

**Trumbull County Board of Health – Public Hearing & Regular Meeting  
June 28, 2017 – 1:30 PM  
176 Chestnut Ave. NE – Warren, Ohio**

**BOARD MEMBERS PRESENT:** Thomas Borocz  
Gregory Dubos  
Dr. Harold Firster  
Kathy Salapata, RN  
John “Jack” Simon, Jr.  
John Messersmith, President Pro Tempore  
Robert Biery, Jr., President

**STAFF:** Frank Migliozi, MPH, REHS/RS, Health Commissioner  
Sandra Swann, RN, Director of Nursing  
Kristofer Wilster, MPH, REHS/RS, Director of Environmental Health  
Jenna Amerine, CHES, Health Educator  
Michael Burke, RS, Public Health Sanitarian  
Rodney Hedge, RS, Public Health Sanitarian  
Kathy Parrilla, RN, Public Health Nurse II  
Sharon Bednar, Secretary III

**OTHERS PRESENT:** James J. Enyeart, MD, Medical Director  
Robert C. Kokor, Legal Counsel

**MINUTES**

**I. Private Water System Public Hearing:** Mr. Biery opened the public hearing at 1:30 PM, asking for any proponent or opponent testimony; hearing none, the public hearing was closed at 1:31 PM.

**II. The Meeting was Called to Order and the Pledge of Allegiance was said.**

Mr. Biery and the Board welcomed the Board’s newest member, Dr. Harold Firster. Dr. Firster is filling the unexpired term of Dr. Agana.

**III. Adoption of Agenda:** It was noted that there was no procedure number for agenda item Q listed; it should be ENV-1190.

**MOTION: 17-97** made by Mr. Borocz, second by Mrs. Salapata to adopt the agenda as amended.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**IV. Approval of the Minutes: MOTION: 17-98** made by Mr. Messersmith, second by Mr. Dubos to approve the minutes of the May 24, 2017, regular meeting, as presented.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Abstain
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

- V. **Health Commissioner Report:** Mr. Migliozi presented a written report to the Board for the review. It is estimated that by the end of July we should have all of the documents uploaded to the PHAB website. Dr. Firster stated that no financial report was included in the Health Commissioner's report. Dan Dean was nominated as Employee of the Month for July. The order has been placed for the six vehicles through Mark Thomas Ford, which will give the health district a total of seven vehicles. Four of them will be used for the sewage program, one for plumbing and two for general fund employee use. The total cost savings per vehicle is estimated to be approximately \$500.00. Question was brought up about possible GPS in the vehicles, but was decided any discussion regarding this matter should be in executive session. The plumbing inspector for the City of Warren is retiring, and the health district is in conversation with city officials to possibly supply that service to the cities of Warren and Niles. Mr. Migliozi stated that he would update the board on any progress made, and bring any MOU for their review, or the Board could choose to authorize the Health Commissioner to enter into an MOU for plumbing services.

**MOTION: 17-99** made by Mr. Dubos, second by Dr. Firster to authorize the Health Commissioner to enter into an MOU for plumbing inspection services with the cities of Warren and Niles.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

**MOTION: 17-100** made by Mr. Messersmith, second by Mr. Borocz to accept the written report of the Health Commissioner.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Abstain
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

**VI. Director of Nursing Report:** Mrs. Swann presented a written report to the Board for their review.

**MOTION: 17-101** made by Mr. Messersmith, second by Mrs. Salapata to accept the Nursing Director's report as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**VII. Director of Environmental Health Report:** Mr. Wilster presented a written report to the Board for their review.

**MOTION: 17-102** made by Mr. Messersmith, second by Mr. Simon to accept the Environmental Director's report as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**VIII. Health Educator Report:** Ms. Amerine presented a written report to the Board for their review.

**MOTION: 17-103** made by Mrs. Salapata, second by Mr. Borocz to accept the Health Educator's report as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried

**IX. Accreditation Coordinator Report:** Mrs. Markusic presented a written report to the Board for their review.

**MOTION: 17-104** made by Mr. Borocz, second by Dr. Firster to accept the Accreditation Coordinator's report as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**X. Board Report:** Mr. Biery suggested that the Board have one of their meetings at the VA building.

**XI. Old Business:** A. Passage of Revision of the Regulation of the Trumbull County Combined Health District for Establishing Fees - .01 Private Water Systems – 3<sup>rd</sup> & Final Reading

**MOTION: 17-105** made by Mrs. Salapata, second by Mr. Borocz to pass the revision of the Regulation of the Trumbull County Combined Health District for Establishing Fees - .01 Private Water Systems for its 3<sup>rd</sup> & final reading, and adopt the fees as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XII. New Business:** A. Approval of 2018 Tentative Budget:

**MOTION: 17-106** made by Mr. Dubos, second by Mrs. Salapata to approve the 2018 tentative budget.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

B. Promotion of Kathy Parrilla RN to Public Health Nurse II – Pursuant to the collective bargaining agreement, Kathy Parrilla has met the requirements to be advanced to a Public Health Nurse II, effective June 18, 2017.

**MOTION: 17-107** made by Mrs. Salapata, second by Mr. Dubos to advance Kathy Parrilla, RN to Public Health Nurse II, effective June 18, 2017.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

C. Approval of the PHEP Contract Between TCCHD and the Northeast Ohio Infectious Disease Associates Inc.

**MOTION: 17-108** made by Mr. Borocz, second by Mr. Messersmith to approve the PHEP contract between the Trumbull County Combined Health District and the Northeast Ohio Infectious Disease Associates Inc., and authorize the Health Commissioner to enter into this agreement.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

D. Approval of the TB Clinic contract Between TCCHD and the Northeast Ohio Infectious Disease Associates Inc.

**MOTION: 17-109** made by Mrs. Salapata, second by Mr. Borocz to approve the TB clinic contract between the Trumbull County Combined Health District and the Northeast Ohio Infectious Disease Associates Inc., and authorize the Health Commissioner to enter into this agreement.

**Roll Call Vote:**

- Mr. Borocz- Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

E. Approval of the PHEP Contract Between TCCHD and Warren City Health District

**MOTION: 17-110** made by Dr. Firster, second by Mr. Dubos to approve the PHEP contract between the Trumbull County Combined Health District and the Warren City Health District, and authorize the Health Commissioner to enter into this agreement.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

F. Approval of the MOU Between TCCHD and NECO Region 5 Public Health Agencies & the Business Associate Agreement with Summit County Combined General Health District

**MOTION: 17-111** made by Mr. Simon, second by Mrs. Salapata to approve the MOU between the Trumbull County Combined Health District and NECO Region 5 Public Health Agencies & the Business Associate Agreement with Summit County Combined General Health District, and authorize the Health Commissioner to enter into these agreements.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

G. Passage of Revision of the “Regulation of the Trumbull County Combined Health District for Establishing Fees” - .02 Plumbing – 1<sup>st</sup> Reading

**MOTION: 17-112** made by Mr. Messersmith, second by Dr. Firster to pass the revision of the “Regulation of the Trumbull County Combined Health District for Establishing Fees” .01 Plumbing, and pass it for its first reading.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

H. Variance Request – Karen Jenevieve Sullinger, 6950 Golf Dr. NE, Kinsman Twp. – Not present. Ms. Sullinger was requesting a variance from orders to connect to the available sanitary sewer. An inspection of the septic system was conducted on February 16, 2017. Upon inspection, the system was found to consist of a septic tank, 600 feet of leach lines and a 360-degree curtain drain. A dye test was also conducted, but was negative, and the septic system was deemed acceptable on a performance basis.

**MOTION: 17-113** made by Mr. Borocz, second by Mr. Messersmith to grant a variance to Karen Jenevieve Sullinger from the orders to connect to the sanitary sewer at 6950 Golf Dr. NE, Kinsman Twp.

Following discussion, Mr. Wilster noted that the property was over 200 feet from the available sanitary sewer, and in this case, a variance would not be necessary.

**Roll Call Vote:**

- Mr. Borocz – No
- Mr. Dubos – No
- Dr. Firster – No
- Mrs. Salapata – No
- Mr. Simon – No
- Mr. Messersmith – No
- Mr. Biery – No

Motion carried.

I. Unfit for Human Habitation – 435 N. St. Clair Ave., Girard City, Terrance Steele, Owner – Not present. An inspection was conducted on June 9, 2017. Upon inspection, it was found that the structure was water damaged, has exposed insulation, dead animals were inside, no water service, solid waste and gross unsanitary conditions.

**MOTION: 17-114** made by Mr. Messersmith, second by Mr. Borocz to declare the structure at 435 N. St. Clair Ave., Girard City, unfit for human habitation. Property owner must secure, make improvements or raze the structure within 60 days.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

J. Unfit for Human Habitation – 3313 Larchmont, Howland Twp., Craig & Brook Hoffman, Owners – Not present. An inspection was conducted on May 11, 2017. Upon inspection, the inspector noted that the flooring was in collapse, the structure had been vandalized and full of garbage, and the home has also been stripped of all plumbing.

**MOTION: 17-115** made by Mr. Messersmith, second by Mr. Borocz to declare the structure at 3313 Larchmont, Howland Twp., unfit for human habitation.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

K. Unfit for Human Habitation – 37 Walnut, Hubbard City, Matthew Murphy, Owner – *Removed from the agenda.*

L. Alleged Code Violation – Rex Martin, 457 Iowa, Girard City – Not present. Our agency was notified on May 8, 2017, by Girard City that the water was shut off to this property. A notice of violation was issued on May 9, 2017, stating to immediately have water service restored to the premises. To date, water service has not been restored, which is a violation of ORC 3707.01, and continues to pose a danger to life and health.

**MOTION: 17-116** made by Mr. Messersmith, second by Dr. Firster to require Rex Martin of 457 Iowa, Girard City, to have potable water service returned to the premises within seven (7) days, by making arrangements with the Girard City Water Department. Failure to comply will result in this matter being turned over to the Girard Court for legal action.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- M. Approval of ENV-1030 Nuisance Complaints (Revised)
- N. Approval of ENV-1100 Variance From Sewer Connection (Revised)
- O. Approval of ADM-1440 Certified Mail Procedure
- P. Approval of Operations Policy Manual
- Q. Approval of ENV-1190 Issuing Parks/Camps Licenses & Inspections Procedure

**MOTION: 17-117** made by Mr. Simon, second by Mrs. Salapata to approve procedures ENV-1030 Nuisance Complaints (Revised), ENV-1100 Variance from Sewer Connection (Revised), ADM-1440 Certified Mail Procedure, ENV-1190 Issuing Park/Camp Licenses & Inspections, and approve the Operations Policy Manual as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XIII. Citizens Comments:** None

**MOTION: 17-118** made by Mr. Messersmith, second by Mr. Simon to go into executive session for discussion regarding purchase of property.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**MOTION: 17-119** made by Mr. Messersmith, second by Mr. Simon to reopen to public session.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried. (Closed 2:16 PM – Reopened 2:42 PM)

Kathy Parrilla made a presentation to the Board on the door hanger campaign through ASAP. There were 40 volunteers who went into the community and distributed 5,000 door hangers that addressed drug overdoses, how to get a naloxone kit, dispose of unwanted meds, prescription drug safety and how to get help. These door hangers were paid for through Mercy Health.

**XIV. Approval of Payment of the Bills: MOTION: 17-120** made by Mr. Messersmith, second by Dr. Firster to approve the payment of the bills as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XV. Date of Next Regular Meeting:** No meeting in July. The next regular meeting will be on August 23, 2017, with the Board's continuing education beginning at 1:00 PM, and the meeting starting at 1:30 PM.

**XVI. Adjournment: MOTION: 17-121** made by Mr. Messersmith, second by Dr. Firster to adjourn.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried. (Adjournment 2:45 PM)

**RECORDED BY:**

**ATTESTED BY:**

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**Sharon Bednar**  
Secretary III  
Trumbull County Combined Health District

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**Robert Biery, Jr.**  
President  
Trumbull County Board of Health

**For**

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**Frank Migliozi, MPH, REHS/RS**  
Health Commissioner and Secretary  
Trumbull County Board of Health

## Health Commissioner's Report –June 2017 Board of Health Meeting

### 1) Budget

- As of 5/31/17, the general fund balance continues to be negative; however, we have received notification that our MAC payment will be coming in the near future, which will be close to \$50,000.00, and with the line item transfers that we have been making, we feel the general fund can become positive. We continue to monitor payroll, and making shifts from the general fund into other payroll accounts. In addition, I have instructed Dan Dean to do monthly reimbursements from the grants versus quarterly. The good news is that all other funds, with the exception of Solid Waste (Fund 970), have a positive balance, and our all fund balance reflects a two-month carryover in cash reserves.

### 2) Time Study

- Attached is my time study for the month of May. The bulk of my time continues to be spent on administrative issues, accreditation and PHEP, in addition to Project DAWN and budgetary issues.

### 3) Vehicles

- Ford Motor Credit has approved us for the financing of our six vehicles, and the vehicles have been ordered. Thanks to the efforts of our legal counsel, Rob Kokor, we were successful in finding a local dealer, Mark Thomas Ford, who gave us a bid of \$3,000.00 less than the state purchasing price. They are also giving us \$300.00 more on the trade in for the van, thus the total savings will be approximately \$3,300.00.

### 4) Accreditation

- All the documents have been selected for the 12 domains, and at least half have been uploaded. Natalie Markusic continues to prepare the documents as PHAB requires, and is very close to having the remaining documents uploaded. We will update you of our readiness to request a site visit from PHAB at the next meeting.

### 5) Trumbull County Drug OD Epidemic

- As you are aware, Trumbull County continues to experience a high number of opioid overdoses, many of which have led to death. This is a serious concern for all agencies and officials in our county. Our staff has worked and met with other county and state officials on numerous occasions, and have helped develop long-term strategies to deal with this matter. With that said, the Association of Ohio Health Commissioners has requested that I participate in a “white paper committee” to work with other state health commissioners where the opioid program is at its highest. The purpose of this committee will be to develop strategies and guidance to address this issue. I wanted to make you aware that I have accepted this committee seat, as I feel it is important to get our message out across the state. The meetings will take place via conference calls and webinars, so it will **NOT** require extensive travel to Columbus.

### 6) Plumbing Program

- It was brought to our attention that the certified plumbing inspector for the city of Warren is retiring. As a result, Kris Wilster and I are in conversation with city officials to possibly supply that service to the cities of Warren and Niles. I will update you on any progress made, and bring any MOU forward that we may agree upon for ratification; or, since we do not have a meeting in July, you could choose to authorize me to enter into an MOU for plumbing services.

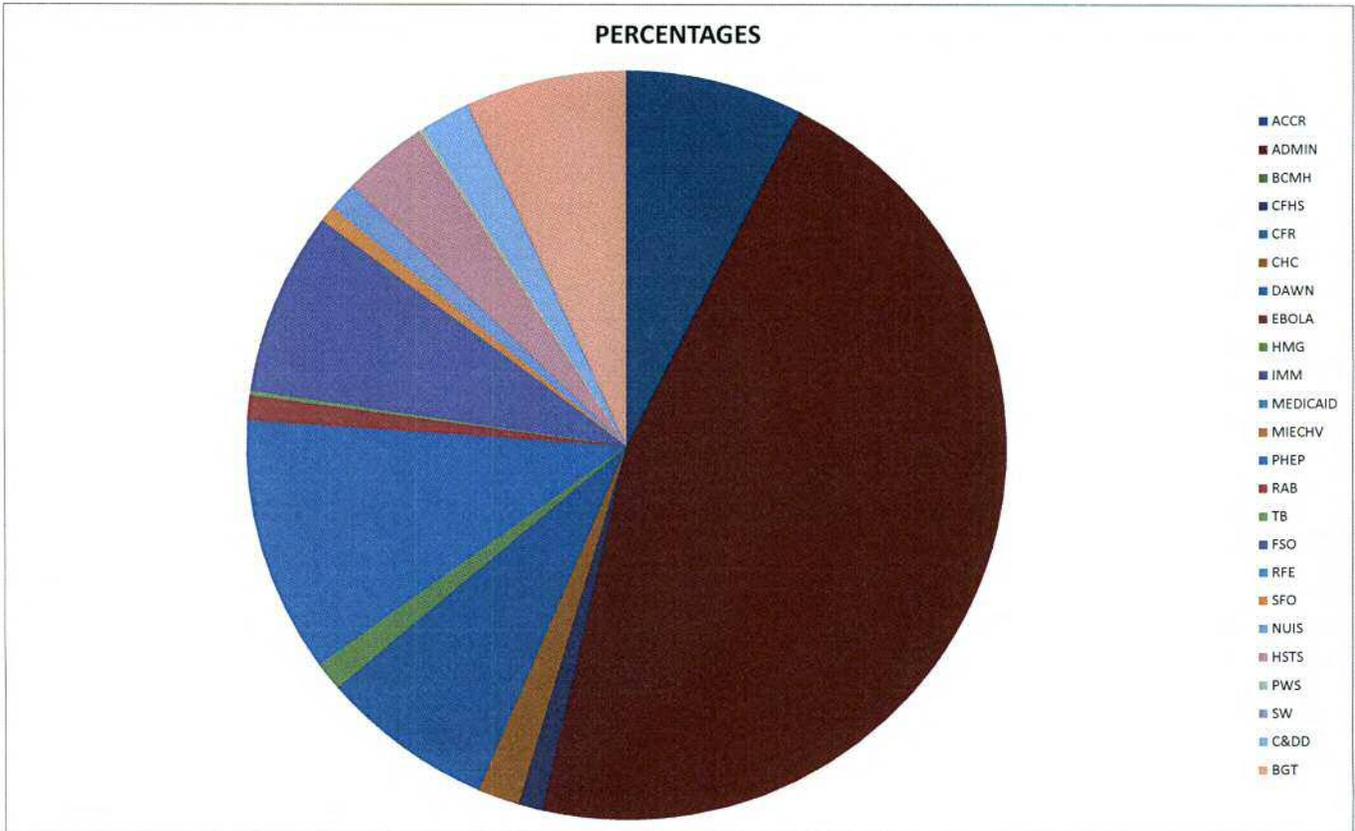
HEALTH COMMISSIONER WORK HOURS  
MAY 1, 2017 - MAY 31, 2017

<u>SUMMARY -YTD</u>	<u>COUNT</u>	<u>MINUTES</u>	<u>PERCENTAGE</u>	<u>HOURS</u>
ACCR	43	645	7.6%	10.75
ADMIN	262	3930	46.0%	65.5
BCMH	0	0	0.0%	0
CFHS	6	90	1.1%	1.5
CFR	0	0	0.0%	0
CHC	10	150	1.8%	2.5
DAWN	42	630	7.4%	10.5
EBOLA	0	0	0.0%	0
HMG	7	105	1.2%	1.75
IMM	0	0	0.0%	0
MEDICAID	0	0	0.0%	0
MIECH	0	0	0.0%	0
PHEP	63	945	11.1%	15.75
RAB	6	90	1.1%	1.5
TB	1	15	0.2%	0.25
FSO	45	675	7.9%	11.25
RFE	0	0	0.0%	0
SFO	4	60	0.7%	1
NUIS	7	105	1.2%	1.75
HSTS	21	315	3.7%	5.25
PWS	1	15	0.2%	0.25
SW	0	0	0.0%	0
C&DD	12	180	2.1%	3
BGT	39	585	6.9%	9.75
LUNCH	71	1065		17.75
SICK	0	0		0
OFF	0	0		0
VAC	64	960		16
HOLIDAY	32	480		8
<b>TOTAL MINUTES</b>	<b>736</b>	<b>11040</b>	<b>100%</b>	<b>184</b>
<b>MINUTES LESS SICK, VAC, HOL, LUNCH</b>		<b>8535</b>		

**SUMMARY -YTD**

ACCR	7.56%
ADMIN	46.05%
BCMh	0.00%
CFHS	1.05%
CFR	0.00%
CHC	1.76%
DAWN	7.38%
EBOLA	0.00%
HMG	1.23%
IMM	0.00%
MEDICAID	0.00%
MIECHV	0.00%
PHEP	11.07%
RAB	1.05%
TB	0.18%
FSO	7.91%
RFE	0.00%
SFO	0.70%
NUIS	1.23%
HSTS	3.69%
PWS	0.18%
SW	0.00%
C&DD	2.11%
BGT	6.85%

**PERCENTAGES**



Trumbull County Combined Health District  
Nursing Department Board Report

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**Board of Health Report June 28, 2017 for May 2017**

- On May 3, 2017 the TCCHD Nursing staff conducted a POD (Point of Dispensing Site) drill at KSU-TC. The KSU-TC Nursing students used this drill as a learning experience for their Community Health class; and the TCCHD Nursing staff used this drill to practice dispensing post exposure prophylaxis to the community. TCCHD staff also provided epidemiology and ICS education to the students. Other partners that participated were the TCCHD Medical Director, TC EMA (Emergency Management Agency); TC MHRB (Mental Health and Recovery Board); and the MRC (Medical Reserve Corps) Coordinator from MCBH (Mahoning County Board of Health). Attached are the POD drill “hot wash” findings.
- TCCHD participated in the TC LEPC (Local Emergency Planning Committee) full scale exercise on May 9, 2017. Sandy Swann facilitated the Web EOC (Emergency Operations Center) and Rodney Hedge participated as the TCCHD representative at the TC EOC.
- Attached is a copy of the overdose report for May 2017.
- Attached is the TCCHD AAR-IP (After Action Report and Improvement Plan) for the 2017 NECO Functional Exercise held April 27, 2017.
- TCCHD Tobacco Stand Group participated at the Safe Kids Day held at Jefferson School in Warren on May 20, 2017.
- Our DAWN Program has distributed 151 kits and 25 refills for 2017. There have been 17 responder kits used with 16 successful reversals and 1 unsuccessful reversal in May.

**Nursing Division Staff Report:**

<b>Reported Communicable Disease Cases for <u>May 2017</u></b>	
<b><u>Reportable condition</u></b>	<b><u># of cases reported</u></b>
Campylobacter	2
Chlamydia	30
Gonococcal	2
Hepatitis B (chronic)	5
Hepatitis C (chronic )	26
Legionnaires	1
Lyme Disease	2
Pertussis	2
Rabies	2 - tested negative
Salmonella	1
Streptococcal Pneumonia	1
Varicella	1
Zika Virus	1 (not a case)
<b><u>Total cases reviewed</u></b>	<b><u>77</u></b>

Trumbull County Combined Health District  
Nursing Department Board Report

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MONTH <u>May 2017</u>		
Nursing Programs	# of Services Provided	Clients Served
BCMH	12	10
Health Fairs / Presentations		
Car Seat Classes	3	10 participants
Car Seats Provided	12	10 families
Children Immunization Clinics	3 – Clinics	38 Children
Adult Immunization Clinics	1 – Clinic	5 Adults
TB Testing	1 – Clinic	9 TB tests
Pregnancy Testing	2	2 - Negative
Referrals to Agencies: (WIC, DJFS, Immunization Clinics, Mental Health)	9	9
WIC Class		
Immunization Appointments	1 – Child Appt. Clinic 2 – Child Walk in 1 – Adult Appt. Clinic	13 scheduled; 2 no show 27 Walk-ins seen 22 scheduled; 8 no show
TB Clinic Appointments	1	1
TB Nurse Appointments	21	21
Cribs for Kids	4 classes (1 class at SCOPE)	12 families – 12 cribs 6 HV families - 6 cribs
Tobacco Activities	1 Stand Mtg.	8 Students
Baby & Me Smoke Free Sessions	4– Postpartum visits 3– Prenatal visits	4 clients 3 clients
DAWN Program	58 – kits 0 – refills	69 people trained

- 05-22-2017 – All nursing staff received yearly Cultural Diversity Competency training.

Trumbull County Combined Health District  
Nursing Department Board Report

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HOME VISITING PROGRAMS MONTH <u>May 2017</u>			
HMG – Maximum Cases – 120 MIECHV – Maximum Cases - 43			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	66/12	66/31	81/7
MIECHV	41/2	41/3	47/4
PART C (EI)	64/30	68/31	43/3
<b>Total Caseload</b>	<b>171/44</b>	<b>175/65</b>	<b>171/14</b>

- 05/22/2017 - All home visiting staff received yearly Cultural Diversity Competency training.

**\*\* See attached Influenza, and Animal Bite Reports.**

# Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2017

Person Completing Form: May

Phone: 1-330-675-2590

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	0	1	0	1	1	0
CAT	4	0	0	4	4	0
DOG	19	0	0	19	19	0
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	1	1	0	2	2	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
<b>TOTAL</b>	<b>24</b>	<b>2</b>	<b>0</b>	<b>26</b>	<b>26</b>	<b>0</b>

Electronic submission of the excel file by Email is preferred.

**Please rename the file with your health department name before submitting.**

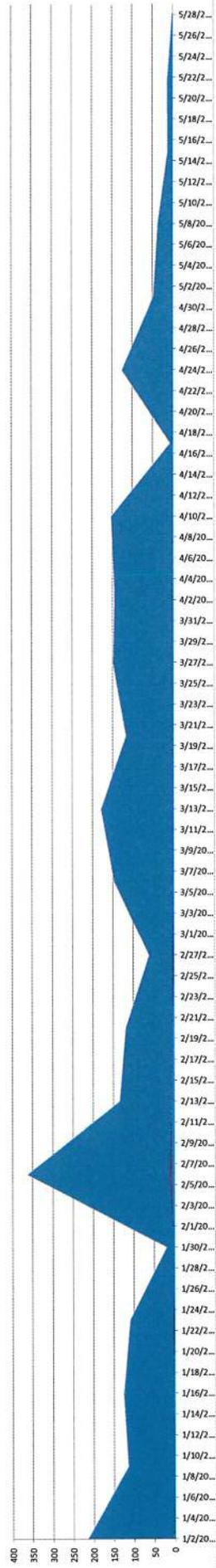
In columns 1, 2, 3, 5 and 6 enter a **number or zero**. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please return by February 8, 2013 to: Joanne Midla, VMD  
 Zoonotic Disease Program  
 Bureau of Infectious Diseases  
 Ohio Department of Health  
 35 E Chestnut St., 6th Floor  
 Columbus, OH 43215      Fax: (614) 564-2456  
 Email [Joanne.midla@odh.ohio.gov](mailto:Joanne.midla@odh.ohio.gov)

2016 - 2017 Influenza Surveillance for Trumbull County

Week ■ SCHOOL ■ NURSING HOME ■ HOSPITALS & PHYSICIAN OFFICES ■ LAB



# Trumbull County Overdose Report

## May 2017

Trumbull County Combined Health District  
Randee Shoenberger RN, Epidemiologist  
Kathy Parrilla RN, Injury Prevention Coordinator

The Trumbull County Combined Health District (TCCHD) has been busy training family and friends in our community to be able to efficiently and safely administer Naloxone to those who may need intervention. We have seen various community members requesting the training in order to become proficient in administering the Naloxone "in the event that they encounter someone overdosing". Therefore, they are willing to take the time to come and receive the training and possibly save the life of someone they may not even know and that speaks volumes of our residents in Trumbull County! In the month of May TCCHD has trained 15 airmen at the Vienna Air Base and in addition training was administered to 35 employees at the TCAP facility. We also have an additional police department, Fowler Police Department, now carrying Naloxone; bringing the number of first responders carrying in Trumbull County to 13.

107 total overdose deaths were reported in Trumbull County for 2016. However, without the great determination and diligence of our partners the numbers could have been a lot higher. TCCHD will continue to work with those partners in Trumbull County to fight this deadly disease.

Figure1. Monthly counts of emergency departments visits due to overdoses in Trumbull County by ZIP codes, May 1 to May 31, 2017.

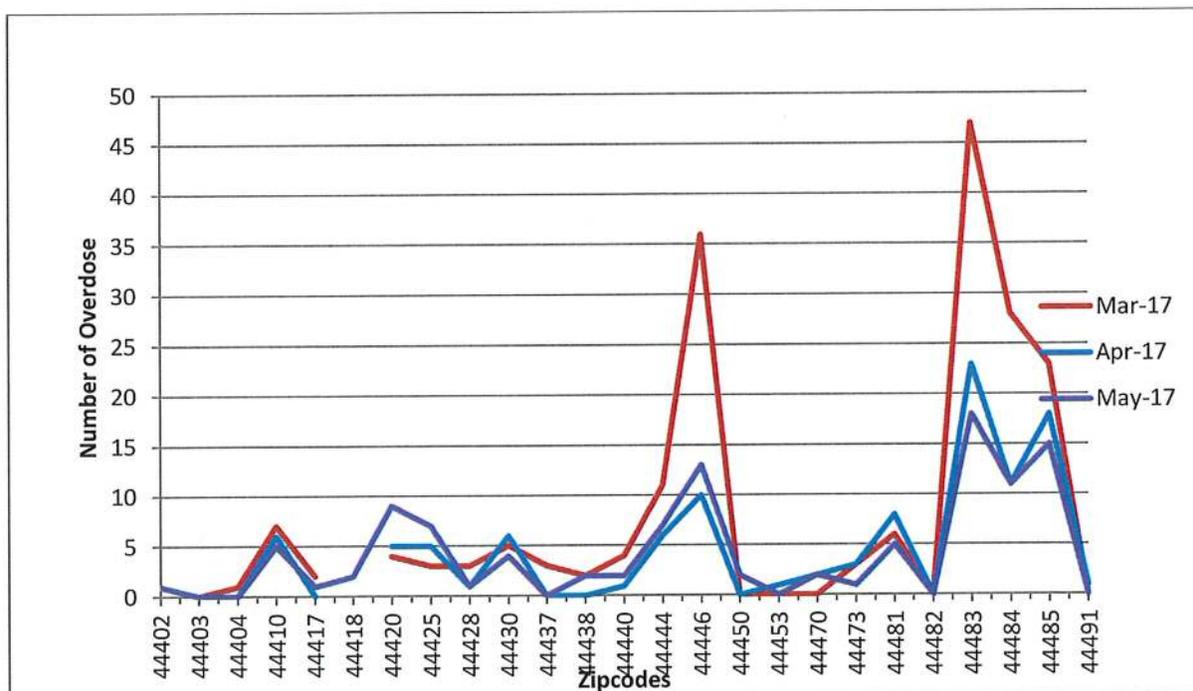


Figure 2. Gender distribution of overdose-related ED visits; Trumbull County; May 2017

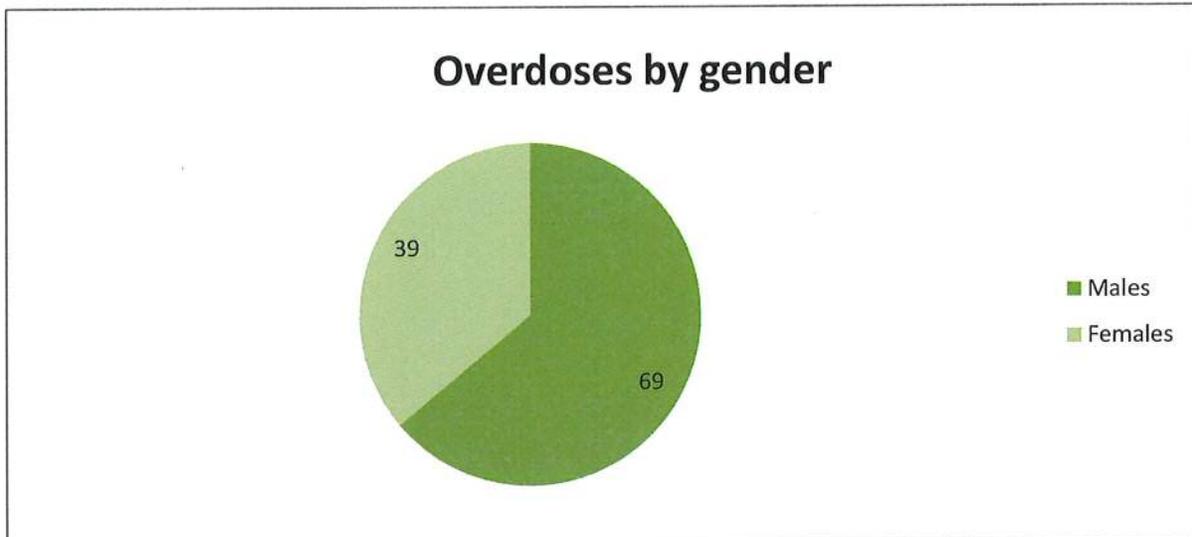
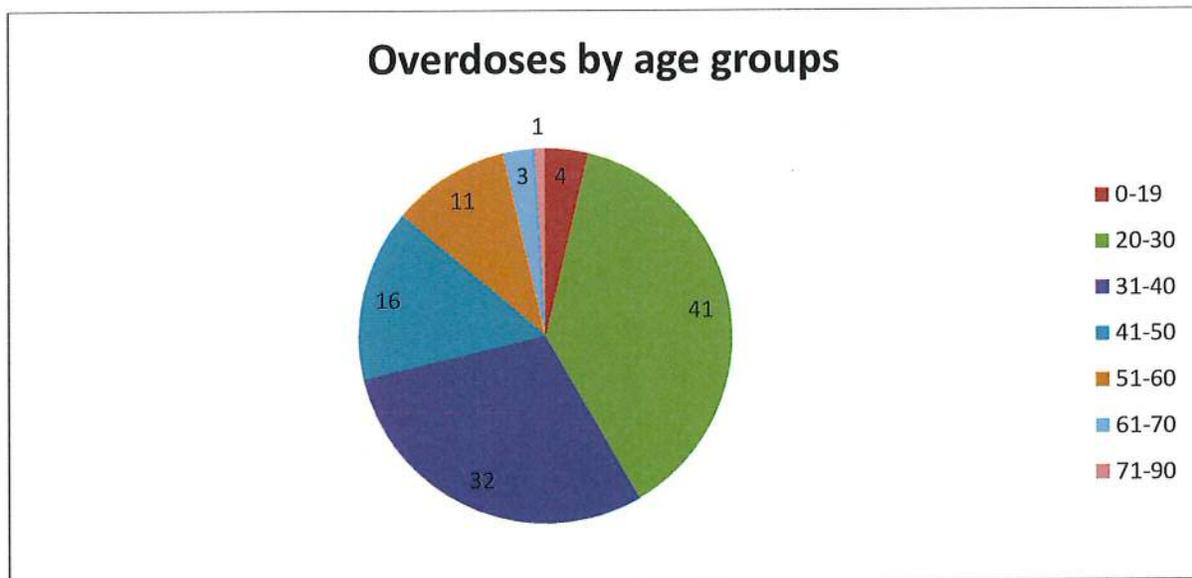
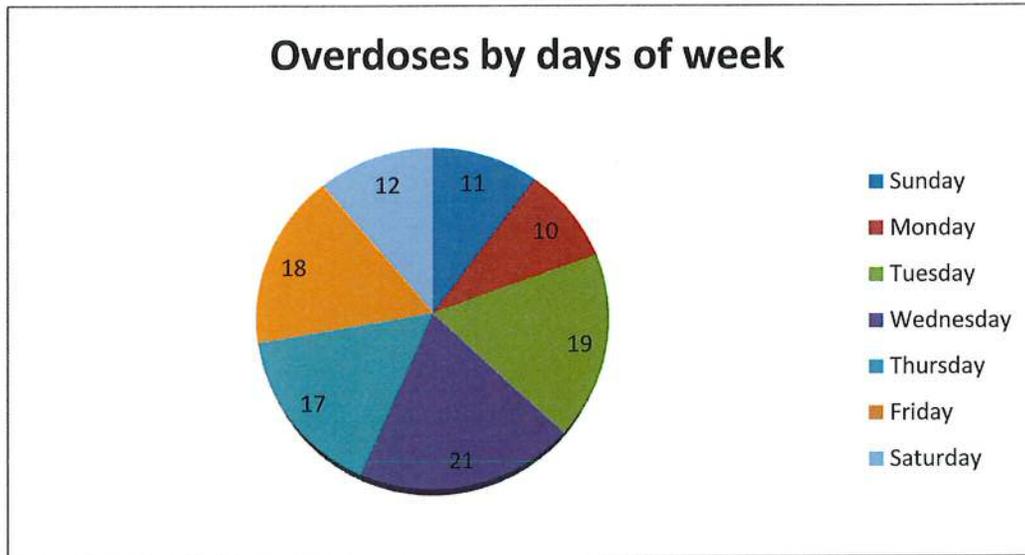


Figure 3. Age distribution of overdose-related ED visits; Trumbull County, May 2017



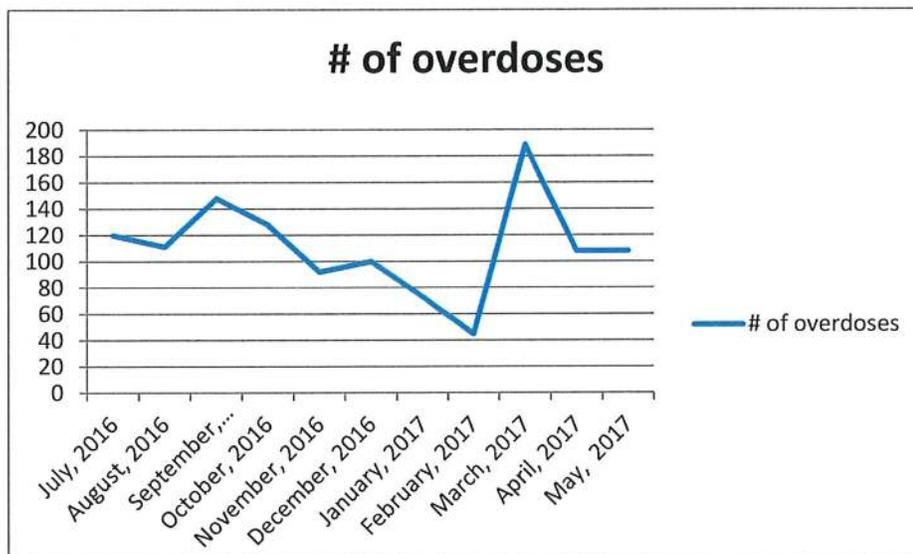
Age distribution of overdose-related ED visits for May reveal "mean age" of 35 yrs. of age and "median age" of 32 yrs. The mean and median age ranges have remained basically the same over the past 6 months.

Figure 4. Representation of the days of the week that the overdoses are occurring.



Our committee was interested in knowing if a pattern was seen as far a particular day of the week that overdoses were occurring. It is represented on this graph that the overdoses are generally spread across the week.

Figure 5. Chart of overdoses from July 2016 to present.





# TRUMBULL COUNTY COMBINED HEALTH DISTRICT

*"Building a Healthy Community"*

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tcchd.org



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Prevent. Promote. Protect.

Kris Wilster, MPH, RS/REHS ✓  
Director of Environmental Health Report  
June 28, 2017

- Permits & Applications for May 2017:
  - Residential Septic .....46
  - Private Water Systems .....17
  - Plumbing – Residential .....36
  - Plumbing – Commercial .....8
  - Real Estate Applications .....89
  
- Inspections for May 2017:
 

<ul style="list-style-type: none"> <li>- Private Water Systems .....18</li> <li>- Plumbing .....85</li> <li>- Manufactured Home Parks ....9</li> <li>- Schools .....13</li> <li>- Public Pools/Spas .....3</li> <li>- Tattoo &amp; Body Piercing .....0</li> <li>- Campgrounds .....1</li> <li>- Food Service Operations .....132</li> <li>- Food Service Mobile Units ....28</li> <li>- Food Service Temporary Units .....0</li> <li>- Retail Food Establishments ...52</li> <li>- Mosquito Investigations .....2</li> <li>- Institution Inspections .....0</li> <li>- Nuisances – Sewage .....11</li> </ul>	<ul style="list-style-type: none"> <li>- Nuisances – Solid Waste .....49</li> <li>- Nuisances – Housing .....12</li> <li>- Nuisances – Grass .....53</li> <li>- Rodent Control (Complaints) .....0</li> <li>- Real Estate Evaluations .....119</li> <li>- Residential Sewage .....201</li> <li>- O &amp; M Sampling .....374</li> <li>- Semi-Public Sewage Systems .....19</li> <li>- Solid Waste Landfill .....0</li> <li>- C&amp;DD .....1</li> <li>- Smoking Investigations .....1</li> <li>- Water Sampling and Baseline Sampling of Water for Oil &amp; Gas Drilling .....21</li> </ul>
---	--
  
- Administrative Hearings Scheduled for May 2017:
 

<ul style="list-style-type: none"> <li>- Private Water Systems .....12</li> <li>- Sewage Complaints .....1</li> <li>- Real Estate Upgrades .....13</li> <li>- Animal Complaints .....0</li> </ul>	<ul style="list-style-type: none"> <li>- Solid Waste .....3</li> <li>- Point of Sale .....3</li> <li>- Sewer Tie Ins .....0</li> <li>- O &amp; M .....0</li> </ul>
---	--
  
- Administrative Hearing Outcomes for May 2017:
 

<ul style="list-style-type: none"> <li>- Complied .....12</li> <li>- No Shows – F &amp; O Issued ....15</li> <li>- Tabled .....1</li> </ul>	<ul style="list-style-type: none"> <li>- Consent to Board Order .....2</li> <li>- Vacant .....1</li> <li>- Cancelled .....1</li> </ul>
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- Attached please find the status updates on the Board’s Findings & Order’s cases

Board's Findings Orders Update

Last Name	First Name	Violation Address	Township	Program/Type	Date of Board Meeting Admin Hearings	Findings & Orders	Time-frame	Status
Fetterolf Jr.	Gary Lee	4073 Selkirk Bush	Newton	real estate	6/28/16	Upgrade the septic system	07/01/17	
Kaja Holdings LLC	Jim Wright, Agent	300 Homeview	Warren	Solid Waste complaint				4/17/17 working with Sheriff's office
Penza	Dan Michael	2667 Mary Jane	Weathersfield	real estate	9/20/16	Upgrade septic system	07/01/17	
Mott	Paul E.	Parcel #03-471701 Youngstown Conneaut	Brookfield	Solid Waste complaint	9/22/16	Remove debris and submit receipts	30 days	11/15/16 work with Rod Hedge, 90 days
	Cunningham/Kerr	2423 Janice	Southington	real estate upgrade	10/25/16	Submit paperwork/upgrade septic system	90 days	On-lot system - Septic Permit issued 1/31/17
Arnett	James	5618 Mt. Everett	Hubbard	Sewage complaint	11/3/16	Submit paperwork/upgrade septic system	90 days	On-lot system Preliminary 12/19/16 - Septic Permit issued 1/24/17
Illencik	Thomas	1473 Melbourne	Vienna	PWS	1/5/17	Seal well	6 months	
McCollum	Laura	1955 St. Rt. 88	Bristol	PWS & septic	1/19/17	Abandon tank & seal well	30 days	ticked until 5/16/17 per Rod
Oviatt/Richmond	Karen/Harold	6889 St. Rt. 45	Bristol	Real estate	2/28/17	Submit paperwork/upgrade septic system	10/31/17	
Ruff	Nathan C.	2837 St. Rt. 534	Southington	Real estate	2/28/17	Submit paperwork/upgrade septic system	10/31/17	
Kohn Jr.	Gwendolyn & Timothy	5742 Thompson Clark	Bristol	Solid Waste complaint	3/2/17	Remove solid waste and submit receipts	60 days	
Brilla	Nicholas A.	4625 Scenic Dr.	Farmington	real estate	3/14/17	Submit paperwork/upgrade septic system	90 days	
Kaja Holdings LLC		300 Homeview	Warren	real estate	3/14/17	Submit paperwork/upgrade septic system	90 days	
Delian Innovations LLC		4125 Cadwallader Sonk	Fowler	Tank abandonment & PWS	3/14/17	Seal well or Alteration to keep well/abandon septic tank	90 days	
Hostetler	Jason & Maryann	6973 Girdle	Farmington	real estate	4/11/17	Submit paperwork/upgrade septic system	90 days	
Kirby	Richard & Star	2016 Cooks Lane	Bloomfield	real estate upgrade	4/11/17	Submit paperwork/upgrade septic system	90 days	
Robinson III	Lawrence L.	3000 Greenville	Johnston	real estate	4/13/17	Submit paperwork/upgrade septic system	90 days	
Tillery	Michelle	2436 Salt Springs	Weathersfield	real estate upgrade	4/13/17	Submit paperwork/upgrade septic system	90 days	
Cutlip	James F.	2446 Henn Hyde	Fowler	real estate	4/13/17	Submit paperwork/upgrade septic system	90 days	
Rich	Gary R.	1700 Hidden Lakes	Howland	real estate upgrade	4/13/17	Submit paperwork/upgrade septic system	90 days	
Phillippi	Elizabeth Jane	3849 Parkman	Southington	real estate	2/28/17	Submit paperwork/upgrade septic system	10/31/17	
Byler	Wayne & Leona	1098 Housel Craft	Bristol	real estate	4/20/17	Submit paperwork/upgrade septic system	90 days	
Morgan	Gregory	8212 Superior	Brookfield	real estate upgrade	5/2/17	Submit paperwork/upgrade septic system	90 days	
Cunningham	Troy G.	3059 Warren Burton	Southington	real estate	5/2/17	Submit paperwork/upgrade septic system	90 days	

Board's Findings Orders Update

Wilson	Brian & Dawna	8407 Girdle	Mespo	real estate	5/2/17	Submit paperwork/upgrade septic system	90 days
White	Brian R.	2500 Waynewood	Fowler	PWS	5/4/17	Submit well sealing paperwork and schedule bacteria test	30 days
Karovic	Thomas	8570 Black Oak Dr.	Howland	Solid Waste complaint	5/4/17	Remove solid waste and submit receipts	30 days
DeCapito	Phillip	4636 Mahoning	Champion	Animal complaint	5/4/17	Clean up & dispose of dog feces	14 days
Leecue	Lori K.	6442 Love Warner	Johnston	Point of sale	4/20/17	Submit application & fee	30 days
DePalma	Joseph D.	5291 Tioga	Newton	real estate	5/9/17	Submit paperwork/upgrade septic system	90 days
Miller/Byler	Aden/Karolyn	2629 Barclay Messerly	Southington	Real estate	5/9/17	Submit paperwork/upgrade septic system	90 days
Miller	Harvey & Ruth	6736 Girdle	Farmington	Point of sale	5/9/17	Submit application & fee	30 days
Calko	Michael & Barbara	2338 Stillwagon	Howland	PWS sealing	5/10/17	Submit sealing report	30 days
Vargo Jr.	Walter P.	4855 Shanks Phalanx	Braceville	PWS sealing	5/10/17	Submit application w/fee and seal cistern	60 days
Kompanik	Michelle & Timothy	3258 Watson Marshall	Weathersfield	PWS sealing	5/10/17	Submit application w/fee and seal cistern	30 days
Sherman	Laura	61 Dearborn	Girard City	Water shut off	5/25/17	Have potable water service returned	7 days
Miller	Adam & Elma	4709 Wilcox	Mespo	Plumbing	5/11/17	Have plumbing finalized	30 days
Kurtz	Samuel & Mary	5223 Donley	Mespo	Sewage complaint	5/11/17	Document gas lines/upgrade system	90 days
Miller	John M.	348 S. Albright McKay	Brookfield	Real estate	5/25/17	Complete real estate inspection	30 days
Kurpe	Krista A.	2875 Custer Orangeville	Hartford	Real estate	5/25/17	Have system pumped and submit receipt	30 days
Thompson	Robert & Dawn	1000 Spring Run	Howland	Real estate	5/25/17	Submit paperwork/upgrade septic system	90 days
Schmucker/Miller	Melvin/Marlene	4835 Stroups Hickox	Farmington	real estate upgrade	5/25/17	Submit paperwork/upgrade septic system	90 days
McCausland Sr.	Thomas L.	925 Bentz	Warren	Solid Waste complaint	6/8/17	Remove solid waste and submit receipts	60 days
Lengel	Denise Pappas	4405 W. Market	Warren	Solid Waste complaint	6/8/17	Remove solid waste and submit receipts	30 days
Young Jr.	Robert J.	3111 Eagle Creek	Braceville	Sewage complaint	6/8/17	Pay site fee and submit soil study/upgrade system	10/31/17
Suva	Carol	3510 North Park	Warren	Real estate	6/13/17	Submit paperwork/upgrade septic system	90 days
Beasley/Harris	William/Walter	8988 Coombs	Mespo	Real estate	6/13/17	Submit paperwork/upgrade septic system	90 days
Beeman	Lewis & Evelyn	3172 Leiby Osborne	Southington	Sewage complaint	6/13/17	Submit paperwork/upgrade septic system	10/31/17
Fisher	Samuel & Nancy	2776 Bristol Champion Townline	Bristol	point of sale	6/13/17	Submit application with fee	30 days
Panther Properties of Warren, LLC		4598 Phillips Rice	Bazetta	sewer tie in	6/13/17	Submit plumbing application and connect to sewer	60 days
Bates	Maurice D.	1304 Sodom Hutchings	Vienna	Plumbing	6/13/17	Submit plumbing application and have plumbing finalized	30 days



**Report of the Health Educator  
Trumbull County Combined Health District  
Jenna Amerine  
May 2017 for June 28<sup>th</sup> Board Meeting**

Creating Healthy Communities Grant

- CHC Grant Activities:
  - Attended CHC All-Project Conference Call.
  - Continue to oversee CHC Interns on health promotion projects.
  - Continue planning for School Food Service Conference that will be August 9<sup>th</sup>.
  - Hosted 6<sup>th</sup> Annual Bike to Work Warren Breakfast Event on May 19<sup>th</sup> at the Log Cabin Downtown on Courthouse Square. (See attached final report)
  - Helped host Safe Kids Day Event on May 20<sup>th</sup> at Jefferson Elementary School and passed out 37 bicycle helmets from OhioAAP grant to children in the community who did not already have a bicycle helmet.
  - Attended Complete Streets Trainee Training Call on May 9<sup>th</sup>.
  - Had first meeting on S. Warren Pop-up Farmers' Market planning.
    - Pop-up Markets will be at Quimby Park on July 6<sup>th</sup>, August 3<sup>rd</sup>, and September 7<sup>th</sup> from 3-6pm.
  - Continued discussion on getting both Howland and Warren Farmers' Markets authorized by WIC to accept WIC vouchers this season.
  - Met with Mayor Franklin to take a picture with the 2016 Healthy Community Award Banner.
  - Attended Howland Park Board Meeting to begin discussing future Bolindale Projects and plan a ribbon cutting for the pickleball courts.
  - Hosted ribbon cutting at Bolindale Park Pickleball courts with Howland Park Board, Howland Township, and local Pickleball players.
  - Attended Howland Health and Wellness Committee meeting to discuss 2017 Bolindale projects and plans.
  - Attended WOW Bike Ride Planning Meeting.
- Continue to promote the Facebook Page as well as post informational material and programs on the site.
- Attended Weekly Administrative Meetings and Accreditation Meetings.
- Attended American Cancer Society Volunteer Leadership Council Meeting on May 11<sup>th</sup>.
- Attended Safe Kids Mahoning Valley Coalition Meeting on May 12<sup>th</sup>.
- Attended All-Staff Meeting on May 22<sup>nd</sup>.
- Attended OSU Extension Advisory Committee meeting on May 24<sup>th</sup>.
- Attended Well-Being Collaborative of Ohio Steering and Population Health Meetings on May 25<sup>th</sup>.

### Days Worked

- 22

### Early, Late and Weekend Hours

- Worked early on May 19<sup>th</sup> for Bike to Work Event.
- Worked on Saturday, May 20<sup>th</sup> for Safe Kids Day Event.
- Worked early on May 25<sup>th</sup> for Well-Being Collaborative of Ohio Meetings.
- Worked late on May 25<sup>th</sup> for Howland Health and Wellness Committee Meeting.
- Worked late on May 31<sup>st</sup> for WOW Bike Ride Planning Meeting.

### Plans for June

- Continue operating and updating the Facebook Page.
- Oversee both CHC Interns in implementing CHC projects and events.
- Attend Accreditation and Weekly Administrative meetings.
- Attend Trumbull County Wellness Committee Meeting.
- Attend Howland Health and Wellness Committee Meeting.
- Attend CHC All-Project Meeting in Columbus on June 19<sup>th</sup>-20<sup>th</sup>.
- Complete CHC 2<sup>nd</sup> quarter newsletter.
- Continue planning for 2017 School Food Service Conference on August 9<sup>th</sup> and mail brochures to open registration for the conference.
- Attend Warren's Health Fair on the Square on June 3<sup>rd</sup>.
- Attend Warren Better Block Event on June 10<sup>th</sup>.
- Help host WOW Bike Ride on June 10<sup>th</sup>.
- Attend Classic Optical Health Fair on June 15<sup>th</sup>.
- Host a round of Ohio Healthy Program Training Classes on June 14<sup>th</sup>, 21<sup>st</sup>, and 23<sup>rd</sup>.
- Continue meeting with WIC and both Farmers Markets to start implementing WIC vouchers program at the Howland and Warren Farmers Markets this season.
- Meet with Warren Farmers' Market to finalize Pop-up Farmers' Markets in South Warren.
- Meet with Howland Farmers' Market to finalize plans for Bolindale Pop-up Farmers' Markets.
- Present to Great Expectations Daycare School aged children about nutrition and Water First for Thirst.
- Host CHC 2018 Grant Planning Meeting on June 28<sup>th</sup>.
- Begin writing CHC 2018 Grant that will be posted on June 19<sup>th</sup>.

**Final Report**  
**Bike to Work Warren Breakfast Event**  
**Trumbull County**  
**Jenna Amerine, 330-675-7807**  
**BIKE TO WORK**



- **Date:** May 19, 2017
- **Location:** Log Cabin, Downtown Warren, OH
- **Time:** 6:00am -9:00am
- **Purpose:** The purpose of the event is to encourage people to be more physically active by bicycling to work.
- **Venue:** Anyone who arrived at the Log Cabin, riding a bicycle, received a free breakfast.
- **Breakfast Food:** E. J. Rossi and Company donated the Panera Bread breakfast of Bagels, Cream Cheese, Fruit and Coffee. Country Fair and Sparkle Parkman Rd. provided bottled water.
- **Other Incentives:** Trumbull Neighborhood Partnership purchased 40 additional t-shirts, Giant Eagle donated \$10.00 in gift cards, Bike NASHBAR donated powerbars, Beautiful Whirl'd donated discount cards , Nick Bellas donated a beautiful hanging basket, Thumm's donated bike bags and light up combination lock.
- **Media Coverage:** We had great media coverage both before and after the event. The event was covered by the Tribune Chronicle and WKBN.

#### **Event Report**

- **Number of Participants:** There were 57 total participants between signing in at the event and on social media.
- **Addresses of Riders:** We had people who rode in from Bazetta, Canfield, Cortland, Champion, Howland, Hubbard, Southington, Mecca, and various locations in Warren City.
- **Distance:** The longest ride was 19 miles one way, from Canfield. The shortest ride was .2 miles one way, from Warren.
- **Worksite:** We did not get all of the work locations, but they included: City of Warren, Trumbull Neighborhood Partnership, Trumbull County Combined Health District, First Energy, GM, Family Court, Trumbull Metroparks, Tim Ryan Office, Trumbull Industries, and Thumm's.
- **Other Reasons to Ride:** We had a number of people who just rode in for the breakfast, T-Shirt, and camaraderie - many of these individuals having attended were retired.

#### **Observations**

The majority of individuals partook in the raffled prizes, enjoyed door prizes for cycling in, and had the chance to sit down and enjoy the Panera breakfast provided by E.J. Rossi & Co. Many individuals also took materials provided at the registration tables such as pocket maps, WOW Bike Ride pamphlets, and other local event materials. Most riders stayed and mingled with fellow riders for quite some time after arrival, sharing stories and conversation about bicycling and other Warren activities! The majority of riders did come between the hours of 6-8am. The 6<sup>th</sup> Annual Bike to Work Breakfast Event was a successful event this year, and continues to draw bicyclists each year!



# TRUMBULL COUNTY COMBINED HEALTH DISTRICT

*"Building a Healthy Community"*

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tcchd.org



**Public Health**  
Prevent. Promote. Protect.

**Date:** 6/21/17

**To:** TCCHD Board of Health

**From:** Natalie Markusic

**RE:** Board Accreditation Report – 6/28/17

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**Document Selection.** Collecting, reviewing, editing and formatting documents for upload. Uploading documents. (100% of Time)

The following policies/procedures will be presented at the BOH meeting for approval.

Operations Manual (Revised)

ADM-1440, Certified Mail

Environmental Policies

ENV-1100, Variance from Sewer Connection (Revised)

ENV-1030, Nuisance Complaint (Revised)