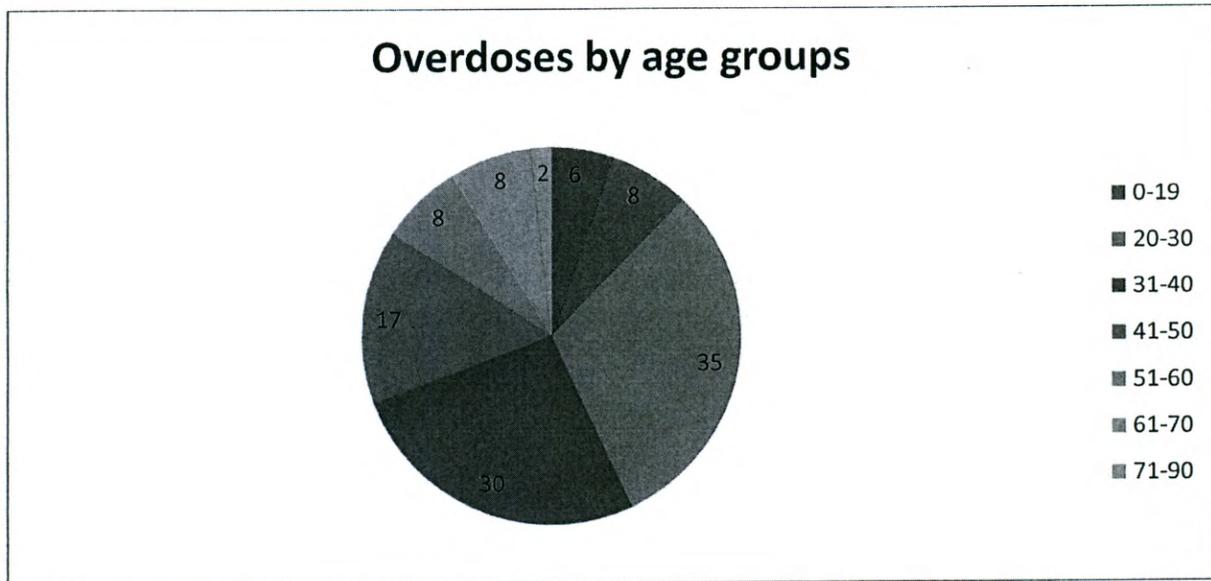
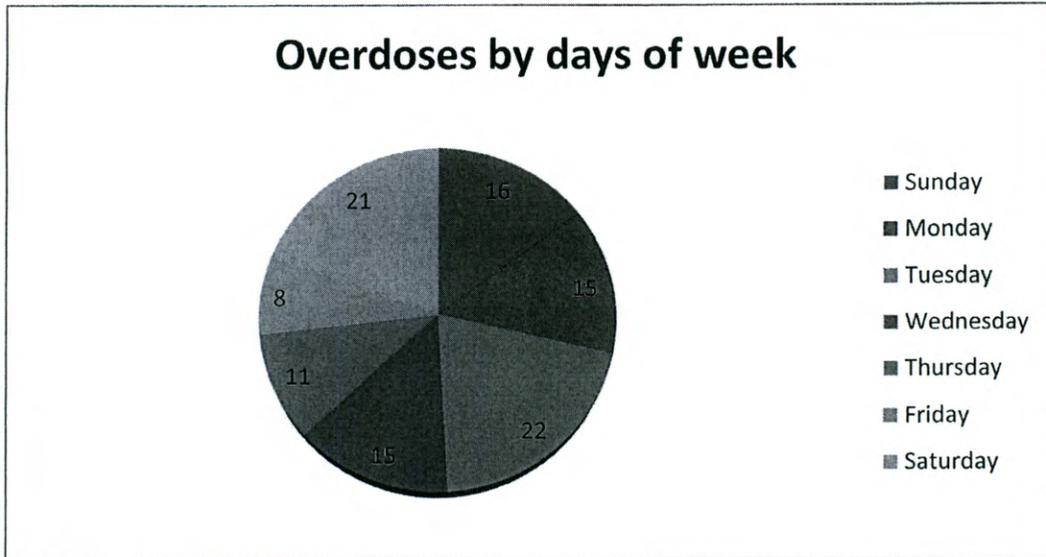


Figure 3. Age distribution of overdose-related ED visits; Trumbull County, April 2017



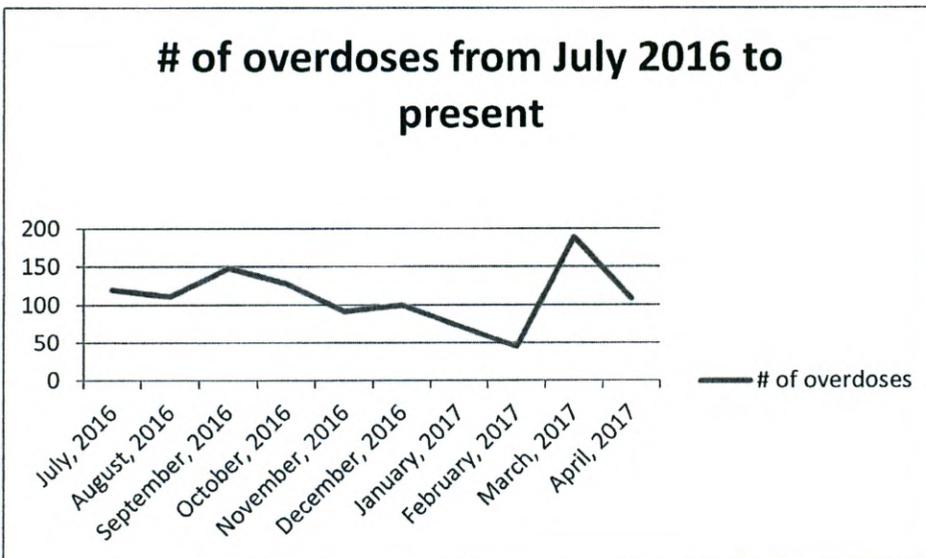
Age distribution of overdose-related ED visits for April reveal "mean age" of 37 yrs. of age and "median age" of 34 yrs. The mean and median age ranges have remained basically the same over the past 6 months.

Figure 4. Representation of the days of the week that the overdoses are occurring.



Our committee was interested in knowing if a pattern was seen as far as a particular day of the week that overdoses were occurring. It is represented on this graph that the overdoses are generally spread across the week.

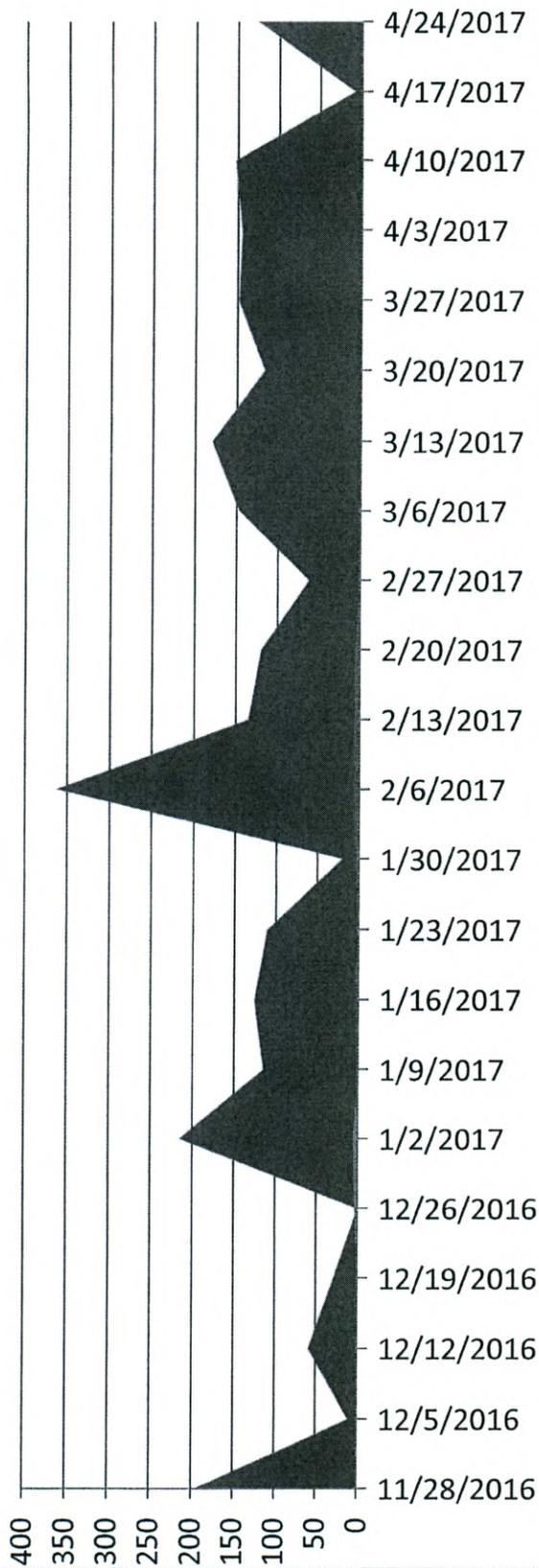
Figure 5. Chart of overdoses from July 2016 to present.



		January		February		March		April		May
Mean age		37 yrs		33 yrs		35 yrs.		37 yrs.		
Median age		33 yrs		31 yrs.		32 yrs.		34 yrs.		
Ages	0-19	4	5%	4	9%	6	3%	8	7%	
	20-30	23	32%	15	33%	81	43%	35	32%	
	31-40	20	27%	15	33%	52	28%	30	28%	
	41-50	13	18%	3	7%	25	13%	17	16%	
	51-60	8	11%	8	18%	17	9%	8	7%	
	61-70	3	4%	0	0%	6	3%	8	7%	
	71-90	2	3%	0	0%	2	1%	2	2%	
Total		73		45		189		108		
ZIP codes	44402	0	0%	3	7%	1	1%	1	1%	
	44403	1	1%	0	0%	0	0%	0	0%	
	44404	0	0%	0	0%	1	1%	0	0%	
	44410	4	5%	3	7%	7	4%	6	6%	
	44417	1	1%	0	0%	2	1%	0	0%	
	44420	6	8%	2	4%	4	2%	5	5%	
	44425	3	4%	2	4%	3	2%	5	5%	
	44428	1	1%	0	0%	3	2%	1	1%	
	44430	0	0%	0	0%	5	3%	6	6%	
	44437	0	0%	0	0%	3	2%	0	0%	
	44438	0	0%	2	4%	2	1%	0	0%	
	44440	3	4%	1	2%	4	2%	1	1%	
	44444	5	7%	4	9%	11	6%	6	6%	
	44446	7	10%	7	16%	36	19%	10	9%	
	44450	1	1%	0	0%	0	0%	0	0%	
	44453	0		0		0		1	1%	
	44470	2	3%	0	0%	0	0%	2	2%	
	44473	2	3%	0	0%	3	2%	3	3%	
	44481	6	8%	0	0%	6	3%	8	7%	
	44482	0	0%	0	0%	0	0%	0	0%	
	44483	14	19%	10	22%	47	25%	23	21%	
	44484	10	14%	3	7%	28	15%	11	10%	
	44485	6	8%	8	18%	23	12%	18	17%	
	44491	1	1%	0	0%	0	0%	1	1%	
Total		73		45		189		108		
Gender	M	45	62%	21	47%	131	69%	68	63%	
	F	28	38%	24	53%	58	31%	40	37%	
Total		73		45		189		108		
Days	Monday	13	18%	6	13%	21	11%	15	14%	
	Tuesday	17	23%	9	20%	31	16%	22	20%	
	Wednesday	8	11%	7	16%	36	19%	15	14%	
	Thursday	9	12%	6	13%	31	16%	11	10%	
	Friday	7	10%	9	20%	37	20%	8	7%	
	Saturday	11	15%	5	11%	15	8%	21	19%	
	Sunday	8	11%	3	7%	18	10%	16	15%	
Total		73		45		189		108		

2016 - 2017 Influenza Surveillance for Trumbull County

■ Week



Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2017

Person Completing Form: April

Phone: 1-330-675-2590

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	0	0	0		0	0
CAT	3	0	0	3	3	0
DOG	18	0	0	18	18	0
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	0	0	0		0	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
TOTAL	21	0	0	21	21	0

Electronic submission of the excel file by Email is preferred.

Please rename the file with your health department name before submitting.

In columns 1, 2, 3, 5 and 6 enter a number or zero. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please return by February 8, 2013 to: Joanne Midla, VMD
 Zoonotic Disease Program
 Bureau of Infectious Diseases
 Ohio Department of Health
 35 E Chestnut St., 6th Floor
 Columbus, OH 43215 Fax: (614) 564-2456
 Email Joanne.midla@odh.ohio.gov



TRUMBULL COUNTY COMBINED HEALTH DISTRICT

"Building a Healthy Community"

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tcchd.org



Public Health
Prevent. Promote. Protect.

Kris Wilster, MPH, RS/REHS
Director of Environmental Health Report
May 24, 2017

- Permits & Applications for April 2017:
 - Residential Septic37
 - Private Water Systems 14
 - Plumbing – Residential.....36
 - Plumbing – Commercial 7
 - Real Estate Applications.....61

- Inspections for April 2017:

<ul style="list-style-type: none"> - Private Water Systems 13 - Plumbing.....75 - Manufactured Home Parks12 - Schools.....22 - Public Pools/Spas.....0 - Tattoo & Body Piercing1 - Campgrounds.....3 - Food Service Operations.....146 - Food Service Mobile Units ...20 - Food Service Temporary Units.....0 - Retail Food Establishments ...70 - Mosquito Investigations.....4 - Institution Inspections.....1 - Nuisances – Sewage7 	<ul style="list-style-type: none"> - Nuisances – Solid Waste61 - Nuisances – Housing26 - Nuisances – Grass.....12 - Rodent Control (Complaints)0 - Real Estate Evaluations97 - Residential Sewage157 - O & M Sampling409 - Semi-Public Sewage Systems.....9 - Solid Waste Landfill0 - C&DD3 - Smoking Investigations6 - Water Sampling and Baseline Sampling of Water for Oil & Gas Drilling 14
---	---

- Administrative Hearings Scheduled for April 2017:

<ul style="list-style-type: none"> - Private Water Systems0 - Sewage Complaints0 - Real Estate Upgrades.....17 - Animal Complaints.....0 - Other Plumbing.....1 	<ul style="list-style-type: none"> - Solid Waste0 - Point of Sale.....14 - Sewer Tie Ins0 - O & M.....0
--	---

- Administrative Hearing Outcomes for April 2017:

<ul style="list-style-type: none"> - Complied.....15 - No Shows – F & O Issued10 - Tabled0 	<ul style="list-style-type: none"> - Consent to Board Order4 - Vacant2 - Cancelled1
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- Attached please find the status updates on the Board’s Findings & Order’s cases

Board's Findings Orders Update

Last Name	First Name	Violation Address	Township	Program/Type	Date of Board Meeting Admin Hearings	Findings & Orders	Time-frame	Status
Fetterolf Jr.	Gary Lee	4073 Selkirk Bush	Newton	real estate	6/28/16	Upgrade the septic system	07/01/17	
Kaja Holdings LLC	Jim Wright, Agent	300 Homeview	Warren	Solid Waste complaint				4/17/17 working with Sheriff's office
Penza	Dan Michael	2667 Mary Jane	Weathersfield	real estate	9/20/16	Upgrade septic system	07/01/17	
Mott	Paul E.	Parcel #03-471701 Youngstown Conneaut	Brookfield	Solid Waste complaint	9/22/16	Remove debris and submit receipts	30 days	11/15/16 work with Rod Hedge, 90 days
Bud	Brett	2356 McCleary Jacoby	Bazetta	real estate	10/18/16	Submit paperwork/upgrade septic system	06/01/17	
	Cunningham/Kerr	2423 Janice	Southington	real estate upgrade	10/25/16	Submit paperwork/upgrade septic system	90 days	On-lot system - Septic Permit issued 1/31/17
Arnett	James	5618 Mt. Everett	Hubbard	Sewage complaint	11/3/16	Submit paperwork/upgrade septic system	90 days	On-lot system Preliminary 12/19/16 - Septic Permit issued 1/24/17
Bennett	Paul & Tracey	5803 Parkman Rd.	Champion	real estate	12/6/16	Submit paperwork/upgrade septic system	06/01/17	
Ague	Peter & Ashley	3227 Bell South	Fowler	real estate	12/6/16	Submit paperwork/upgrade septic system	45 days/	
Illencik	Thomas	1473 Melbourne	Vienna	PWS	1/5/17	Seal well	6/1/2017	
Walters	Audriaunna	476 Staeline	Brookfield	Solid Waste complaint	1/12/17	Remove solid waste and submit receipts	6 months	
Wildman	Roberta A.	7113 Oakfield	Bristol	Solid Waste complaint	1/12/17	Remove solid waste and submit receipts	30 days	
McCollum	Laura	1955 St. Rt. 88	Bristol	PWS & septic	1/19/17	Abandon tank & seal well	04/01/17	
Oviatt/Richmond	Karen/Harold	6889 St. Rt. 45	Bristol	Real estate	2/28/17	Submit paperwork/upgrade septic system	30 days	tickled until 5/16/17 per Rod
Ruff	Nathan C.	2837 St. Rt. 534	Southington	Real estate	2/28/17	Submit paperwork/upgrade septic system	10/31/17	
Naypaver	Frank	351 Florine	Warren	Solid Waste complaint	3/2/17	Remove solid waste and submit receipts	10/31/17	
Kohn Jr.	Gwendolyn & Timothy	5742 Thompson Clark	Bristol	Solid Waste complaint	3/2/17	Remove solid waste and submit receipts	90 days	
Brilla	Nicholas A.	4625 Scenic Dr.	Farmington	real estate	3/14/17	Submit paperwork/upgrade septic system	60 days	
Kaja Holdings LLC		300 Homeview	Warren	real estate	3/14/17	Submit paperwork/upgrade septic system	90 days	
Dellian Innovations LLC			Tank abandonment & PWS					
Borkholder	Marvin & Kristina	4125 Cadwallader Sonk	Fowler	PWS	3/14/17	Seal well or Alteration to keep well/abandon septic tank	90 days	
Brookway Properties LLC	Attn: James A. O'Brien	6840 Girdle	Farmington	point of sale	3/28/17	Submit application & fee	30 days	
Oltmann	Joshua D.	591 Obermyer	Brookfield	point of sale	4/11/17	Submit application & fee	30 days	
Hostetler	Jason & Maryann	3244 Pothour Wheeler	Hubbard	point of sale	4/11/17	Submit application & fee	30 days	
		6973 Girdle	Farmington	real estate	4/11/17	Submit paperwork/upgrade septic system	90 days	
Kirby	Richard & Star	2016 Cooks Lane	Bloomfield	real estate upgrade	4/11/17	Submit paperwork/upgrade septic system	90 days	

Board's Findings Orders Update

Robinson III	Lawrence L.	3000 Greenville	Johnston	real estate	4/13/17	Submit paperwork/upgrade septic system	90 days
Tillery	Michelle	2436 Salt Springs	Weathersfield	real estate upgrade	4/13/17	Submit paperwork/upgrade septic system	90 days
Cutlip	James F.	2446 Henn Hyde	Fowler	real estate	4/13/17	Submit paperwork/upgrade septic system	90 days
Rich	Gary R.	1700 Hidden Lakes	Howland	real estate upgrade	4/13/17	Submit paperwork/upgrade septic system	90 days
Phillippi	Elizabeth Jane	3849 Parkman	Southington	real estate	2/28/17	Submit paperwork/upgrade septic system	10/31/17
Elwood	Jonathan & Bethany	884 Johnson Plank	Bazetta	Point of sale	4/20/17	Submit application and fee	30 days
Warren Jr.	Kenneth G.	4147 Masters	Warren	Point of sale	4/20/17	Submit application and fee	30 days
Byler	Wayne & Leona	1098 Housel Craft	Bristol	real estate	4/20/17	Submit paperwork/upgrade septic system	90 days
Mullet	Ben & Rhoda	8427 Girdle	Mespo	Point of sale	4/25/17	Submit application and fee	30 days
Heinzman	Bruce	4853 Holmes Ave.	Champion	sewer tie in	4/25/17	Submit plumbing application and connect to sewer	30 days
McRoberts	Jason V.	1958 Phelps	Bristol	real estate	4/25/17	Fix septic system so that it functions properly	30 days
Morgan	Gregory	8212 Superior	Brookfield	real estate upgrade	5/2/17	Submit paperwork/upgrade septic system	90 days
Cunningham	Troy G.	3059 Warren Burton	Southington	real estate	5/2/17	Submit paperwork/upgrade septic system	90 days
Wilson	Brian & Dawna	8407 Girdle	Mespo	real estate	5/2/17	Submit paperwork/upgrade septic system	90 days
White	Brian R.	2500 Waynewood	Fowler	PWS	5/4/17	Submit well sealing paperwork and schedule bacteria test	30 days
Spirongo Lordstown LLC	George Bakeris	6724 Mines	Niles City	PWS	5/4/17	Submit well sealing application with fee/seal well	30 days
Seger	Andrew D.	5765 Burnett East	Kinsman	PWS	5/4/17	Submit well sealing application with fee/seal well/cistern	30 days
Miller	Bradley T.	3340 N. Park Ave.	Bazetta	PWS	5/4/17	Submit well sealing application with fee/seal well/cistern	30 days
Karovic	Thomas	8570 Black Oak Dr.	Howland	Solid Waste complaint	5/4/17	Remove solid waste and submit receipts	30 days
DeCapito	Phillip	4636 Mahoning	Champion	Animal complaint	5/4/17	Clean up & dispose of dog feces	14 days



**Report of the Health Educator
Trumbull County Combined Health District
Jenna Amerine
April 2017 for May 24th Board Meeting**

Creating Healthy Communities Grant

- CHC Grant Activities:
 - Attended CHC All-Project Conference Call.
 - Hosted CHC Coalition 2nd quarter meeting.
 - Completed and submitted CHC 2017 Quarter 1 report.
 - Continue to oversee CHC Intern on health promotion projects.
 - Continue planning for School Food Service Conference that will be August 9th.
 - Mailed out first round of Save-the-Dates for School Food Service Conference.
 - Continue to plan Safe Kids Day on May 20th and have reached out to many local partners to be a part of the day.
 - Attended Howland Health and Wellness Committee meeting to discuss 2017 Bolindale projects and plans.
 - Continue to plan for 6th Annual Bike to Work Warren Breakfast Event that will be on May 19th.
 - Attended Active Transportation Committee Call.
 - Attended Mark Winne Luncheon on Food Policy in Mahoning Valley.
 - Attended meeting to discuss implementing WIC voucher program at Warren and Howland Farmers' Markets this season.
 - Presented on Complete Streets to Stark Fresh in Canton.
 - Attended WOW Bike Ride Planning Meeting.
 - Attended Tobacco Free Ohio Alliance Meeting in Columbus on April 18th.
 - Picked-up 112 bicycle helmets received from Ohio AAP grant to be distributed at Safe Kids Day Event on May 20th.
 - Attended Healthy Retail Call.
- Continue to promote the Facebook Page as well as post informational material and programs on the site.
- Attended Weekly Administrative Meetings and Accreditation Meetings.
- Attended County Wellness Committee Meeting.
- Attended meetings at the Mahoning Valley Community Foundation as a member of the Healthy Partnership coalition.
- Attended Warren Women's Empowerment Day sponsored by Warren G. Harding HPAC with an information TCCHD table at the event.
- Presented to Niles Middle School 6th grade Health classes about tobacco use.
- Presented to Warren Women's Club on CHC Projects and services offered by TCCHD.
- Attended NECO Regional Functional Exercise and acted as Evaluator for the exercise.

Days Worked

- 18

Early, Late and Weekend Hours

- Worked late on April 10th for WOW Bike Ride Planning Meeting.
- Worked late on April 18th for Tobacco Free Ohio Alliance Meeting.
- Worked late on April 24th for Howland Health and Wellness Committee Meeting.
- Worked early on April 27th for the NECO Regional Functional Exercise.

Plans for May

- Continue operating and updating the Facebook Page.
- Oversee both CHC Interns in implementing CHC projects and events.
- Attend Accreditation and Weekly Administrative meetings.
- Attend Trumbull County Wellness Committee Meeting.
- Attend Howland Health and Wellness Committee Meeting.
- Attend Community Foundation Healthy Partnership Coalition Meetings.
- Attend CHC All-Project conference call on May 11th.
- Continue planning for 2017 School Food Service Conference on August 9th.
- Host 6th Annual Bike to Work Breakfast Event on May 19th.
- Host Mahoning Valley Safe Kids Day Event on May 20th.
- Host Tobacco Sub-committee Meeting on May 4th.
- Attend Complete Streets Training Call on May 9th.
- Continue meeting with WIC and both Farmers Markets to start implementing WIC vouchers program at the Howland and Warren Farmers Markets this season.
- Meet with Warren Farmers' Market to plan Pop-up Farmers' Markets in South Warren.
- Attend American Cancer Society Volunteer Leadership Council Meeting on May 11th.
- Attend OSU Extension Advisory Committee Meeting on May 24th.
- Attend Well-Being Collaborative of Ohio Steering and Population Health Meetings on May 25th.



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Health Commissioner

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Public Health
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Date: 5/16/17

To: TCCHD Board of Health

From: Natalie Markusic

RE: Board Accreditation Report – 5/24/17

Document Selection. Collecting, reviewing, editing and formatting documents. Worked with staff members to develop and revise procedures. Prepping documents for upload. Uploading documents. (90% of Time)

The following policies/procedures will be presented at the BOH meeting for approval.

Operations Manual

- ADM-1360 Sending HAN Message
- ADM-1370 Using MARCS Radio
- ADM-1380 Using OPHCS
- ADM-1390 PIO & Opening a JIC during PH Emergency
- ADM-1400 Staffing Phone Lines during a PH Emergency
- ADM-1410 SNS POD Drill

Environmental Policies

- ENV-1030 Nuisance Complaints
- ENV-1090 Lot Split/Conceptual Approval
- ENV-1120 Unfit for Human Habitation
- ENV-1220 Enforcement Escalation

Quality Improvement. Began process-mapping the HSTS process. Held the third Bite Report QI Team meetings. (5% of Time)

CHIP. Gathered 1st QTR data from Priority Team Leaders/Stakeholders. Began to update Action Plans. (5% of Time)