

**Trumbull County Board of Health Regular Meeting  
September 28, 2017 – 1:30 PM (Board Members Continuing Education – 1:00 PM)  
176 Chestnut Ave., NE \* Warren, Ohio**

**BOARD MEMBERS PRESENT:** Thomas Borocz  
Gregory Dubos  
Dr. Harold Firster  
Kathy Salapata, RN  
John “Jack” Simon, Jr.  
John Messersmith, President Pro Tempore  
Robert Biery, Jr., President

**STAFF:** Frank J. Migliozi, MPH, REHS/RS, Health Commissioner  
Sandra Swann, RN, Director of Nursing  
Kristofer Wilster, MPH, REHS/RS, Director of Environmental Health  
Jenna Amerine, MPH, CHES, Health Educator  
Natalie Markusic, RN, Accreditation Coordinator  
Johnna Ben, Administrative Secretary

**OTHERS:** Atty. Robert Kokor, Legal Counsel

**MINUTES**

**I. Board Member Continuing Education**

**II. The meeting was Called to Order and the Pledge of Allegiance was said.**

**III. Adoption of Agenda: MOTION: 17-145** made by Mrs. Salapata, second by Mr. Borocz to adopt the agenda as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**IV. Approval of Minutes: MOTION: 17-146** made by Dr. Firster, second by Mrs. Salapata to approve the minutes of the August 23, 2017, public hearing and regular meeting, as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes

Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**V. Health Commissioner Report:** Mr. Miglioizzi presented a written report to the Board for their review. In addition, Mr. Miglioizzi reported that the vehicles were delivered to the dealership, but Ford Motor Co. was waiting for the payment before they would deliver them to the health department. We anticipate the vehicles being delivered to us by Monday. As stated in Mr. Miglioizzi's report, the health district's documents have been successfully uploaded to PHAB for all 12 Domains. Out of the approximately 500 documents submitted, they questioned 15 documents, and reopened those Domains associated with those documents so that we could review them and make the necessary amendments. The state audit has been completed. There will be no material findings listed against the health district. The drug overdoses for Trumbull County has accelerated in the last two weeks. In the month of September, there were over 200 overdoses in Trumbull County. A number of press releases have been issued regarding this alarming situation. The US Department of Justice visited Trumbull County today to discuss the drug overdose issue in our area and offer their support. We showed the representatives the steps that have been taken thus far in Trumbull County to address this ongoing issue. They left our meeting to meet with the Trumbull County Sheriff and other law enforcement.

**MOTION: 17-147** made by Mr. Borocz, second by Mr. Simon to accept the Health Commissioner's report as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**VI. Director of Nursing Report:** Mrs. Swann submitted a written report to the Board for their review. Mrs. Salapata questioned as to why Trumbull County is contracting with Mahoning County on the cessation grant. Mrs. Swann stated that only six grants were awarded, and if agencies collaborated, they received extra points, so Mahoning and Trumbull counties collaborated on the grant, with Mahoning county being the lead. Trumbull County requested \$125,000.00, and that will be our contracted amount with Mahoning County.

**MOTION: 17-148** made by Mrs. Salapata, second by Mr. Dubos to accept the Director of Nursing's report as presented.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

**VII. Director of Environmental Health Report:** Mr. Wilster presented a written report for the Board’s review. Mr. Wilster informed the Board that the health district did enter into an agreement with Warren City to do their plumbing inspections due to the retirement of their plumbing inspector.

**MOTION: 17-149** made by Mr. Borocz, second by Dr. Firster to accept the Director of Environmental Health’s report as presented.

**Roll Call Vote:**

- Mr. Borocz- Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

**VIII. Health Educator’s Report:** Ms. Amerine presented a written report to the Board for their review.

**MOTION: 17-150** made by Mr. Messersmith, second by Mr. Dubos to accept the Health Educator’s report as presented.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

**IX. Accreditation Coordinator Report:** Mrs. Markusic presented a written report to the Board for their review. At this time, Mr. Migliozi acknowledged Natalie Markusic for all her hard work and time she dedicated in choosing documents to meet the PHAB requirements, and announced that she was named Employee of the Month for the month of September.

**MOTION: 17-151** made by Mr. Dubos, second by Mrs. Salapata to accept the Accreditation Coordinator's Report as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**X. Board Report:** None

**XI. Old Business:** A. Passage of Revision of the "Regulation of the Trumbull County Combined Health District for Establishing Fees" - .02 Plumbing – 3<sup>rd</sup> & Final Reading

**MOTION: 17-152** made by Mr. Messersmith, second by Dr. Firster to approve the 3<sup>rd</sup> and final reading of the fee changes for .02 Plumbing, and adopt as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XII. New Business:** A. Variance Request – David M. Hines, 724 Yankee Run Rd., Brookfield Twp. – Mr. Hines was present at the meeting. Mr. Hines submitted a request for a variance from connecting to the available sanitary sewer. An inspection of the septic system was conducted on August 28, 2017. Upon inspection, the system was found to consist of two-1,000 gallon septic tanks and 450 lineal feet of leach field. A dye test was conducted on the system, and it passed.

**MOTION: 17-153** made by Mr. Borocz, second by Mrs. Salapata to grant a variance to David M. Hines from the orders to connect to the available sanitary sewer, for the property located at 724

Yankee Run Rd., Brookfield Twp., for a period of five (5) years. The homeowner must re-apply for a variance every five (5) years, or must connect to the sanitary sewer.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

B. Declaration of Unfit for Human Habitation – 67 Clingan, Hubbard City, Jeanne & James Fairbanks, Owners – Not present. A request was made by Hubbard City Officials to determine if the structure was fit for human habitation. An inspection occurred on September 13, 2017. Upon inspection, the sanitarian noted the presence of solid waste inside and outside, rodent and/or insect infestation, filthy conditions, with cat feces & urine odor and the electric and water had been shut off.

**MOTION: 17-154** made by Mr. Messersmith, second by Mr. Borocz to declare the structure at 67 Clingan, Hubbard City, unfit for human habitation, and it poses a danger to life and health. The property owner must make improvements and have the rodents professionally exterminated, or raze the structure within 60 days.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

C. Administrative Hearing – Shear Venture Corp., 117 Howard, Girard City, Water Shut Off – Not present. On August 28, 2017, the health district was notified by Girard City that the water was shut off to the property. A notice of violation of issued on August 31, 2017. To date, water service has not been restored, which poses a danger to life and health.

**MOTION: 17-155** made by Mr. Messersmith, second by Mr. Simon to require Shear Venture Corp., 117 Howard, Girard City, to have potable water service returned to the premises within seven (7) days, by making arrangements with the Girard City Water Department. Failure to comply will result in the matter being turned over to Girard Court for legal action.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

D. Conceptual Approval – Cardinal Estates, Turkey Run Rd., Vienna Twp. – Not present. Rocco Sedall submitted information that proposes the creation of a subdivision to be serviced by individual septic systems. The subdivision will consist of 5 lots ranging from 1.89 acres to 4.13 acres in size. All soils present in configuring the lot sizes are suitable for on-lot treatment system, and all applicable parts of OAC 3701-29-08 have been met.

**MOTION: 17-156** made by Dr. Firster, second by Mr. Dubos to grant conceptual approval to Rocco Sedall for the Cardinal Estates subdivision located in Vienna Township on Turkey Run Rd. All lots will be restricted to 3 bedrooms. Each lot will still be required to be evaluated on an individual basis. The developer shall notify the buyers that they must apply for a lot evaluation.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

E. Passage or Revision of the “Regulation of the Trumbull County Combined Health District for Establishing Fees” .06 Food A. – E. – 1<sup>st</sup> Reading – Cost methodology was performed on the fees for the food program, and all fees will remain the same except for vending.

**MOTION: 17-157** made by Mrs. Salapata, second by Mr. Borocz to approve the first reading of the proposed vending fee changes for licensing period 2018.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Mr. Biery – Yes

Motion carried.

F. Emergency Passage of the “Regulation of the Trumbull County Combined Health district for Establishing Fees” - .09 Nursing – Immunization Fees Revision – Since the health district has contracted with Vax Care, we no longer have to purchase vaccine. Currently, we receive a \$10.00 co-pay for every Vax Care vaccine we administer; therefore, we are requesting to set our immunization administrative fee to \$10.00 to equal the co-pay we current receive from Vax Care.

**MOTION: 17-158** made by Mr. Dubos, second by Mrs. Salapata to reduce the immunization administrative fee to \$10.00, effective immediately.

**Roll Call Vote:**

Mr. Borocz – Yes

Mr. Dubos – Yes

Dr. Firster – Yes

Mrs. Salapata – Yes

Mr. Simon – Yes

Mr. Messersmith – Yes

Mr. Biery – Yes

Motion carried.

G. Authorization to Health Commissioner to be Assigned as the Approving Authority for all Policies & Procedures for the Health District – On January 26, 2016, the Board of Health approved the Document Control Procedure. This document describes how policies and procedures are to be written, reviewed, approved, stored, etc. In the document Control Procedure, the task of approving all documents was assigned to the Board of Health. Since that time, the health district has developed many new documents, all of which have been approved by the Board. Several issues have been identified with sending every document to the Board for approval. Waiting for the monthly meeting prevents the health district from being able to react in real-time to situations as they arrive, and as changes are needed. Approved documents have a “review” requirement. Documents approved a year or more ago, will need to be reviewed and approved again at the defined intervals. This will be ongoing in perpetuity. Therefore, it is being respectfully requested that the Health Commissioner be assigned as the approving authority for all policies and procedures for the health district.

**MOTION: 17-159** made by Dr. Firster, second by Mrs. Salapata to amend ADM-1000, Document Control Procedure, and authorize the Health Commissioner to be the approving authority for all policies, procedures and forms only. These specific types of documents describe how internal tasks are handled/accomplished (i.e. work instructions). The Board of Health will remain the approving authority for all plans such as Workforce Development, Quality Improvement, Performance Management, etc. These plans go beyond defining individual tasks and general deal with the entire agency.

Mr. Messersmith questioned if this authorization would be in place forever, and how procedures were done in the past. Mr. Migliozi responded that yes, it would be in place forever, or until the Board

chose to amend or revoke it. Mrs. Markusic added that we did not have written policies and procedures for everything that the health district does. Following discussion, Mr. Migliozi stated that he would add a section to his monthly report to the Board informing them of any new policies or procedures, and any amendments.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

H. Authorization to Hire Consultant to Review Lafarge C&DD Renewal Application

**MOTION: 17-160** made by Mr. Messersmith, second by Mrs. Salapata to authorize the Health Commissioner to hire Lynn, Kittinger & Noble to review the 2018 Lafarge C&DD renewal application, not to exceed \$8,000.00

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

I. Variance Request – Virginia Ottenberg, 6140 Chestnut Ridge Rd. SE, Hubbard Twp. – Not present. Ms. Ottenberg wishes to construct a permanent concrete block porch foundation 24 inches from the existing septic tank. The new foundation will not affect the existing leach field, and will allow for the regular maintenance of the system and future replacement, if necessary.

**MOTION: 17-161** made by Mr. Messersmith, second by Mr. Borocz to grant a variance to Virginia Ottenberg, to allow the construction of a permanent concrete block porch foundation 24 inches from the existing septic tank located at 6140 Chestnut Ridge Rd. SE, Hubbard Twp.

**Roll Call Vote:**

- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes

Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XIII. Citizens Comments** – Mr. Nelson Thomas addressed the Board regarding the opioid overdose epidemic in Trumbull County, and the repeal of the federal controlled substance act. The Board thanked Mr. Thomas for his comments and passionate regarding this issue, and also recognized and thanked him for his recent donation to the health district’s Project DAWN program.

**XIV. Executive Session: MOTION: 17-162** made by Mr. Messersmith, second by Mr. Borocz to close for executive session for discussion of a pending retirement/resignation and personnel hiring.

The Board requested that the Health Commissioner, Atty. Kokor, and the Directors be included in the executive session.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**MOTION: 17-163** made by Mr. Messersmith, second by Mr. Simon to reopen to public session.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried. (Closed 2:18 PM – Reopened 2:28 PM)

**XV. Consideration of Retirement/Resignation - MOTION: 17-164** made by Mr. Messersmith, second by Mrs. Salapata to accept the resignation of Plumbing Inspector, Robert O’Connell, and deem the position to be vacant.

**Roll Call Vote:**

Mr. Borocz – Yes

Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XVI. Hiring of Personnel: *MOTION: 17-165*** made by Mr. Messersmith, second by Dr. Firster to internally post a vacancy for Plumbing Inspector, and authorize the Health Commissioner to hire a replacement.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XVII. Approval of Payment of the Bills: *MOTION: 17-166*** made by Mr. Messersmith, second by Mr. Borocz to approve the payment of the bills as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XVIII. Date of Next Regular Meeting: October 25, 2017, with continuing education starting at 1:00 PM, and the meeting beginning at 1:30 PM.**

**XIX. Adjournment: *MOTION: 17-167*** made by Mr. Messersmith, second by Dr. Firster to adjourn.

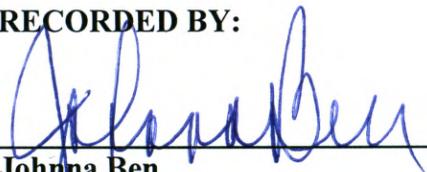
**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes

Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

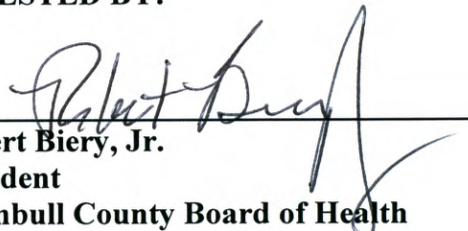
Motion carried. (Adjournment 2:32 PM)

**RECORDED BY:**



**Johnna Ben**  
**Administrative Secretary**  
**Trumbull County Combined Health District**

**ATTESTED BY:**



**Robert Biery, Jr.**  
**President**  
**Trumbull County Board of Health**

**For**



**Frank J. Migliozi, MPH, REHS/RS**  
**Health Commissioner and Secretary**  
**Trumbull County Board of Health**

## Health Commissioner's Report – September 2017 Board of Health Meeting

### 1) Budget/Financial

- As of 8/31/17, the general fund shows a surplus of approximately \$66,000.00, with revenue exceeding our expenses by approximately \$56,500.00, an all fund balance of \$854,425.21 and our overall revenue exceeding expenses by slightly over \$29,000.00.
- The only fund that has a negative balance is Fund 970, which is our solid waste fund. We have removed payroll from this fund, and should see this fund back in the black by the end of October or early November.
- The budget figures listed on the attached financial report do not include tax monies, which we anticipate receiving at any time. Our approach to become fiscally responsible appears to be working.

### 2) Time Study

- Attached is my time study for the month of August. The bulk of my time has been spent on administrative issues, PHEP, food service, Project DAWN and budgetary issues.

### 3) Vehicles

- The five Ford Focuses are in, and we anticipate the Ford Fusion being here by the time of the board meeting. Arrangements have been made with Elite Graphics to decal the vehicles with the health district logo, as well as numbering them. The overall cost will be less than \$500.00. They have indicated that they will decal those in our parking lot.
- We solicited three quotes for insurance, and the lowest and best quote was submitted by our current insurance carrier.
- We have adjusted our budget to account for the payments of the vehicles by transferring monies out of our travel appropriations into our leases and rentals appropriation line item. For now, the monthly installment payments for all six vehicles will be paid out of the general fund; however, as money comes into the sewage fund, payments for four of the vehicles will come out of that fund. The vehicles will be used as follows: four of the vehicles will be assigned to the sewage program, one to the plumbing program and the Fusion will be assigned for administrative travel, as well as for grants. The Chevy Blazer will be our main “floater” vehicle to be used when any of the other vehicles need repairs, routine maintenance, etc.

### 4) Accreditation

- I am very pleased to announce that we have successfully uploaded our documents to PHAB in all 12 Domains. It was finalized 9/7/17. A special thank you to Natalie Markusic for all the time she dedicated in choosing documents that met the PHAB requirements. The next steps will involve our PHAB accreditation specialist reviewing the documents and allowing us to make changes if they feel there is something that does not meet the PHAB standards. The estimated time to complete that process is approximately six months. Representatives will make a final determination to accept or deny a selected document and give us an opportunity to correct it. A site visit will then be conducted, and a final decision rendered from that point. We will need to prepare for the site visit by selecting teams and individuals to meet with PHAB representatives to demonstrate how we have complied with all their requirements. Most, if not all of the Board will be involved in that process, and will be asked to participate in the site visit.

### 5) Surveys

- The Ohio Department of Agriculture accepted our action plan in response to their survey, and we are executing on those items that we outlined for them.

### 6) Lafarge

- State law requires that all C&DD applications be submitted by September 30<sup>th</sup>, and we are anticipating that Lafarge will be submitting a renewal application by that timeframe. We have an agenda item requesting your consideration to hire a consultant to review the application.

7) **Audit**

- The 2016 audit is complete. We met for our exit survey, and we are awaiting their final report.

8) **Plumbing Program**

- At the 6/28/17, board meeting, the Board authorized me to enter into an MOU for plumbing inspection services with the city of Warren. In my August report, I stated that the plumbing inspector for the city of Warren was going to be returning part-time; and therefore we would not be offering them plumbing services. After further discussion and deliberation, Warren City officials decided to enter into a contract with our health district for purposes of conducting plumbing inspections. I have enclosed a copy of the executed contract for your records.

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT**  
**FINANCIAL REPORT**  
**As of August 31, 2017**

FUND	BUDGET	JULY		AUGUST		REVENUE	YEAR TO DATE EXPENDITURES	REV - EXP	REMAINING BUDGET	% REMAINING	CALENDAR REMAINING	FUND CASH BALANCE
		REV	EXP	REV	EXP							
GENERAL FUND 950	\$ 2,085,000.00	\$ 317,442.58	\$ 118,117.15	\$ 82,449.61	\$ 141,561.61	\$ 1,167,792.10	\$ 1,111,248.28	\$ 56,543.82	\$ 973,751.72	46.70%	\$ 33,33%	\$ 65,933.77
FOOD SERV FUND 951	\$ 333,000.00	\$ 6,126.06	\$ 29,066.21	\$ 1,431.23	\$ 25,805.86	\$ 317,891.33	\$ 237,150.51	\$ 80,740.82	\$ 95,849.49	28.78%	\$ 33,33%	\$ 190,188.92
PDOP FUND 952	\$ 123,936.00	\$ 9,741.76	\$ 27,603.81	\$ 1,947.02	\$ 574.47	\$ 77,153.32	\$ 68,991.54	\$ 8,161.78	\$ 54,944.46	44.33%	\$ 33,33%	\$ 1,372.55
CHHS FUND 953	\$ 133,098.00	\$ -	\$ 23,293.00	\$ 46,158.45	\$ 21,724.35	\$ 102,838.30	\$ 85,953.05	\$ 16,885.25	\$ 47,144.95	35.42%	\$ 33,33%	\$ 17,145.60
TURCP FUND 954	\$ 105,800.00	\$ 14,400.00	\$ 23,729.56	\$ -	\$ 208.03	\$ 72,200.00	\$ 54,588.86	\$ 17,611.14	\$ 51,211.14	48.40%	\$ 33,33%	\$ 11,211.14
CAR SEAT FUND 955	\$ 15,000.00	\$ -	\$ -	\$ 45.00	\$ -	\$ 4,390.00	\$ 4,477.93	\$ (87.93)	\$ 10,522.07	70.15%	\$ 33,33%	\$ 10,119.05
PROJECT DAWN FUND 956	\$ 33,539.86	\$ 45.23	\$ 630.93	\$ -	\$ 1,450.00	\$ 5,328.86	\$ 12,160.96	\$ (6,832.10)	\$ 21,378.90	63.74%	\$ 33,33%	\$ 8,839.30
PARKS/CAMPS FUND 958	\$ 5,710.00	\$ 89.00	\$ -	\$ -	\$ 2,150.55	\$ 3,580.55	\$ 3,580.55	\$ -	\$ 2,129.45	37.29%	\$ 33,33%	\$ -
PRIV WATER SYS FUND 959	\$ 28,000.00	\$ 3,586.00	\$ 1,809.90	\$ 1,857.00	\$ 2,914.00	\$ 18,058.75	\$ 17,732.36	\$ 326.39	\$ 10,267.64	36.67%	\$ 33,33%	\$ 17,027.92
POOLS FUND 960	\$ 16,000.00	\$ -	\$ -	\$ -	\$ 18,183.50	\$ 20,656.50	\$ 22,198.50	\$ (1,542.00)	\$ (6,198.50)	-38.74%	\$ 33,33%	\$ -
IMMUNIZATIONS FUND 963	\$ 30,553.07	\$ -	\$ -	\$ -	\$ -	\$ 15,013.16	\$ 30,553.07	\$ (15,539.91)	\$ -	0.00%	\$ 33,33%	\$ -
MOMS QUIT FOR TWO 964	\$ 17,000.00	\$ -	\$ -	\$ 375.00	\$ -	\$ 375.00	\$ -	\$ 375.00	\$ 17,000.00	100.00%	\$ 33,33%	\$ 375.00
WELCOME HOME FUND 967	\$ 475,000.00	\$ 13,572.46	\$ 23,789.84	\$ 774.42	\$ 16,459.52	\$ 206,826.28	\$ 200,168.07	\$ 6,658.21	\$ 274,831.93	57.86%	\$ 33,33%	\$ 58,086.01
REIMB SMD FUND 970	\$ 20,000.00	\$ 5,050.88	\$ -	\$ -	\$ -	\$ 15,050.88	\$ 16,204.30	\$ (1,153.42)	\$ 3,795.70	18.98%	\$ 33,33%	\$ (1,112.47)
PUBLIC HEALTH FUND 971	\$ 182,000.00	\$ 7,688.81	\$ 40,495.53	\$ 11,196.13	\$ 1,757.01	\$ 104,692.42	\$ 112,604.12	\$ (7,911.70)	\$ 69,395.88	38.13%	\$ 33,33%	\$ 6,434.91
CONSTRUCTION & DEMO FUND 972	\$ 1,200,000.00	\$ 97,920.67	\$ 86,876.72	\$ 93,607.87	\$ 83,310.63	\$ 591,694.73	\$ 604,716.51	\$ (13,021.78)	\$ 595,283.49	49.61%	\$ 33,33%	\$ 201,365.16
HSTS PROGRAM FUND 974	\$ 699,828.00	\$ 37,575.84	\$ 77,384.05	\$ 46,560.42	\$ 76,220.27	\$ 461,116.77	\$ 523,359.51	\$ (62,242.74)	\$ 176,468.49	25.22%	\$ 33,33%	\$ 132,939.78
CREATING HEALTHY COMMUNITIES FUND 976	\$ 155,000.00	\$ 7,148.12	\$ 19,597.69	\$ 7,034.63	\$ 31,018.28	\$ 75,365.60	\$ 84,597.01	\$ (9,231.41)	\$ 70,402.99	45.42%	\$ 33,33%	\$ 10,697.90
MIECHV FUND 978	\$ 163,190.00	\$ 12,418.99	\$ 35,056.02	\$ 13,452.69	\$ 206.24	\$ 90,403.88	\$ 77,476.59	\$ 12,927.09	\$ 85,713.41	52.52%	\$ 33,33%	\$ 22,728.21
TB CONTROL UNIT FUND 979	\$ 61,000.00	\$ 546.48	\$ 6,572.72	\$ 295.00	\$ 15,111.39	\$ 1,971.48	\$ 55,460.02	\$ (53,488.54)	\$ 5,539.98	9.08%	\$ 33,33%	\$ 28,798.59
<b>* TOTAL</b>	<b>\$ 5,882,654.93</b>	<b>\$ 533,352.88</b>	<b>\$ 513,983.13</b>	<b>\$ 307,184.47</b>	<b>\$ 438,655.71</b>	<b>\$ 3,352,399.71</b>	<b>\$ 3,323,221.74</b>	<b>\$ 29,177.97</b>	<b>\$ 2,559,433.19</b>	<b>43.51%</b>	<b>\$ 33,33%</b>	<b>\$ 854,425.21</b>

\* TOTAL AMOUNT INCLUDES RESTRICTED FUNDS CBDD GROUND WTR (FUND 975) OF \$72,273.87

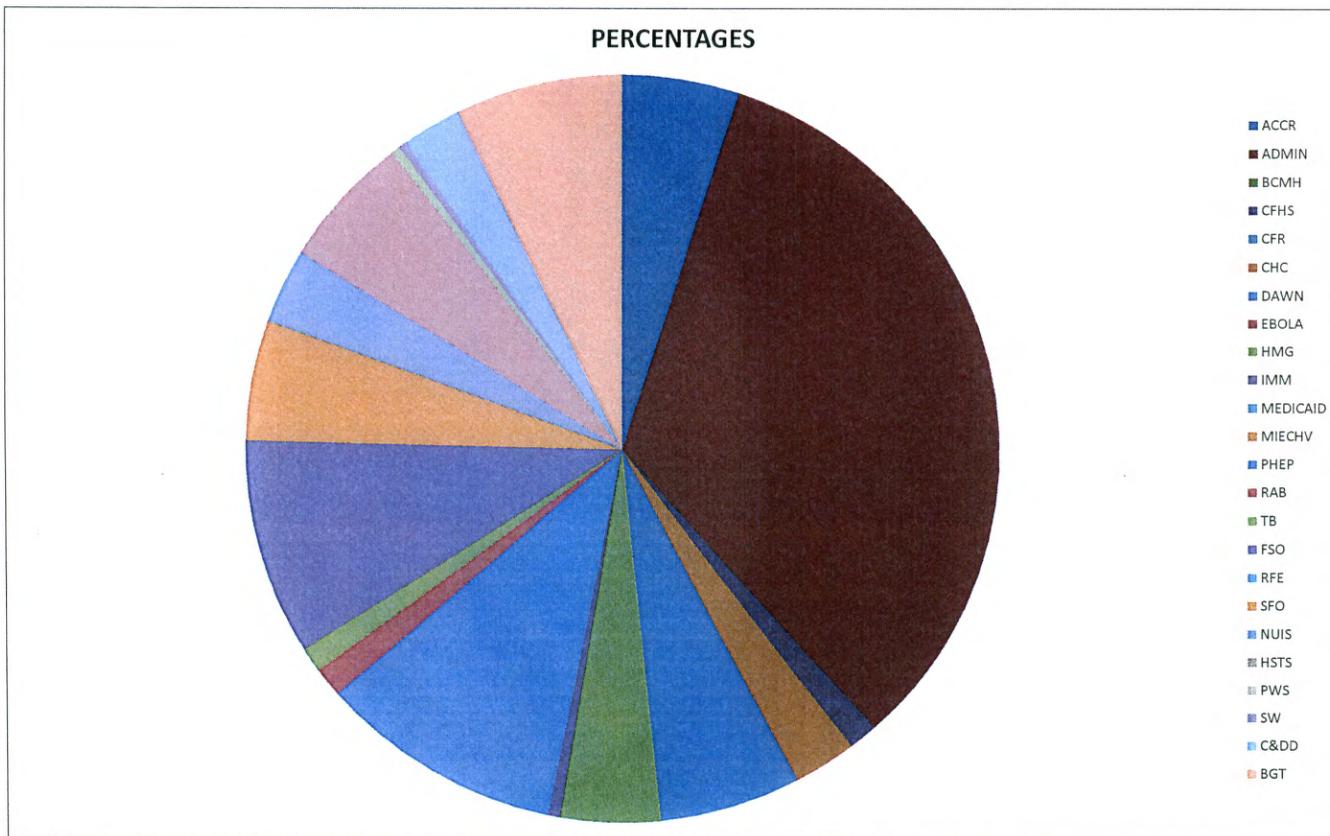
HEALTH COMMISSIONER WORK HOURS  
AUGUST 1, 2017 - AUGUST 31, 2017

<u>SUMMARY -YTD</u>	<u>COUNT</u>	<u>MINUTES</u>	<u>PERCENTAGE</u>	<u>HOURS</u>
ACCR	28	420	5.0%	7
ADMIN	185	2775	33.3%	46.25
BCMH	0	0	0.0%	0
CFHS	7	105	1.3%	1.75
CFR	0	0	0.0%	0
CHC	15	225	2.7%	3.75
DAWN	34	510	6.1%	8.5
EBOLA	0	0	0.0%	0
HMG	24	360	4.3%	6
IMM	3	45	0.5%	0.75
MEDICAID	0	0	0.0%	0
MIECH	0	0	0.0%	0
PHEP	58	870	10.4%	14.5
RAB	7	105	1.3%	1.75
TB	6	90	1.1%	1.5
FSO	52	780	9.4%	13
RFE	0	0	0.0%	0
SFO	29	435	5.2%	7.25
NUIS	18	270	3.2%	4.5
HSTS	32	480	5.8%	8
PWS	2	30	0.4%	0.5
SW	2	30	0.4%	0.5
C&DD	14	210	2.5%	3.5
BGT	40	600	7.2%	10
LUNCH	82	1230		20.5
SICK	70	1050		17.5
OFF	0	0		0
VAC	28	420		7
HOLIDAY	0	0		0
<b>TOTAL MINUTES</b>	<b>736</b>	<b>11040</b>	<b>100%</b>	<b>184</b>
<b>MINUTES LESS SICK, VAC, HOL, LUNCH</b>		<b>8340</b>		

**SUMMARY -YTD**

ACCR	5.04%
ADMIN	33.27%
BCMH	0.00%
CFHS	1.26%
CFR	0.00%
CHC	2.70%
DAWN	6.12%
EBOLA	0.00%
HMG	4.32%
IMM	0.54%
MEDICAID	0.00%
MIECHV	0.00%
PHEP	10.43%
RAB	1.26%
TB	1.08%
FSO	9.35%
RFE	0.00%
SFO	5.22%
NUIS	3.24%
HSTS	5.76%
PWS	0.36%
SW	0.36%
C&DD	2.52%
BGT	7.19%

**PERCENTAGES**



## AGREEMENT TO PROVIDE PLUMBING INSPECTION SERVICES

This Agreement is made this 5<sup>th</sup> day of September, 2017, by and between the City of Warren, Ohio ("Warren"), and the Trumbull County Health District ("Trumbull County").

Whereas, Warren requires inspection services for construction or repair activities made at various premises for which plumbing permits have been issued; and,

Whereas, Trumbull County is qualified to perform these inspections, and is willing to perform them for Warren on an "as needed" basis; and,

Whereas, the parties desire to memorialize their agreement in writing.

Now, therefore, in consideration of the foregoing, the parties agree as follows:

1. Trumbull County agrees to perform plumbing inspection services for Warren on an "as needed" basis;
2. For each plumbing inspection performed by Trumbull County within the corporate limits of the City of Warren, Warren will pay Trumbull County the sum of \$35.00 per inspection;
3. The Trumbull County plumbing inspector represents that he is properly licensed, bonded and insured to do plumbing work within the City of Warren (copies of such documents to be attached to this agreement).
4. The parties agree that Inspector shall not be deemed an employee of Warren by virtue of his performing services pursuant to this Agreement.
5. Either party may amend or terminate this Agreement by providing 30 days written notice to the other party.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement at Warren, Ohio, on the aforesaid date.

John J. Higgins, MPH, RETS/RS, Health Commissioner  
Trumbull County Health District

CITY OF WARREN, OHIO

William Douglas Franklin  
William Douglas Franklin, Mayor

Enzo Cantalamessa  
Enzo Cantalamessa, Safety-Service Director

Approved By: Gregory Hicks  
Gregory Hicks, Law Director

Vincent Flask  
Vincent Flask, Auditor

Trumbull County Combined Health District  
Nursing Department Board Report

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**Board of Health Report September 28, 2017 for August 2017**

- The Nursing Division has received two Notice of Awards (NOA) for the following grants: Maternal Child Health (MCH) grant - \$86,162 for October 1, 2017 through September 30, 2018 and Maternal Infant Early Childhood Home Visiting (MIECHV) grant - \$188,100 for October 1, 2017 through September 30, 2018.
- Community Cessation Initiative (CCI) grant was submitted September 1, 2017. TCCHD is asking for \$125,000.00. If awarded, we will contract an agency through Mahoning County Board of Health.
- Staff completed the Quality Improvement project for Care Seat classes. The changes that were made have increased the attendance in our classes by 23% and our goal was 25%.
- Attached is a copy of the overdose report for August 2017.
- Our DAWN Program has distributed 242 kits and 45 refills for 2017. There have been 18 responder kits used with 18 successful reversals in August.

**Nursing Division Staff Report:**

<i>Reported Communicable Disease Cases for August 2017</i>	
<b><u>Reportable condition</u></b>	<b><u># of cases reported</u></b>
Campylobacter	1
Chlamydia	67
Cryptosporidiosis	1
Gonococcal	11
Hepatitis B (chronic)	7
Hepatitis C (chronic )	21
Lyme disease	2 (one not a case)
Meningitis / aseptic / viral	1
Rabies	2 – no positives
Rocky Mountain Spotted Fever	1 (suspect)
Varicella	2 (not cases)
West Nile Virus Disease	2 (one not a case)
Yersiniosis	1
<b><u>Total cases reviewed</u></b>	<b><u>119</u></b>

Trumbull County Combined Health District  
Nursing Department Board Report

MONTH <u>August 2017</u>		
Nursing Programs	# of Services Provided	Clients Served
BCMh	12	7
Health Fairs / Presentations	1. WIC – Global Latching Day 2. Project Kiss – WCHD 3. Southington Back to School Fair	25 20 100
Car Seat Classes	4	15 participants; 1 – home visit
Car Seats Provided	16	16 families
Children Immunization Clinics	2 – Clinics	48 Children
Adult Immunization Clinics	1 – Clinic	26 Adults
TB Testing	1 – Clinic	12 TB tests
Pregnancy Testing	6	4 – Positive; 2 - Negative
Referrals to Agencies: (WIC, DJFS, Immunization Clinics, Mental Health)	22	22
WIC Class	0	0
Immunization Appointments	1 – Child Appt. Clinic 1 – Child Walk in 1 – Adult Appt. Clinic	35 scheduled; 2 no show, 1 cx 16 Walk-ins seen 34 scheduled; 5 no show; 3 cx
TB Clinic Appointments	3	3
TB Nurse Appointments	9	9
Cribs for Kids	2 classes	12 families – 12 cribs 2 HV families - 2 cribs 1 BMTF families – 1 cribs
Tobacco Activities	0	0
Baby & Me Smoke Free Sessions	3 – Postpartum visits 10 – Prenatal visits	3 clients 10 clients
DAWN Program	29 – kits 1 – refill	29 people trained

- All staff completed CORSA Computer training.

Trumbull County Combined Health District  
Nursing Department Board Report

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HOME VISITING PROGRAMS MONTH <u>August 2017</u>			
HMG – Maximum Cases – 120 MIECHV – Maximum Cases - 43			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	75/6	74/11	92/10
MIECHV	42/3	41/5	54/2
PART C (EI)	68/18	58/12	34/2
<b>Total Caseload</b>	<b>185/27</b>	<b>173/28</b>	<b>180/14</b>

- All Home Visiting staff participated in a “Breastfeeding Webinar” on 08/15/2017.
- Kenya Franklin participated in an online training “Successful Strategies for Preventing Fire and Burn Related Injuries among Children” on 08/23/2017 – She will share this information with her staff during their staff meeting.
- All staff completed CORSA Computer training.

**\*\* See attached Influenza, and Animal Bite Reports.**

# Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2017

Person Completing Form: August

Phone: 1-330-675-2590

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	1	0	0	1	2	2
CAT	3	0	0	3	3	0
DOG	20	0	0	20	20	1
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	0	0	0		0	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
<b>TOTAL</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>24</b>	<b>25</b>	<b>3</b>

Electronic submission of the excel file by Email is preferred.

**Please rename the file with your health department name before submitting.**

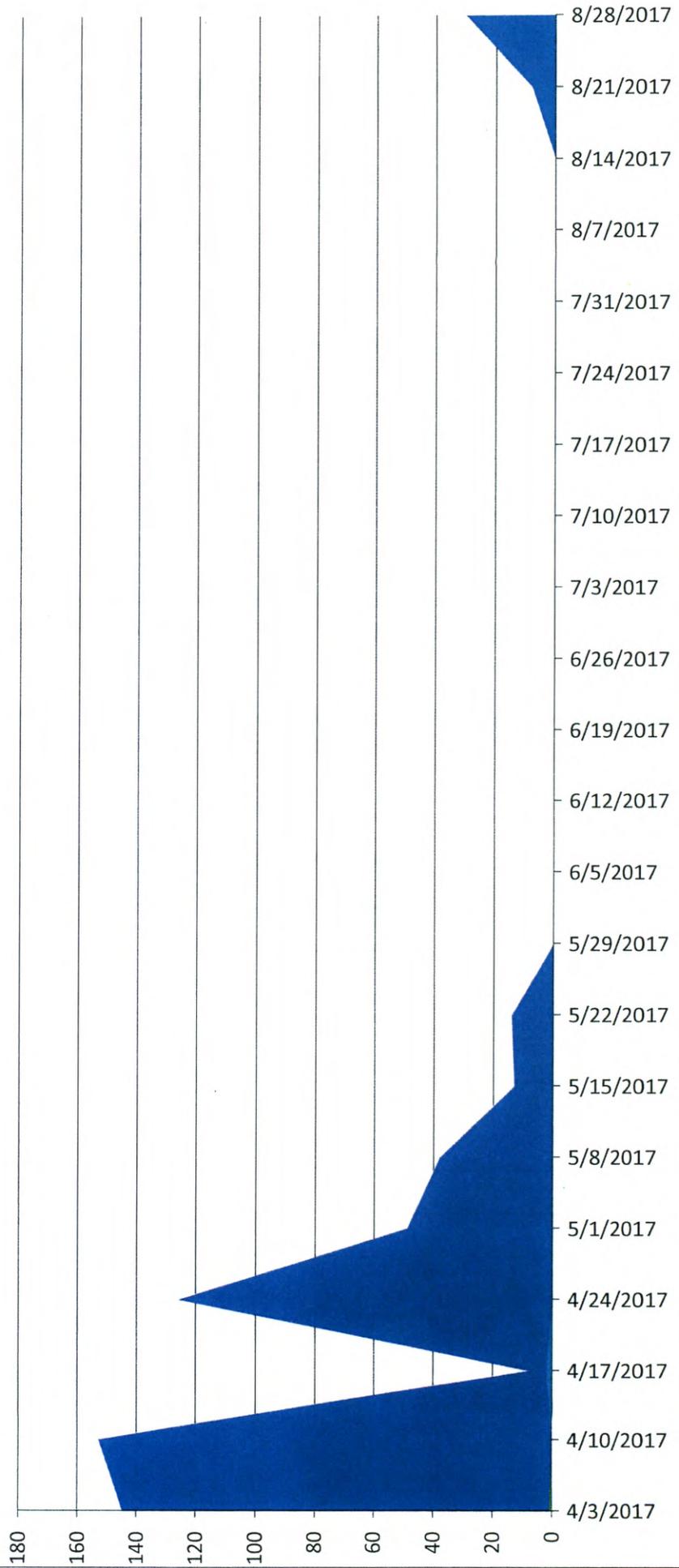
In columns 1, 2, 3, 5 and 6 enter a number or zero. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program  
Bureau of Infectious Diseases  
Ohio Department of Health  
35 E Chestnut St., 6th Floor  
Columbus, OH 43215      Fax: (614) 564-2456  
Email zoonoses@odh.ohio.gov

# 2016 - 2017 Influenza Surveillance for Trumbull County

■ Week  
■ SCHOOL



# Trumbull County Overdose Report

## August 2017

Trumbull County Combined Health District  
Ranee Shoenberger RN, Epidemiologist  
Kathy Parrilla RN, Injury Prevention Coordinator

The Trumbull County Combined Health District is pleased to announce that it has been awarded the Prescription Drug Overdose Prevention Grant for another year and the new grant year began on 9/1/2017. During the month of August, Weathersfield Police Department began to carry Naloxone and we have spoken with Champion Police Department and they have expressed interest in their officers carrying as well and we should be hearing from them soon. TCCHD as well as 4 others health departments were involved in a project to develop messaging videos that will be used to educate audiences such as consumers, health professionals and first responders. On 8/8 Dr. Brown came to the TCCHD and our video was completed which focused on educating the consumers on the stages of pain, alternative pain medications other than opiates, the difference between anti-inflammatories and narcotic pain meds, taking meds safely, proper disposal and alternative and non-pharmaceutical ways to treat pain. When those videos are completed we will be able to share those with our stakeholders and partners.

Figure1. Monthly counts of emergency departments visits due to overdoses in Trumbull County by ZIP codes, August 1, 2017-August 31, 2017. There were 77 overdoses during the month of August.

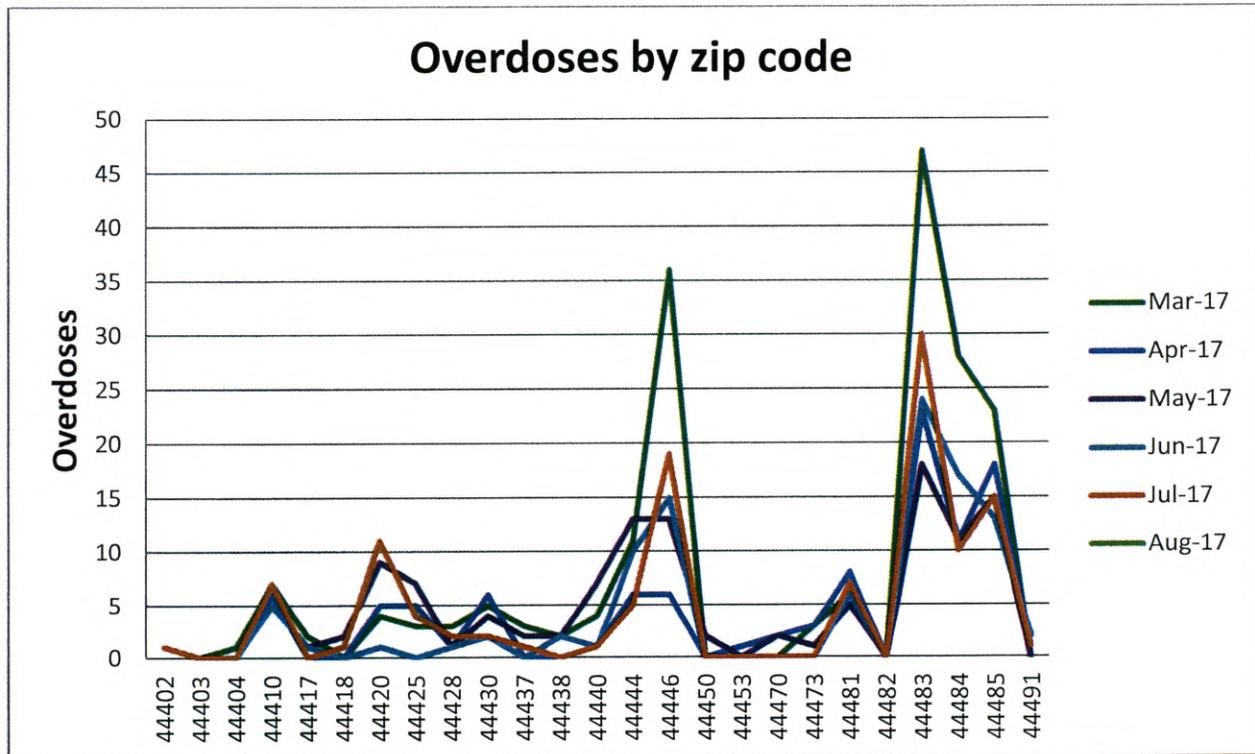


Figure 2. Gender distribution of overdose-related ED visits; Trumbull County; August 2017

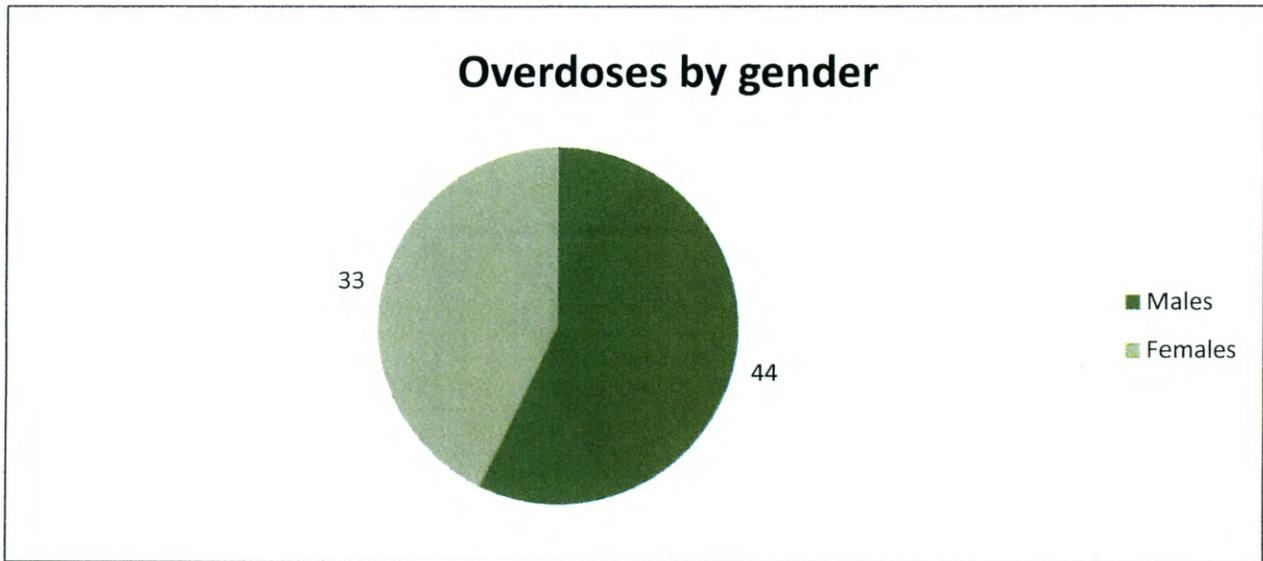
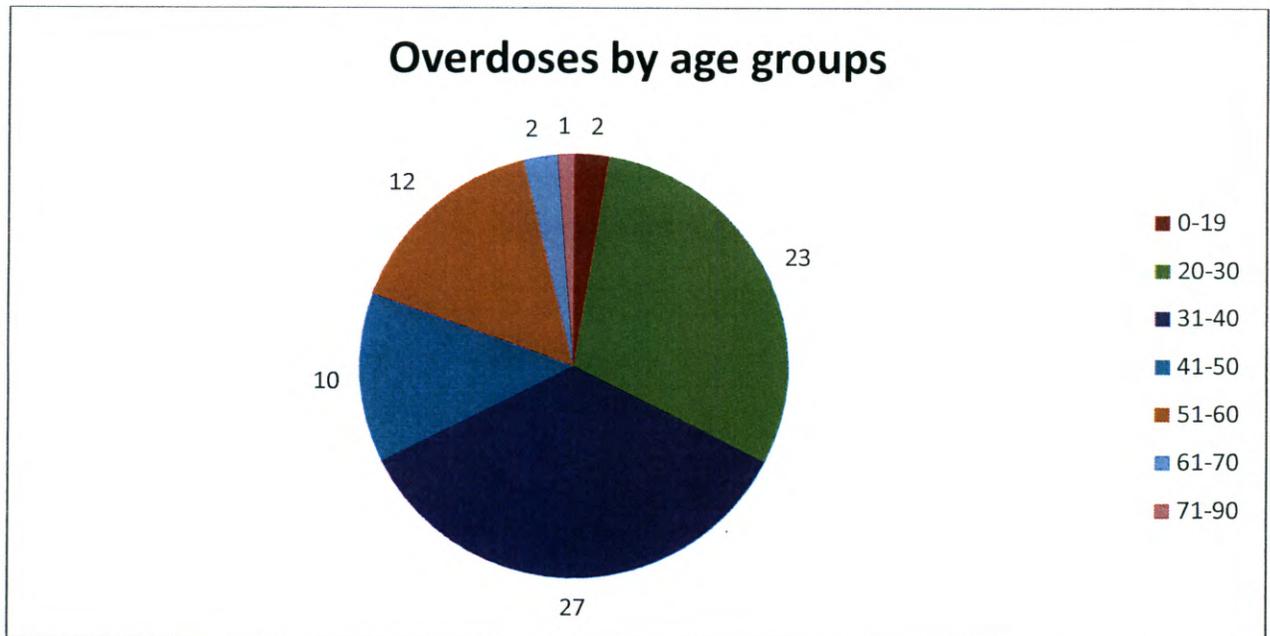


Figure 3. Age distribution of overdose-related ED visits; Trumbull County, August 2017



Age distribution of overdose-related ED visits for April reveal "mean age" of 38 yrs. of age and "median age" of 35 yrs.

Figure 4. Representation of the days of the week that the overdoses are occurring.

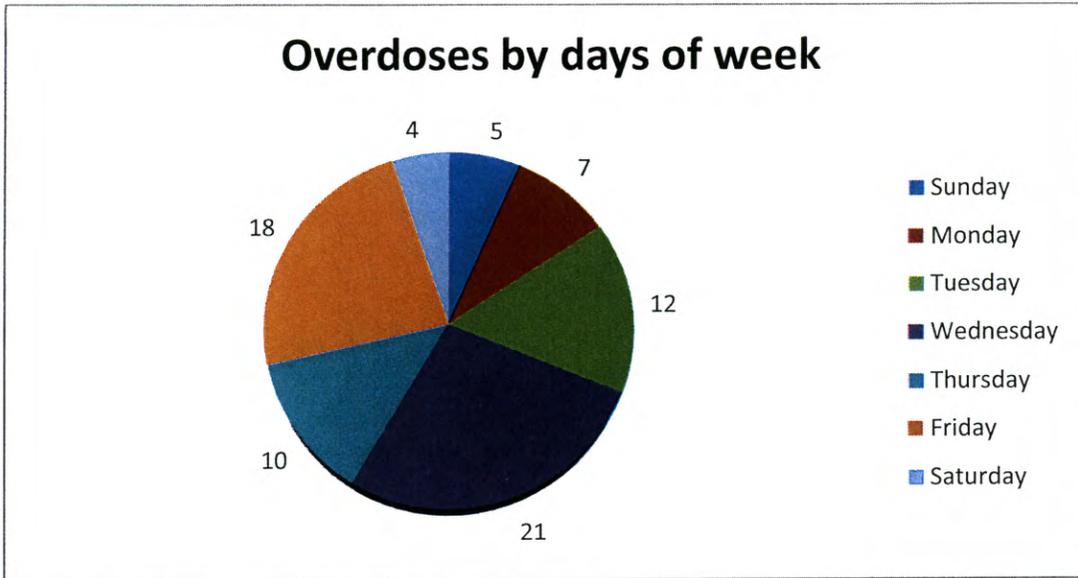
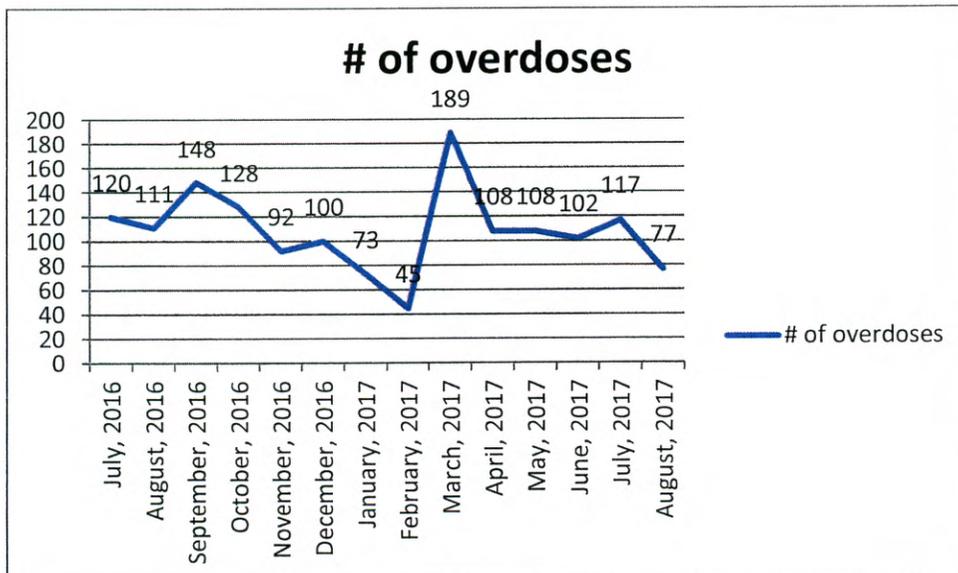


Figure 5. Chart of overdoses from July 2016 to present.





# TRUMBULL COUNTY COMBINED HEALTH DISTRICT

*"Building a Healthy Community"*

Frank J. Migliozi, MPH, REHS/RS  
Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483  
www.tcchd.org



**Public Health**  
Prevent. Promote. Protect.

Kris Wilster, MPH, RS/REHS ✓  
Director of Environmental Health Report  
September 28, 2017

- Permits & Applications for August 2017:
  - Residential Septic .....34
  - Private Water Systems .....14
  - Plumbing – Residential.....46
  - Plumbing – Commercial .....3
  - Real Estate Applications .....83
  
- Inspections for August 2017:
 

<ul style="list-style-type: none"> <li>- Private Water Systems .....22</li> <li>- Plumbing .....17</li> <li>- Manufactured Home Parks ....1</li> <li>- Schools.....0</li> <li>- Public Pools/Spas.....37</li> <li>- Tattoo &amp; Body Piercing .....1</li> <li>- Campgrounds .....3</li> <li>- Food Service Operations.....116</li> <li>- Food Service Mobile Units ....3</li> <li>- Food Service Temporary Units.....6</li> <li>- Retail Food Establishments ...46</li> <li>- Mosquito Investigations.....3</li> <li>- Institution Inspections.....0</li> <li>- Nuisances – Sewage .....16</li> </ul>	<ul style="list-style-type: none"> <li>- Nuisances – Solid Waste .....75</li> <li>- Nuisances – Housing .....36</li> <li>- Nuisances – Grass .....49</li> <li>- Rodent Control (Complaints) .....0</li> <li>- Real Estate Evaluations .....121</li> <li>- Residential Sewage .....183</li> <li>- O &amp; M Sampling .....14</li> <li>- Semi-Public Sewage Systems .....16</li> <li>- Solid Waste Landfill .....3</li> <li>- C&amp;DD .....4</li> <li>- Smoking Investigations .....4</li> <li>- Water Sampling and Baseline   Sampling of Water for Oil &amp;   Gas Drilling .....29</li> </ul>
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- Administrative Hearings Scheduled for August 2017:
 

<ul style="list-style-type: none"> <li>- Private Water Systems .....16</li> <li>- Sewage Complaints .....0</li> <li>- Real Estate Upgrades .....15</li> <li>- Animal Complaints .....0</li> <li>- Other: Campgrounds.....1</li> </ul>	<ul style="list-style-type: none"> <li>- Solid Waste .....3</li> <li>- Point of Sale.....1</li> <li>- Sewer Tie Ins .....13</li> <li>- O &amp; M.....0</li> </ul>
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- Administrative Hearing Outcomes for August 2017:
 

<ul style="list-style-type: none"> <li>- Complied.....14</li> <li>- No Shows – F &amp; O Issued ....26</li> <li>- Tabled .....2</li> </ul>	<ul style="list-style-type: none"> <li>- Consent to Board Order .....5</li> <li>- Vacant .....1</li> <li>- Cancelled .....1</li> </ul>
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- Attached please find the status updates on the Board’s Findings & Order’s cases



**Board's Findings Orders Update**

Lengel	Denise Pappas	4405 W. Market	Warren	Solid Waste complaint	6/8/17	Remove solid waste and submit receipts	30 days	6/23/17 Rod Hedge met with homeowner to review clean up - tickled 60 days per Rod Hedge, due 11/17/17
Young Jr.	Robert J.	3111 Eagle Creek	Braceville	Sewage complaint	6/8/17	Pay site fee and submit soil study/upgrade system	10/31/17	pending
Beasley/Harris	William/Walter	8988 Coombs	Mespo	Real estate	6/13/17	Submit paperwork/upgrade septic system	90 days	pending
Beeman	Lewis & Evelyn	3172 Leiby Osborne	Southington	Sewage complaint	6/13/17	Submit paperwork/upgrade septic system	10/31/17	pending
Panther Properties of Warren, LLC		4598 Phillips Rice	Bazetta	sewer tie in	6/13/17	Submit plumbing application and connect to sewer	60 days	Central District Court
Bates	Maurice D.	1304 Sodom Hutchings	Vienna	Plumbing	6/13/17	Submit plumbing application and have plumbing finalized	30 days	complied
Evans III	James G.	2149 Ewalt	Howland	Animal complaint	6/15/17	Cease & desist harboring of animals	14 days	Warren Municipal Court
Boring	Thomas & Kathlene	1632 Ohtown McDonald	Weathersfield	Solid Waste complaint	6/8/17	Remove solid waste and submit receipts	60 days	complied
Protiva	William & Deborah	4996 Wilson Sharpsville	Fowler	PWS	6/15/17	Submit application w/fee and seal well/cistern	30 days	6/23/17 application & fee submitted
Priddy	Sherry L.	6793 Lakeview	Kinsman	sewer tie in	6/22/17	Connect to available sewer line & abandon tank	60 days	8/25/17 paid inspection fee
Jalto Holdings LLC		581 Howland Wilson	Howland	sewer tie in	6/22/17	Connect to available sewer line & abandon tank	60 days	6 month extension to bore under road - due 2/24/17
Rodgers	Arlene M.	3410 Ridge	Howland	sewer tie in	6/22/17	Connect to available sewer line & abandon tank	60 days	vacant
Baniul/Ramsey	Samuel/Donald	8486 Main	Kinsman	sewer tie in	6/22/17	Connect to available sewer line & abandon tank	60 days	Eastern District Court
Smith	Robert V.	8493 Main	Kinsman	sewer tie in	6/22/17	Connect to available sewer line & abandon tank	60 days	Eastern District Court
Hadi	Hadi & Ashraf	6546 Belmont	Kinsman	sewer tie in	6/22/17	Connect to available sewer line & abandon tank	60 days	complied
Roberts	Russell & Naomi	420 Champion	Champion	sewer tie in	6/22/17	Connect to available sewer line & abandon tank	12/31/17	pending
Alexanderides/Panopoulos	Perry/Pamela	5395 Pierce	Champion	PWS	6/29/17	Submit PWS application and seal well	01/31/18	pending
Fulk	Robert	6566 State Route 534	Farmingington	real estate upgrade	7/25/17	Submit paperwork/upgrade septic system	90 days	pending
Hites	Terry S.	3301 State Route 5	Braceville	real estate	7/25/17	Submit paperwork/upgrade septic system	90 days	pending
Stevens	David & Annie	8439 Ridge	Kinsman	sewer tie in	7/27/17	Connect to available sewer line & abandon tank	60 days	pending
Jackson	Ronald A.	6650 Park	Kinsman	sewer tie in	7/27/17	Connect to available sewer line & abandon tank	60 days	pending
Dunn	William P.	6636 Park (Warren Meadville)	Kinsman	sewer tie in	7/27/17	Connect to available sewer line & abandon tank	60 days	pending
Pesa	Tina Marie	5888 Mayburn Barclay	Kinsman	sewer tie in	7/27/17	Connect to available sewer line & abandon tank	60 days	pending

**Board's Findings Orders Update**

Greer Sr.	James Fred	5876 Mayburn Barclay	Kinsman	sewer tie in	7/27/17	Connect to available sewer line & abandon tank	60 days	pending
SLW & BCW Enterprises Inc.		8476 Main	Kinsman	sewer tie in	7/27/17	Connect to available sewer line & abandon tank	60 days	pending
Battison Holdings LLC		8274 Main	Kinsman	sewer tie in	7/27/17	Connect to available sewer line & abandon tank	60 days	pending
Keeler	Shirley B.	6517 Kinsman Nickerson	Kinsman	sewer tie in	7/27/17	Connect to available sewer line & abandon tank	60 days	pending
Battison Holdings LLC		8266 Main	Kinsman	Commercial sewer tie in	7/27/17	Connect to available sewer line & abandon tank	60 days	pending
Nicholson	Sue E.	5890 Mayburn Barclay	Kinsman	Commercial sewer tie in	7/27/17	Connect to available sewer line & abandon tank	60 days	pending
Lofland	Shane F.	1780 Barclay Messerly	Braceville	Real estate	8/8/17	Repair broken lid and fill feeder tubes with chlorine tablets	30 days	pending
W.I. Miller & Sons LLC		4315 Bloomfield Kinsman	Gustavus	real estate upgrade	8/8/17	Submit paperwork/upgrade septic system	6 months	pending
Myers/Enyeart III	Roberta/William A.	140 Meadowbrook	Warren	Temporary Fix	8/15/17	Submit Temporary Fix registration and obtain plumbing permit	30 days	pending
Culver Jr.	Albert J.	3509 Perkins Jones	Howland	Real estate	8/15/17	Submit plumbing application with fee	30 days	pending
Hostetler	Marty A.	5724 Ensign	Farmington	Real estate	8/15/17	Submit paperwork/upgrade septic system	90 days	pending
Massacci	Gloria	373 Niles Vienna	Vienna	PWS	8/24/17	Submit PWS application with fee/seal well or bring into compliance	30 days	pending
Sharp III	W. Thomas	786 Warner	Brookfield	PWS	8/24/17	Submit PWS application with fee/seal well or bring into compliance	30 days	pending
Shaw	David A.	8150 State Route 46	Greene	PWS	8/24/17	Submit PWS application with fee/seal well or bring into compliance	30 days	pending
Detweiler	Joseph M.	5240 Phalanx Mills Herrer	Farmington	PWS	8/24/17	Submit sealing report & fee for water re-test	30 days	pending
Byler	David	7310 Curtis Middlefield	Farmington	PWS	8/24/17	Call to schedule water test	30 days	pending
Teaberry	Brenna	9191 Cain Dr.	Howland	PWS	8/24/17	Seal well	10/31/17	pending
Barber	Nicholas P.	6496 Elm	Kinsman	sewer tie in	8/29/17	Connect to available sewer line & abandon tank	60 days	pending
Dunfee	Michael & Kathleen	6757 Golf	Kinsman	sewer tie in	8/29/17	Connect to available sewer line & abandon tank	60 days	pending
Cataline	Raymond M.	5924 Mayburn Barclay	Kinsman	sewer tie in	8/29/17	Connect to available sewer line & abandon tank	60 days	pending
Shannon	Kellie & Michael	5942 Mayburn Barclay	Kinsman	sewer tie in	8/29/17	Connect to available sewer line & abandon tank	60 days	pending
Pfaff	Ruth E.	5957 Mayburn Barclay	Kinsman	sewer tie in	8/29/17	Connect to available sewer line & abandon tank	60 days	pending
Harnett Land Co. LLC		5968 Mayburn Barclay	Kinsman	sewer tie in	8/29/17	Connect to available sewer line & abandon tank	60 days	pending

**Board's Findings Orders Update**

Marrie Jr.	Thomas & Sherry	8249 State	Kinsman	sewer tie in	8/29/17	Connect to available sewer line & abandon tank	60 days	pending
Ambrose	Cynthia M.	8494 State	Kinsman	sewer tie in	8/29/17	Connect to available sewer line & abandon tank	60 days	pending
Williams, Papp and Baugher LTD		8004 State Route 5	Kinsman	sewer tie in	8/29/17	Connect to available sewer line & abandon tank	60 days	pending
Miller	John D.	5042 Phalanx Mills Herrer	Farmington	PWS	8/31/17	Submit water re-test fee and schedule water test	30 days	pending
Miller	Benjamin L.	3932 Warren Painesville	Southington	PWS	8/31/17	Submit PWS application with fee and seal well	30 days	pending
Mullet	Owen	5700 Curtis Middlefield	Farmington	PWS	8/31/17	Submit water re-test fee and schedule water test	30 days	pending
Halt Inc.		1992 Elm	Howland	Solid Waste complaint	8/31/17	Remove solid waste and submit receipts	30 days	pending
Tingler	Brian T.	3559 Everett Hull	Fowler	PWS	8/31/17	Submit PWS application with fee and seal well	30 days	pending
Shannon	Michael & Kellie	5942 Mayburn Barclay	Kinsman	Solid Waste complaint	8/31/17	Remove solid waste and submit receipts	30 days	pending
Robinson	Lawrence	6235 State Route 46	Mecca	Campground	8/31/17	Submit application with fee or remove campers	04/01/18	pending
Miller	Karen O.	4369 State Route 534	Southington	PWS	9/7/17	Submit application with fee and seal well	30 days	pending
Hlaudy	Richard S.	2395 Stillwagon	Howland	PWS	9/7/17	Submit application with fee and seal well	30 days	pending
Mullen	Brian P.	504 Howland Wilson	Howland	PWS	9/7/17	Submit application with fee and seal well	30 days	pending
Faber	Richard & Helen	3933 Sodom Hutchings	Fowler	real estate upgrade	9/12/17	Submit soil study, obtain a PTI and complete installation	90 days	pending
Brenik/Nadeja	Lisa/Carla	15 Roosevelt	Hubbard	Real estate	9/12/17	Submit paperwork, obtain a PTI and install system	90 days	pending
Shay/Kliar	Wayne/Kelley	7489 Van Ness	Hubbard	Real estate	9/12/17	Submit paperwork, obtain a PTI and install system	90 days	pending
Scott	Robin R.	1730 Lucretia	Liberty	Real estate	9/12/17	Submit paperwork, obtain a PTI and install system	90 days	pending
Leek	Timothy J.	1141 Overbrook	Liberty	Real estate	9/12/17	Submit paperwork, obtain a PTI and install system	90 days	pending



**Report of the Health Educator  
Trumbull County Combined Health District  
Jenna Amerine  
August 2017 for September 28<sup>th</sup> Board Meeting**

Creating Healthy Communities Grant

- CHC Grant Activities:
  - Attended CHC All-Project Call on August 10<sup>th</sup>.
  - Continue to oversee CHC Interns on health promotion projects.
  - Had 3<sup>rd</sup> quarter "site visit" review via telephone on August 21<sup>st</sup>.
  - Hosted the School Food Service Conference on August 9<sup>th</sup>
    - 128 participants attended the conference.
    - Final evaluation report was given at last board meeting.
  - Continue hosting S. Warren Pop-up Farmers' Markets at Quinby Park from 3-6pm.
    - August 11<sup>th</sup>: 5 total vendors (3 produce), 59 in attendance to the market, and 6 EBT/SNAP purchases.
      - Free yoga had to be cancelled due to the thunderstorm at the time, but still had great attendance!
    - Remaining dates: September 8<sup>th</sup>, & October 6<sup>th</sup>.
  - Continue hosting Bolindale Pop-up Farmers' Markets at Bolindale Park from 3-6pm.
    - August 10<sup>th</sup>: 6 total vendors (2 produce), 52 in attendance at the market, 1 EBT/SNAP & Double-up purchase.
      - This was also the Pickleball Intro & Demo Day to gain beginner Pickleball players and promote the newly built Pickleball courts CHC helped install.
    - August 24<sup>th</sup>: 2 total vendors both produce, 5 in attendance.
    - Remaining dates: September 14<sup>th</sup> & 28<sup>th</sup>.
    - Due to low attendance at the last August market a direct mailing to all Bolindale residents for the last 2 September Markets and door to door canvassing in the Bolindale neighborhood was completed.
  - WIC vouchers implemented at the Howland and Warren Farmers' Markets was very successful for the first year.
    - All 100 packets (4 - \$5 vouchers) were distributed between July and August markets.
    - We will receive voucher reimbursement numbers in the 4<sup>th</sup> quarter from State WIC.
  - Bolindale Pickleball Intro & Demo Day had 10 new beginner players come learn about the rules of Pickleball.

- Currently over 30 players play every Tuesday, Thursday, and Saturday mornings. And just hosted an invitational tournament with a group in Boardman with roughly 100 in attendance.
- Attended TNP's Community Food Access Strategic Planning Meeting on August 2<sup>nd</sup>.
- Was selected by State Staff to host a Community Dialogue on Safer Streets and Complete Streets that will be on September 20<sup>th</sup>.
- Attended Community Concerned Citizens II meeting to discuss success of Pop-up Farmers' Markets at Quinby Park and 2018 grant ideas for Quinby Park.
- Began hosting Ohio Healthy Program (OHP) Session 1, Session 2, and Session 3 classes for early childcare providers.
- Attended Howland Health and Wellness Committee meeting to discuss 2017 Bolindale projects and plans.
- Attended Well-Being Collaborative of Ohio Meeting on August 31<sup>st</sup>.
- Continue to promote the Facebook and Twitter Pages as well as post informational material and programs on the site.
- Attended Weekly Administrative Meetings and Accreditation Meetings.
- Attended Trumbull County Wellness Committee Meeting on August 2<sup>nd</sup>.
  - Working with County Wellness to offer flu shots to all county employees this year through our VaxCare contract.
- Attended Monthly Healthy Community Partnership Meeting on August 1<sup>st</sup>.
- Attended Performance Management Training at NEOMED on August 16<sup>th</sup>-17<sup>th</sup>.
- Presented to Niles Wellness Center Senior Citizens on TCCHD's services offered on August 24<sup>th</sup>.
- Attended Trumbull Memorial Health Foundation Board Member Orientation on August 30<sup>th</sup>.

#### Days Worked

- 23

#### Early, Late and Weekend Hours

- Worked early and late on August 9<sup>th</sup> for School Food Service Conference.
- Worked late on August 10<sup>th</sup> for Bolindale Pop-up Farmers' Market at Bolindale Park.
- Worked late on August 11<sup>th</sup> for S. Warren Pop-up Farmers' Market at Quinby Park.
- Worked late on August 14<sup>th</sup> for Community Concerned Citizens II Meeting.
- Worked late on August 23<sup>rd</sup> & August 30<sup>th</sup> for OHP Session 1 classes.
- Worked late on August 24<sup>th</sup> for Bolindale Pop-up Farmers' Market at Bolindale Park.
- Worked late on August 28<sup>th</sup> for Howland Health and Wellness Committee Meeting.

### Plans for September

- Continue operating and updating the Facebook and Twitter Pages.
- Oversee both CHC Interns in implementing CHC projects and events.
- Attend Accreditation and Weekly Administrative meetings.
- Attend Trumbull County Wellness Committee Meeting on September 6<sup>th</sup>.
- Attend Howland Health and Wellness Committee Meeting on September 25<sup>th</sup>.
- Attend CHC All-Project Meeting in Columbus on September 18<sup>th</sup>-19<sup>th</sup>.
- Continue hosting S. Warren Pop-up Farmers' Markets at Quinby Park.
- Continue hosting Pop-up Farmers' Markets at Bolindale Park.
- Continue planning and hosting Community Dialogue on Safer Streets and Complete Streets on September 20<sup>th</sup>.
- Attend Healthy Community Partnership monthly meeting on September 5<sup>th</sup>.
- Attend Community Concerned Citizens II monthly meeting on September 11<sup>th</sup>.
- Attend Safe Kids of Mahoning Valley Meeting on September 11<sup>th</sup>.
- Meet with Mayor Franklin to complete 2017 Healthy Community Award Application.
- Attend Trumbull Memorial Health Foundation Board Meeting on September 22<sup>nd</sup>.
- Attend TCCHD all staff meeting on September 25<sup>th</sup>.



# Creating Healthy Communities Coalition Newsletter

## ***Our Mission:***

## Tobacco-Free Initiatives Gaining Local Support

Smoking is known for its serious health effects, even in those exposed to secondhand smoke. Smoking has a negative impact on nearly organ and biological system in the body. It also is the cause for nearly every 1 in 5 deaths in the United States each year.

Here in Trumbull County, nearly 44% of the population report that they smoke or otherwise use tobacco products. The CHC Coalition is dedicated to lowering this rate, and is happy to report some of the successes being made locally.

- Tod's Crossing Apartments and Grounds are 100% smoke-free as of September 1st.
- Bus shelters in Trumbull County are now smoke-free
- KSU Trumbull Campus is now smoke free as of July 1st.

Creating Healthy Communities is committed to preventing and reducing chronic disease statewide. Through cross-sector collaboration, we are activating communities to improve access to and affordability of healthy food, increase opportunities for physical activity, and assure tobacco-free living where Ohioans live, work, and play. By implementing sustainable evidence-based strategies, CHC is creating a culture of health.

***Making the Healthy Choice  
the Easy Choice!***

## Inside This Edition

- Smoke-Free Tod's Crossing
- Smoke Free KSU Trumbull
- Smoke Free Bus Stations
- Stroke Trends in the US
- 2017 School Food Service Conference
- Pickleball at Bolindale Park

### Upcoming Events:

Bolindale Park Pop-up FM  
Sept. 24 @ 3-6 PM

Warren Pop-up FM Quinby  
Park Oct. 6 @ 3-6 PM

### CHC Meetings:

Dec 12 @ 9AM- TCESC



## Tod's Crossing Is Now Smoke Free

The Trumbull County CHC worked with Tod's Crossing to conduct initial surveying of the residents in 2014. We were able to identify that while 26% of the respondents were current everyday smokers, the majority of the residents (56%) answered that they would like for their apartment building to be smoke free.

Due to this information, the complex decided to take action and initiate the changeover to become a smoke-free housing.

As of September 1st, 2017 Tod's Crossing Apartments in Warren is now smoke free on the premises both inside the apartment buildings and individual units, as well as all the public spaces that are on the grounds, including parking lots.



## Smoke-Free Bus Stations

Bus Stations Throughout Warren are now smoke free! As of August 1st, 2017 the local bus shelters open to the public are non-smoking. Community members who take advantage of the public transportation options are asked not to smoke inside of the bus stop shelters.

The smoke free shelters are located at Mahoning & High NW, High & Vine, and N. Park & Washington.

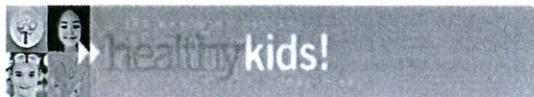


# 2017 School Food Service Conference

The annual food service conference took place on Wednesday August 9th at Mineral Ridge High School. There were a total of 128 participants in attendance from local school districts.

This years topics included new updates on vending regulations and profitable reimbursable meals, farm-to-school program initiatives, healthy cuisine menu planning, and improving interest-how to serve panini and ciabatta breads.

The conference also included a cooking demonstration provided by Drew Patterson from the OSU-Wexner Medical Center (pictured right). As well as provided lunch with recipes to inspire creative healthy meals in schools.



Mission: To provide a decrease in childhood obesity in the Mahoning Valley through specific programs targeted to caregivers and children through awareness, prevention and intervention.

## FITNESS CHALLENGE PROGRAM

### FITNESS COACH (INDIVIDUAL):

- Individualized assessment of physical activity and nutritional needs
- Personal short-term and long-term goal setting
- Positive lifestyle changes
- Recurring interaction, encouragement and motivation

### FITNESS CLUB (GROUP):

- Engages students in non-judgmental group activities
- Promotes healthy habits
- Increases awareness of an active lifestyle
- Encourages and motivates group to actively participate as a team (TEAMWORK)

The Fitness Challenge program is FREE to students ages 6-18 and requires a registration form available on [www.akronchildrens.org/healthykids](http://www.akronchildrens.org/healthykids). Submit form to Melody Case, Youth Fitness Specialist at Akron Children's Hospital Mahoning Valley Community Outreach, Education and Support Center, Southwoods Executive Centre, 100 DeBartolo Place, Boardman, OH 44512. For more information, please contact Melody Case at [mcuse@chmca.org](mailto:mcuse@chmca.org) or 330-729-1391.

## 2017 FITNESS CLUB SCHEDULE & LOCATIONS

### Trumbull Family Fitness

210 High Street NW, Warren • Phone: 330-394-1565  
July 11 – December 19, 2017  
Tuesdays: 5:00 – 6:00 p.m.

### Salem Community Center

1098 North Ellsworth Avenue, Salem • Phone: 330-332-5885  
July 13 – December 21, 2017  
Thursdays: 5:00 – 6:00 p.m.

### The Davis Family YMCA

45 McClurg Road, Boardman • Phone: 330-480-5659  
July 17 – December 18, 2017  
Mondays: 5:00 – 6:00 p.m. (1st Monday of each month: 4:15 – 5:00 p.m.)

### Youngstown Central YMCA

17 North Champion Street, Youngstown • Phone: 330-744-8411  
July 19 – December 20, 2017  
Wednesdays: 5:30 – 6:30 p.m.



The Mahoning Valley Healthy Kids Coalition holds a free fitness program for students aged 6-18. The fitness club holds meetings weekly through December.

## KSU Trumbull Smoke Free Policy

Kent State Trumbull Campus as well as the other branches of the university, and all university properties became smoke-free as of July 1st, 2017.

KSU decided a smoke free policy is in its mission to promote

the Kent State of Wellness, the initiative that seeks to promote a culture of health and wellness for all students and employees.

This policy applies to all KSU campuses and all students, employees, volunteers, vendors, and visitors to the university.

Kent State is offering smoking cessation resources on its campuses and in the surrounding communities to help smokers get started on the way to a healthier lifestyle.



# Stroke Tends in the US

There is a troubling new trend developing in the United States. After many decades of steady decline in deaths caused by strokes, the progress has slowed significantly. Although we as a nation have made progress in treating stroke risk factors (such as high blood pressure), declines in stroke death rates (that is, deaths per 100,000 population) have recently stalled in 3 out of every 4 states.

However, 80% of strokes are preventable. Health systems can use evidence-based strategies, and health professionals can identify and treat risk factors to restore the decline in stroke death rates.

Help in preventing strokes can be done by everyone, not just health professionals. Some tips include: recognizing the symptoms of stroke and calling 911, taking all blood pressure and cholesterol medications appropriately, manage obesity and diabetes, avoiding smoking and secondhand smoke, as well as eating a healthy diet low in salt and sugars, and increasing daily physical activity which is key for maintaining a healthy weight.

## What's needed to decrease stroke deaths?

**RISK FACTORS FOR STROKE**

Knowing and managing your risks for stroke are key.



**HIGH BLOOD PRESSURE**  
a leading cause of STROKE



**TOBACCO USE**



**DIABETES**



**HIGH CHOLESTEROL**



**OBESITY & PHYSICAL INACTIVITY**

### Recognize the signs of stroke **F.A.S.T.**

 <b>FACE</b> Ask the person to smile. Does one side droop?	 <b>ARMS</b> Ask the person to raise both arms. Does one arm drift downwards?	 <b>SPEECH</b> Ask the person to repeat a simple sentence. Are the words slurred?	 <b>TIME</b> If the person shows any of these symptoms, call 911 immediately.
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Learning the signs of a stroke can **HELP SAVE LIVES**

SOURCE: Adapted from the Cincinnati Pre-hospital Stroke Scale, University of Cincinnati, 1997

## Stroke Systems of Care

 <b>Community</b>	 <b>Pre-Hospital</b>	 <b>Hospital</b>	 <b>Post-Hospital</b>
<b>Detection</b> Everyone knows the signs of stroke and the need to call 911 immediately.	<b>Delivery</b> Fast emergency medical services (EMS) transport to the hospital with pre-hospital notification that they are on the way.	<b>Decision</b> Identify stroke, quickly decide on and provide appropriate treatment.	<b>Discharge Coordination</b> Patient rehabilitates, recovers, and returns home.

SOURCES: Paul Coverdell National Acute Stroke Program, CDC; Guidelines for the Early Management of Adults with Ischemic Stroke. Circulation. May 22, 2007



The **STROKE SYSTEMS OF CARE** depends on coordinated partnerships among health systems and professionals, smooth transitions from one care setting to the next, data-driven quality improvement programs that provide the best care to every patient every time, consistent hospital discharge processes with all of the patient's healthcare professionals, and continued actions that improve patient care and save lives.

## Bolindale Park Pickleball



The new Pickleball courts at Bolindale Park are now open and fully operating. CHC combined with the Howland Township Park District hosted an Intro to Pickleball and Demonstration Day on August 10th, 2017. Since it's opening earlier in the year, the Pickleball courts have experienced very routine use by pickleball enthusiasts and interested community members.

On Tuesdays, Thursdays, and Saturdays from 9 AM– 1PM (weather permitting) there are supervised games with a focus on beginner and intermediate players and their advancement in learning the sport. The group spearheading these learning sessions came together out of their enjoyment of the sport, as well as getting outside and being more active.

In addition to the clinic style sessions throughout the week, there have also been men and women's invitational tournaments held. CHC is excited to see the progress being made at Bolindale Park, and look forward to its continued growth and success in promoting an active lifestyle for all community members.



## Trumbull County Upcoming Events

### October

October 3, 2 PM—3:30 PM **Supermarket Access Discussion**, Greater Cleveland Food Bank

October 6, 3 PM—6 PM **Warren Pop-up Farmers' Market**, Quinby Park

October 10, 10 AM—12 PM **Tobacco Free Ohio Alliance**, State Library of Ohio, Columbus

October 9, 11, 16, 18 5:30 PM—8 PM **Ohio Healthy Program Session 1 Classes**, Agriculture and Family Education Center

October 18, 10 AM—11 AM **Healthy Retail Conference Call**

October 20, 9 AM—11:30 AM **Ohio Healthy Program Session 2 Class**, Trumbull County Combined Health District

October 20, 12 PM—2:30 PM **Ohio Healthy Program Session 3 Class**, Trumbull County Combined Health District

### November

November 21, 1 PM—2:30 PM **Accelerating Census Data in Excel: Basic Visualization and Analysis Webinar**, United States Census Bureau Training Center

### December

December 8, 10 AM—12 PM **Ohio Society for Public Health Educators (OSOPHE) 4th Quarter Meeting**, Columbus Public Health

December 12, 9 AM—10:30 AM **CHC 4th Quarter Coalition Meeting**, Trumbull County Educational Service Center



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For More Information  
Jenna Amerine, MPH, CHES

Creating Healthy Communities  
Coalition Coordinator  
(330) 675-7807



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# TRUMBULL COUNTY COMBINED HEALTH DISTRICT

*"Building a Healthy Community"*

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tcchd.org



**Public Health**  
Prevent. Promote. Protect.

**Date:** 8/19/17

**To:** TCCHD Board of Health

**From:** Natalie Markusic

**RE:** Board Accreditation Report – 9/28/17

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**Document Selection.** Collecting, reviewing, editing and formatting documents for upload. Documents uploaded and submitted to PHAB. Backed up and organized PHAB docs. (60% of Time)

**Policies & Procedures.** Prepared new procedures and revised several existing procedures for approval. Organized and backed up all existing procedures. (35% of Time)

***We would like the Board to consider the following issue and allow the changes as described below (under New Business).***

On 1/26/16, the Board of Health approved the Document Control Procedure. This document describes how documents (policies and procedures) are to be written, reviewed, approved, stored, etc. In the Document Control Procedure, the task of approving all documents was assigned to the Board of Health. Since that time, TCCHD has developed many new documents all of which have been approved by the Board. Several issues have been identified with sending every document to the Board for approval.

- Waiting for the monthly BOH meeting prevents TCCHD from being to react in real-time to situations as they arrive or as changes are needed. New documents, forms, changes, etc. can't be implemented until after BOH approval.
- TCCHD is in the process of developing procedures/policies for everything that we do. We still have a long way to go.
- Approved documents have a "review" requirement (as defined by PHAB). Documents approved a year or more ago, will need to be reviewed and approved again at the defined intervals. This will be ongoing in perpetuity.

TCCHD is asking the Board consider allowing the Health Commissioner to be assigned as the approving authority for all policies and procedures only. These specific types of documents describe how internal tasks are handled/accomplished (i.e. work instructions). The Board of Health will remain the approving authority for all plans such as Workforce Development, Quality Improvement, Performance Management, etc. Our plans go beyond defining individual tasks and generally deal with the entire agency.

**Branding.** Began reviewing and updating the Branding Policy due to several changes. (5% of Time)