

**Trumbull County Board of Health – Regular Meeting  
December 20, 2023 – 1:00 PM  
176 Chestnut Ave. NE \* Warren, Ohio 44483**

**BOARD MEMBERS PRESENT:** Robert Biery, Jr.  
Gregory Dubos  
Dr. Harold Firster  
Kathy Salapata, RN  
John “Jack” Simon, Jr., President Pro Tempore  
John C. Messersmith, President

**BOARD MEMBERS NOT PRESENT:** Louis Adovasio

**STAFF:** Frank Migliozi, MPH, REHS, Health Commissioner  
Erin Heckman, RN, Director of Nursing  
Kristofer Wilster, MPH, REHS, Director of Environmental Health  
Jenna Amerine, MPH, CHES, Grants Coordinator  
Daniel Bonacker, MPH, REHSIT, Accreditation Coordinator (Via Zoom)  
Kristopher Kriebel, MS, CHES, Health Educator (Via Zoom)  
Daniel Dean, MBA, CPA, IT Specialist  
Andrea Cramer, Secretary

**OTHERS:** James Enyeart, MD, Medical Director  
Robert Kokor, Legal Counsel

**MINUTES**

- I. **Board Continuing Education – APHA – “That’s Public Health” Series**
- II. **The Meeting was Called to Order and the Pledge of Allegiance was said at 1:30 PM**
- III. **Adoption of Agenda: MOTION: 23-279** made by Mrs. Salapata, second by Dr. Firster to adopt the agenda as presented.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- IV. **Approval of Minutes – November 15, 2023, Regular Meeting: MOTION: 23-280** made by Dr. Firster, second by Mrs. Salapata, to approve the minutes of the November 15, 2023, regular

meeting, as presented.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- V. Health Commissioner Report:** Mr. Migliozi provided a written report to the Board for their review. In addition, Mr. Migliozi informed the Board that he was projecting that the health district's overall budget carryover for 2023 would be between \$2.8 and \$2.9 million, which is down by approximately \$350,000.00 from 2022. This is due to four retirements, two of which were unexpected, the \$110,000.00 down payment for the building, \$300,000.00 for moving and renovation expenses and we have not received a \$90,000.00 MAC payment yet which is due. It is important to note however, that of the \$300,000.00 moving and renovation expenses incurred, we will be receiving \$174,000.00 reimbursement from grants for some of those renovations. Mr. Migliozi also thanked the Board for finding our new building, and the administrative team for the many extra hours that they put in getting the agency moved and our new building ready. Mr. Migliozi also thanked the City of Cortland, and Mayor Petrosky, for the warm welcome that our agency received.

**MOTION: 23-281** made by Mr. Dubos, second by Dr. Firster, to accept the report of the Health Commissioner as provided.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

Mr. Messersmith thanked Dr. Firster for chairing the building committee for the Board, and all his hard work in finding a building for the health district.

- VI. Director of Nursing Report:** Mrs. Heckman provided a written report to the Board for their review. In addition, Mrs. Heckman informed the Board that the Ohio Department Health will be initiating a 2-year home health screening pilot program being established by Care Star Community Services, which is an Ohio based non-profit organization. Care Star has identified nine counties in Ohio where the pilot program will be offered, and Trumbull County has been selected as one of the counties. The purpose of the pilot program is to improve early detection of chronic diseases in those who are in areas under served by healthcare providers and connect those patients with healthcare services.

The program will be implemented through the delivery of in-home health screening tests to voluntary participants in the target population. The initial home screening tests will focus on diabetes and heart disease. ODH and Care Star are asking local health districts to help with this program by identifying individuals, entering information on individuals into a data portal to be established by Care Star and providing a list of healthcare providers for aftercare.

Mrs. Salapata asked if Warren City Health District will be involved in this as well? Mrs. Heckman stated that she was unsure whether Warren City Health District will be involved or not, and Mr. Migliozi added that they were not included on the call with ODH.

**MOTION: 23-282** made by Mr. Simon, second by Mrs. Salapata, to accept the written report of the Director of Nursing as provided.

**Roll Call Vote:**

- Mr. Biery – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

- VII. Director of Environmental Health Report:** Mr. Wilster provided a written report to the Board for their review. Mr. Wilster stated that he appreciated Mr. Migliozi acknowledging the work that was put in with regard to the new building and the move, but that Mr. Migliozi was an integral part of that team as well. Mr. Wilster also acknowledged and thanked his staff, who covered and picked up the slack for him while he was busy with the new building. Mr. Wilster stated that he felt that it was also worth noting that we had a good group of contractors, and wished to acknowledge their contribution as well – Keith Denman and his guys, VEC, Rolfe Painting, Jim Farmer, Dave Beltz, Tondo Carpet, Russ Sprague Carpet Cleaning, Andrews Moving.

Mr. Wilster also asked that the Board amend the agenda to include the 2024 Geauga Trumbull Solid Waste District Contract.

**MOTION: 23-283** motion made by Dr. Firster, and second by Mr. Biery, to amend the agenda to include the 2024 Geauga Trumbull Solid Waste District Contract renewal.

**Roll Call Vote:**

- Mr. Biery – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

Mr. Dubos asked, with regard to Mr. Wilster's report, that the updates on the administrative hearings were not included. Mr. Wilster apologized for that, stating with the move, we were without computers for a time, and then he was ill, and it was missed, but it would be on his report next month.

**MOTION: 23-284** made by Dr. Dubos, second by Dr. Firster, to accept the written report of the Director of Environmental Health as provided.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster- Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

**VIII. Grants Coordinator Report:** Ms. Amerine provided a written report to the Board for their review.

**MOTION: 23-285** made by Mrs. Salapata, second by Mr. Biery, to accept the written report of the Grants Coordinator as provided.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

**IX. Accreditation Coordinator Report:** Mr. Bonacker provided a written report to the Board for their review.

**MOTION: 23-286** made by Dr. Firster, second by Mrs. Salapata, to accept the written report of the Accreditation Coordinator as provided.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- X. Health Educator Report:** Mr. Kriebel provided a written report to the Board for their review.

**MOTION: 23-287** made by Mr. Simon, second by Mr. Dubos, to accept the written report of the Health Educator as provided.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- XI. Board Report: None**

- XII. Old Business: None**

- XIII. New Business:** A. Ohio Valley Waste 2024 Solid Waste Transfer Facility Renewal Application – Ohio Valley Waste Services submitted a renewal application for their 2024 license. Stephen Betts of Emerald Environmental Services, who was present via Zoom, reviewed the application, and found no deficiencies in the application. Mr. Wilster recommended the Board approve the renewal of the Ohio Valley Waste Solid Waste Transfer Facility.

**MOTION: 23-288** made by Dr. Firster, second by Mr. Biery, to approve the renewal of the Ohio Valley Waste 2024 Solid Waste Transfer Facility application as presented.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

B. Lordstown Construction Recovery 2024 C&DD License Renewal Application – Gina Turney from Lafarge, and Patrick Loper, from Bowser-Morner (Lafarge’s Engineering Consultant), were present at the meeting, and Stephen Betts, from Emerald Environmental (the health district’s engineering consultant, was present via Zoom). Lordstown Construction Recovery submitted a renewal application for their 2024 license. Stephen Betts of Emerald Environmental Services Inc. reviewed the application and found deficiencies, but those deficiencies have since been corrected. Mr. Wilster recommended that the Board approve the renewal application as presented.

**MOTION: 23-289** made by Dr. Firster, second by Mr. Simon, to approve Lordstown Construction Recovery's 2024 C&DD License Renewal Application as presented.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster - Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

C. 2024 Geauga-Trumbull Solid Waste District Contract – Each year the Board of Health is required to enter into an agreement with the Geauga-Trumbull Solid Waste District. The agreement provides for the health department to inspect facilities for compliance, as well as solid waste nuisance compliance, and to be monetarily reimbursed for those services. The contract also provides timeframes for submission of reports from the health district to the solid waste district. Upon review of the contract, no changes were made from the 2023 contract. Mr. Wilster recommended that the Board approve the contract as presented, and authorize the Health Commissioner to sign the contract.

**MOTION: 23-290** made by Dr. Firster, second by Mr. Biery, to approve the 2024 contract with the Geauga-Trumbull Solid Waste District as presented, and authorize the Health Commissioner to sign the contract.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

**XIV. Citizens Comments – None**

**XV. Approval of Payment of the Bills: MOTION: 23-291** made by Dr. Firster, second by Mrs. Salapata, to approve the payment of the bills as presented.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes

Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

XVI. **Date of Next Regular Meeting: January 24, 2024.**

XVII. **Adjournment: MOTION: 23-292** made by Mr. Simon, second by Mrs. Salapata, to adjourn.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried. (Adjournment 2:07 PM)

**RECORDED BY:**



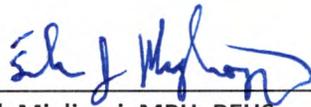
Andrea Cramer  
Secretary  
Trumbull County Combined Health District

**ATTESTED BY:**



John C. Messersmith  
President  
Trumbull County Board of Health

For



Frank Migliozi, MPH, REHS  
Health Commissioner and Secretary  
Trumbull County Board of Health

**1) Budget/Financial**

- Attached is the monthly financial report for November 2023. The general fund was at a positive cash balance of \$625,782.08, and our all fund balance was at \$3,139,463.51.

**2) Credit Card**

- Two of the three credit cards have been renewed, and will expire in 2027. The remaining credit card will expire in June of 2027. The monthly credit limit remains the same, at \$5,000.00
- For the credit card transactions, please see the list of bills.

**3) Vehicles**

- Attached is the cost analysis for the month of November 2023 for the vehicles. The overall cost savings with the vehicles, for the month of November was \$2,347.05, with YTD savings of \$26,069.67.

**4) Building/Grounds**

- The move to our new location took place the week of December 4<sup>th</sup>, and we reopened on December 11<sup>th</sup>. The City of Cortland has been very hospitable to our agency, and has had a “Welcome to Cortland Week” for the staff, with something special provided each day.
- The Director of the 911 center informed me that the county has retained a consultant to study the three properties being considered for the relocation of their facility and the process should take approximately 3 months. I will keep you posted.

**5) Union/Management**

- None

**6) Policies/Procedures – Revisions**

- ADM-1630 Credit/Debit Card Acceptance Procedure

**7) COVID-19 (Coronavirus)**

- As of 12/10/23, our current case count was at 121, at my last report it was at 58. We have been at least 110 cases or higher over the past 3 weeks.

**8) Accreditation**

- We continue to meet monthly to select appropriate documents to demonstrate our compliance to PHAB's standards and measures, as well as we continue to conduct quarterly evaluations of our performance management, quality improvement, workforce develop and our strategic plans.
- We are actively working on the annual report to PHAB, which is due by the end of the year.
- We held our first annual CHIP meeting to review data demonstrating the progress being made to complete the strategies spelled out in the plan to improve health outcomes. Score cards demonstrated some progress in all 3 priority areas, and suggestions were made to improve in other areas.

**9) Other**

- The state issued a health alert concerning highly pathogenic Avian Influenza in a flock in Union County Ohio affecting approximately 1.5 million birds. Currently the characterization of the influenza holds no bearing on the risk to human health, but the state asked that all should increase surveillance to human health in an abundance of caution.

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT  
FINANCIAL REPORT**

**As of November 30, 2023**

FUND	BUDGET	NOVEMBER REV	NOVEMBER EXP	YEAR TO DATE REVENUE	YEAR TO DATE EXPENDITURES	REV - EXP	REMAINING BUDGET	% REMAINING	CALENDAR REMAINING	FUND CASH BALANCE
GENERAL FUND 950	\$ 2,957,540.00	\$ 221,960.41	\$ 288,597.06	\$ 2,381,144.54	\$ 2,864,088.59	\$ (482,944.05)	\$ 93,451.41	3.16%	8.33%	\$ 625,782.08
FOOD SERV FUND 951	\$ 366,500.00	\$ 456.76	\$ 17,867.37	\$ 337,972.36	\$ 322,213.04	\$ 15,759.32	\$ 44,286.96	12.08%	8.33%	\$ 133,095.04
CAR SEAT FUND 955	\$ 8,921.02	\$ -	\$ -	\$ 4,255.88	\$ 4,406.16	\$ (150.28)	\$ 4,514.86	50.61%	8.33%	\$ 7,420.14
PROJECT DAWN FUND 956	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	100.00%	8.33%	\$ 2,860.32
PARKS/CAMPS FUND 958	\$ 8,000.00	\$ -	\$ 5,000.00	\$ 4,941.54	\$ 6,800.00	\$ (1,858.46)	\$ 1,200.00	15.00%	8.33%	\$ 4,402.62
PRIV WATER SYS FUND 959	\$ 40,600.00	\$ 4,389.00	\$ 92,052.16	\$ 58,371.00	\$ 110,083.83	\$ (51,712.83)	\$ (69,483.83)	-171.14%	8.33%	\$ 46,995.50
POOLS FUND 960	\$ 29,000.00	\$ -	\$ 24,000.00	\$ 17,539.00	\$ 27,245.00	\$ (9,706.00)	\$ 1,755.00	6.05%	8.33%	\$ 661.00
TOBACCO ENFORCE 962	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	0.00%	8.33%	\$ 10,350.00
REIMB SWD FUND 970	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,100.00	\$ 20,000.00	\$ 100.00	\$ -	0.00%	8.33%	\$ 850.00
CD&D FUND 972	\$ 1,116,800.00	\$ 79,248.00	\$ 7,748.07	\$ 702,387.20	\$ 594,995.46	\$ 107,391.74	\$ 521,804.54	46.72%	8.33%	\$ 892,645.11
HSTS PROGRAM FUND 974	\$ 1,258,750.00	\$ 146,265.00	\$ 110,987.26	\$ 1,093,035.00	\$ 1,117,014.58	\$ (23,979.58)	\$ 141,735.42	11.26%	8.33%	\$ 435,671.54
GRND WTR MONT FUND 975	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		8.33%	\$ 72,273.87
TB CONTROL UNIT FUND 979	\$ 77,450.00	\$ 66,350.70	\$ 3,118.12	\$ 67,900.70	\$ 62,494.10	\$ 5,406.60	\$ 14,955.90	19.31%	8.33%	\$ 99,088.90
<b>GRANTS</b>	\$ 3,293,649.10	\$ 150,126.63	\$ 123,119.22	\$ 2,566,186.22	\$ 2,221,165.07	\$ 345,021.15	\$ 1,072,484.03			\$ 807,365.52
DOP FUND 952	\$ 143,000.00	\$ -	\$ -	\$ 115,750.00	\$ 80,967.78	\$ 34,782.22	\$ 62,032.22	43.38%	8.33%	\$ 62,032.22
MCH FUND 953	\$ 66,000.00	\$ 21,375.00	\$ 12,500.00	\$ 63,000.00	\$ 50,000.00	\$ 13,000.00	\$ 16,000.00	24.24%	8.33%	\$ 16,000.00
TUPCP FUND 954	\$ 132,000.00	\$ 17,900.00	\$ 3,443.59	\$ 142,830.46	\$ 77,078.67	\$ 65,751.79	\$ 54,921.33	41.61%	8.33%	\$ 87,610.00
MQT FUND 954-4911	\$ 54,616.10	\$ 2,100.00	\$ -	\$ 16,089.12	\$ 611.87	\$ 15,477.25	\$ 54,004.23	98.88%	8.33%	\$ 21,573.94
HW FUND 954-4912	\$ 55,000.00	\$ 4,125.00	\$ 9,500.00	\$ 37,125.00	\$ 40,000.00	\$ (2,875.00)	\$ 15,000.00	27.27%	8.33%	\$ 3,500.00
IH FUND 957	\$ -	\$ 18,000.00	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	100.00%	8.33%	\$ 30,000.00
TBD FUND 961	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	8.33%	\$ -
GVO FUND 963	\$ 51,140.00	\$ 1,433.00	\$ -	\$ 52,271.00	\$ 1,949.22	\$ 50,321.78	\$ 49,190.78	96.19%	8.33%	\$ 59,438.68

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT  
FINANCIAL REPORT**

**As of November 30, 2023**

FUND	BUDGET	NOVEMBER REV	NOVEMBER EXP	REVENUE	YEAR TO DATE EXPENDITURES	REV - EXP	REMAINING BUDGET	% REMAINING	CALENDAR REMAINING	FUND CASH BALANCE
EO FUND 964	\$ 555,500.00	\$ 18,841.42	\$ 5,138.88	\$ 401,405.01	\$ 337,847.79	\$ 63,557.22	\$ 217,652.21	39.18%	8.33%	\$ 83,908.69
IN FUND 965	\$ 37,250.00	\$ -	\$ -	\$ 37,250.00	\$ 1,665.81	\$ 35,584.19	\$ 35,584.19	95.53%	8.33%	\$ 35,584.19
WF FUND 966	\$ 485,000.00	\$ -	\$ -	\$ 211,599.81	\$ 229,066.03	\$ (17,466.22)	\$ 255,933.97	52.77%	8.33%	\$ 59,976.28
COVID-19 CONF. FUND 967	\$ 161,700.00	\$ 29,480.00	\$ 26,800.00	\$ 161,700.00	\$ 147,000.00	\$ 14,700.00	\$ 14,700.00	9.09%	8.33%	\$ 14,700.00
RHWP FUND 968	\$ 55,000.00	\$ 7,600.00	\$ 42,000.00	\$ 67,986.02	\$ 106,710.00	\$ (38,723.98)	\$ (51,710.00)	-94.02%	8.33%	\$ 7,610.00
HY FUND 969	\$ -	\$ 12,533.00	\$ 8,268.75	\$ 31,408.00	\$ 24,806.25	\$ 6,601.75	\$ (24,806.25)	100.00%	8.33%	\$ 6,601.75
PHEP FUND 971	\$ 134,168.00	\$ -	\$ -	\$ 122,429.00	\$ 92,289.54	\$ 30,139.46	\$ 41,878.46	31.21%	8.33%	\$ 67,261.20
CN22 FUND 973	\$ 321,592.00	\$ -	\$ -	\$ 55,856.46	\$ 154,990.06	\$ (99,133.60)	\$ 166,601.94	51.81%	8.33%	\$ 42,349.05
CHC FUND 976	\$ 125,000.00	\$ 11,539.21	\$ 15,468.00	\$ 110,553.34	\$ 83,236.76	\$ 27,316.58	\$ 41,763.24	33.41%	8.33%	\$ 85,724.21
CFK FUND 977	\$ 45,000.00	\$ 5,200.00	\$ -	\$ 37,250.00	\$ 506.29	\$ 36,743.71	\$ 44,493.71	98.87%	8.33%	\$ 44,243.71
COVID-19 LIV. FUND 978	\$ 871,683.00	\$ -	\$ -	\$ 871,683.00	\$ 792,439.00	\$ 79,244.00	\$ 79,244.00	9.09%	8.33%	\$ 79,244.00
<b>TOTAL</b>	<b>\$ 9,192,210.12</b>	<b>\$ 668,796.50</b>	<b>\$ 692,489.26</b>	<b>\$ 7,253,833.44</b>	<b>\$ 7,350,505.83</b>	<b>\$ (96,672.39)</b>	<b>\$ 1,841,704.29</b>	<b>20.04%</b>	<b>8.33%</b>	<b>\$ 3,139,463.51</b>

NOV 1, 2023 TO NOV 30, 2023

VEHICLE	MILEAGE	MILEAGE RATE	TOTAL \$
1	1562	\$ 0.655	\$ 1,023.11
2	1120	\$ 0.655	\$ 733.60
3	1445	\$ 0.655	\$ 946.48
4	1023	\$ 0.655	\$ 670.07
5	1549	\$ 0.655	\$ 1,014.60
6	547	\$ 0.655	\$ 358.29
7	713	\$ 0.655	\$ 467.02
8	1501	\$ 0.655	\$ 983.16
10	1113	\$ 0.655	\$ 729.02
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TOTAL	10573		\$ 6,925.32
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GAS @25 MPG	422.92	\$2.56 / GAL	\$ 1,082.68
MAINTENANCE / REPAIRS			\$ 45.00
NEW ESCAPE (60 MONTHS)		\$29,561.50 EACH	\$ 492.69
SIX NEW VEHICLES (60 MONTHS)		\$15,303.00 EACH	\$ 1,530.30
INSURANCE \$10,606.00 per year			\$ 883.83
TWO NEW VEHICLES (60 MONTHS)		\$16,312.98 EACH	\$ 543.77
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TOTAL EXPENSES			\$ 4,578.26
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TOTAL MONTHLY SAVINGS			\$ 2,347.05
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2023 YTD SAVINGS			\$ 26,069.67
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Trumbull County Combined Health District  
Nursing Department Board Report

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**Board of Health Report December 20, 2023, for November 2023**

- Attached is a copy of the Covid-19 Data as of 12/02/23. There have not been any significant changes to the number of cases nor deaths reported. TCCHD currently has the Covid monovalent booster vaccine for insured recipients as well as vaccine for uninsured and underinsured recipients through ODH Bridge Program.
- Attached is a copy of the overdose report for November 2023.
- Attached is the November 2023 Project DAWN report, Influenza report and Animal Bite report.

**Nursing Division Staff Report:**

<i>Reported Communicable Disease Cases for November 2023</i>	
Campylobacter	1
Chlamydia	21
COVID-19	407
CP-CRE	9
Creutzfeldt-Jakob Disease	1
Cryptosporidiosis	1
E-Coli	1
Gonococcal	4
Hepatitis B	3
Hepatitis C	30
Influenza-associated hospitalization	3
Legionella	2
Lyme	9
Pertussis	2
Salmonella	1
Shigellosis	1
Strep Pneumonia	2
<b>TOTAL</b>	<b>498</b>

Trumbull County Combined Health District  
Nursing Department Board Report

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Month November 2023		
Nursing Programs	# of Services Provided	Notes
BCMh	0	0
Health Fairs / Presentations	0	0
Car Seat Classes	2 classes	Total = 8 seats and 2 boosters
Children Immunization Clinics	2 clinics	TCCHD = 8 scheduled = 6 seen and 2 NS W. Farm = 4 walk-in
Adult Immunization Clinics	2 clinics	TCCHD = 6 scheduled = 6 seen Classic Optical = 23 flu
TB Testing	4	
Pregnancy Testing	1	(-) and education done
TB Clinic Appointments	1 clinic	1 patient seen
TB Nurse Appointments	0	0
Cribs for Kids	2 classes	2 classes = 2 cribs CSB = 2 cribs TCCHD walk-ins = 7 cribs
DAWN Program	see attached report	

HOME VISITING PROGRAMS MONTH November 2023			
HMG – Maximum Cases – 85			
Kept/Un-kept visits			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	60/1	58/1	68/17

## Project DAWN

November 2023

Kits from the Health Dept.: 5

Kits from Mail Order: 0

\*Breakdown of Mail Order Requests:

NaloxBoxes: 0

People Trained: 2

Successful: 0

Unsuccessful: 0

First Responder Refills: 4

\*First Responder Kits Used: 1

Successful: 1

Unsuccessful: 0

### Totals Year to Date:

Kits from the Health Dept.: 1185

Kits from Mail Order: 122

People Trained: 984

Successful: 3

Unsuccessful: 0

First Responder Refills: 166

First Responder Kits Used: 72

Successful: 68

Unsuccessful: 4

\*When individuals obtain kits through the online training, they can request 1 or 2 kits to be mailed to their home.

\*Refills will now be counted as a kit. ODH counts them as kits so they will be included in the total number of kits and will no longer be separated as refills.



**Public Health**  
Prevent. Promote. Protect.

**Trumbull County**

**Trumbull County Combined Health District**

176 Chestnut Ave NE  
Warren, OH 44483

[www.tcchd.org](http://www.tcchd.org)

Frank J. Migliozzi, MPH, REHS/RS, Health Commissioner

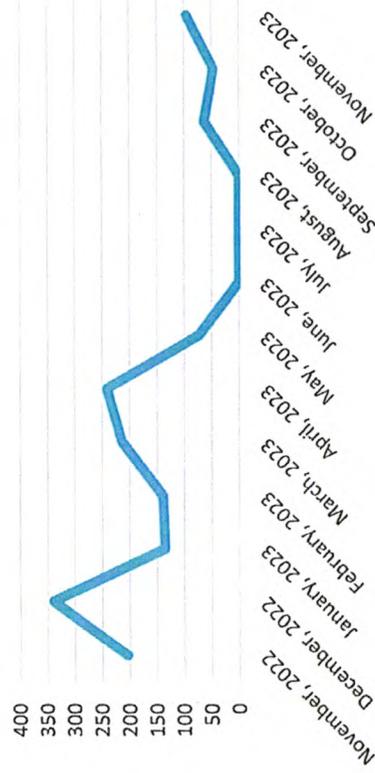
November 2023



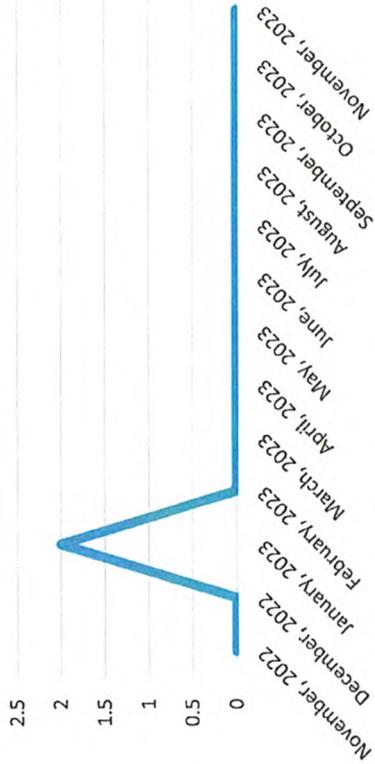
Zip Code	Number	Percent	Age Range	Number	Percent	Days of the Week	Number	Percent
44402	1	0.17%	0-19	24	4.17%	Monday	78	13.54%
44403	3	0.52%	20-30	117	20.31%	Tuesday	82	14.24%
44404	3	0.52%	31-40	209	36.28%	Wednesday	68	11.81%
44410	20	3.47%	41-50	129	22.40%	Thursday	79	13.72%
44417	1	0.17%	51-60	58	10.07%	Friday	92	15.97%
44418	5	0.87%	61-70	37	6.42%	Saturday	84	14.58%
44420	24	4.17%	71-90	2	0.35%	Sunday	93	16.15%
44425	17	2.95%	Total	576	100.00%	Total	576	100.00%
44428	8	1.39%	Gender	Number	Percent			
44430	19	3.30%	Male	367	63.72%			
44437	10	1.74%	Female	209	36.28%			
44438	11	1.91%	Total	576	100.00%			
44439	0	0.00%	2020 Months	Number	Percent			
44440	3	0.52%	January	59	10.24%			
44444	28	4.86%	February	48	8.33%			
44446	70	12.15%	March	55	9.55%			
44450	2	0.35%	April	57	9.90%			
44453	0	0.00%	May	56	9.72%			
44470	9	1.56%	June	36	6.25%			
44473	4	0.69%	July	68	11.81%			
44481	23	3.99%	August	71	12.33%			
44482	5	0.87%	September	50	8.68%			
44483	111	19.27%	October	34	5.90%			
44484	84	14.58%	November	42	7.29%			
44485	112	19.44%	December		0.00%			
44491	0	0.00%	Total	576	100.00%			
44486	1	0.17%						
44510	2	0.35%						
Total	576	100.00%						

Trumbull County Influenza Statistics  
2022-2023

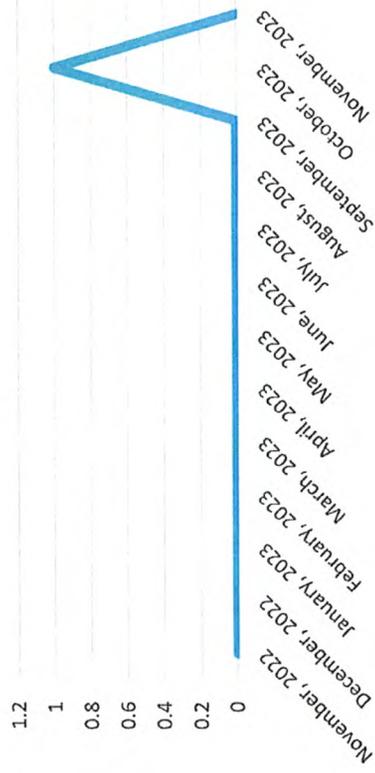
Schools



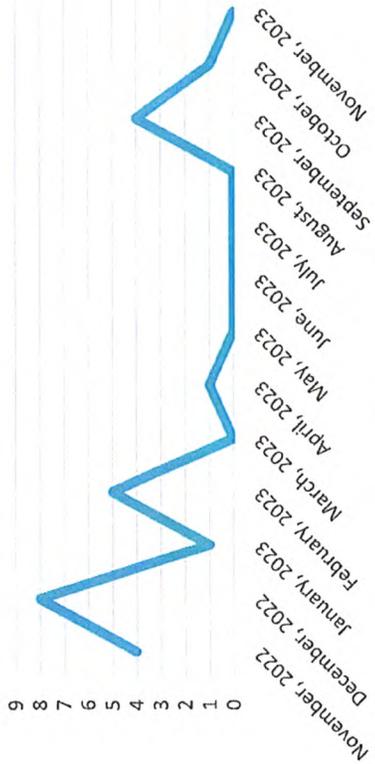
Nursing Homes



Hospital and Physician Offices



Labs



# Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2023

Person Completing Form: \_\_\_\_\_

Phone: 1-330-675-2590

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	2	0	0	2	2	1
CAT	3	0	0	3	3	0
DOG	6	0	0	6	6	0
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	0	0	0		0	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
<b>TOTAL</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>11</b>	<b>11</b>	<b>1</b>

Electronic submission of the excel file by Email is preferred.

**Please rename the file with your health department name before submitting.**

In columns 1, 2, 3, 5 and 6 enter a number or zero. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program  
Bureau of Infectious Diseases  
Ohio Department of Health  
35 E Chestnut St., 6th Floor  
Columbus, OH 43215      Fax: (614) 564-2456  
Email [zoonoses@odh.ohio.gov](mailto:zoonoses@odh.ohio.gov)

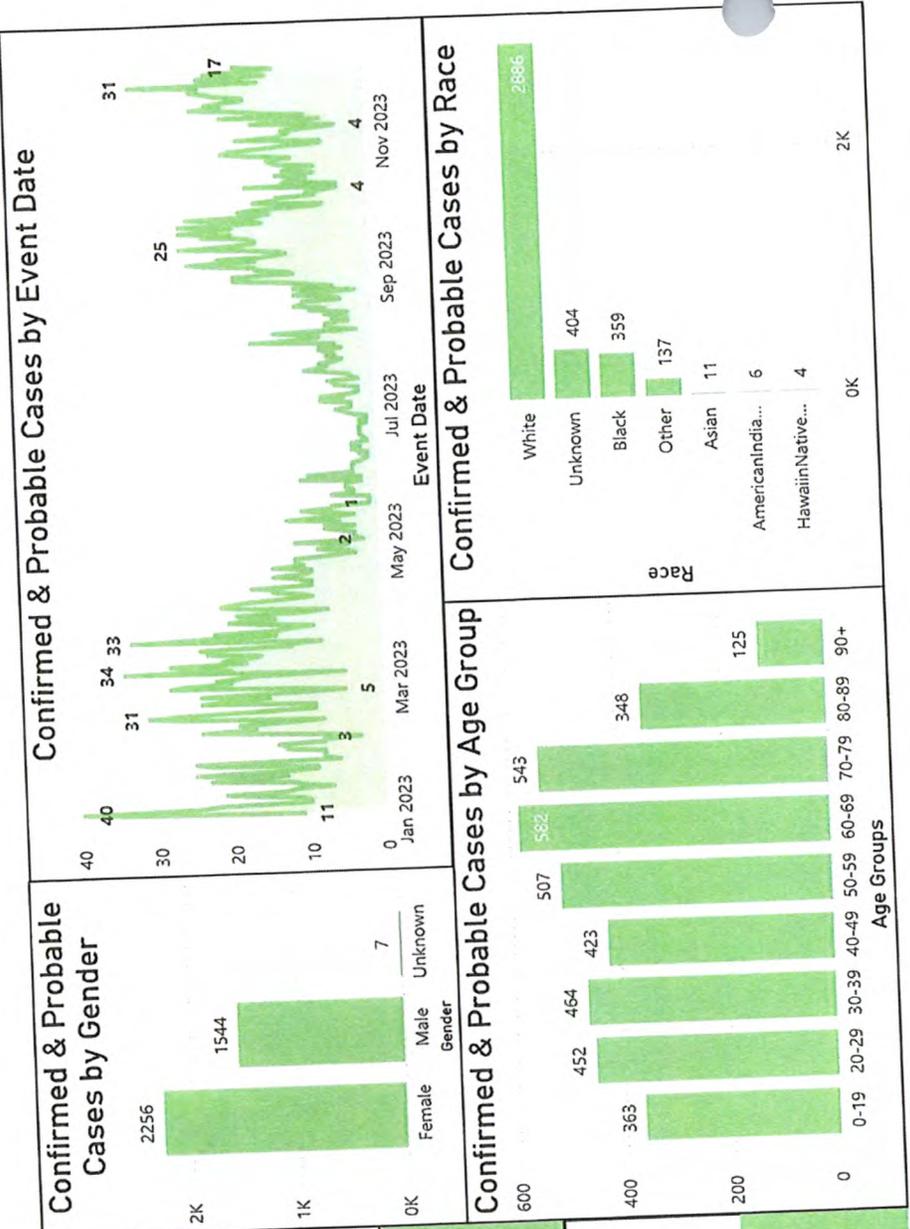
# Trumbull County Combined Health District

## 2023 COVID19 Report - Date Range: 1/1 - 12/2

1

Totals are subject to change as more information is gained.  
 Data was extracted on 12/4/2023 and date displayed is by Event Date  
 Data Source: Ohio Disease Reporting System  
 Trumbull County Combined Health District includes both Trumbull County  
 and Warren City  
 Created by: Erin Almeter, MPH - erin.almeter@gmail.com

New Confirmed & Probable Cases Reported from 11/26 - 12/2		<b>121</b>
Total to Date of Combined Confirmed & Probable Cases		<b>3,807</b>
Total Cases with Occupation as a Healthcare Worker	Total Cases Residing in Long Term Care Facilities	<b>340</b>
Total Cases Hospitalized	Suspected Breakthrough Cases	<b>46</b>
Total COVID-19 Deaths		<b>29</b>

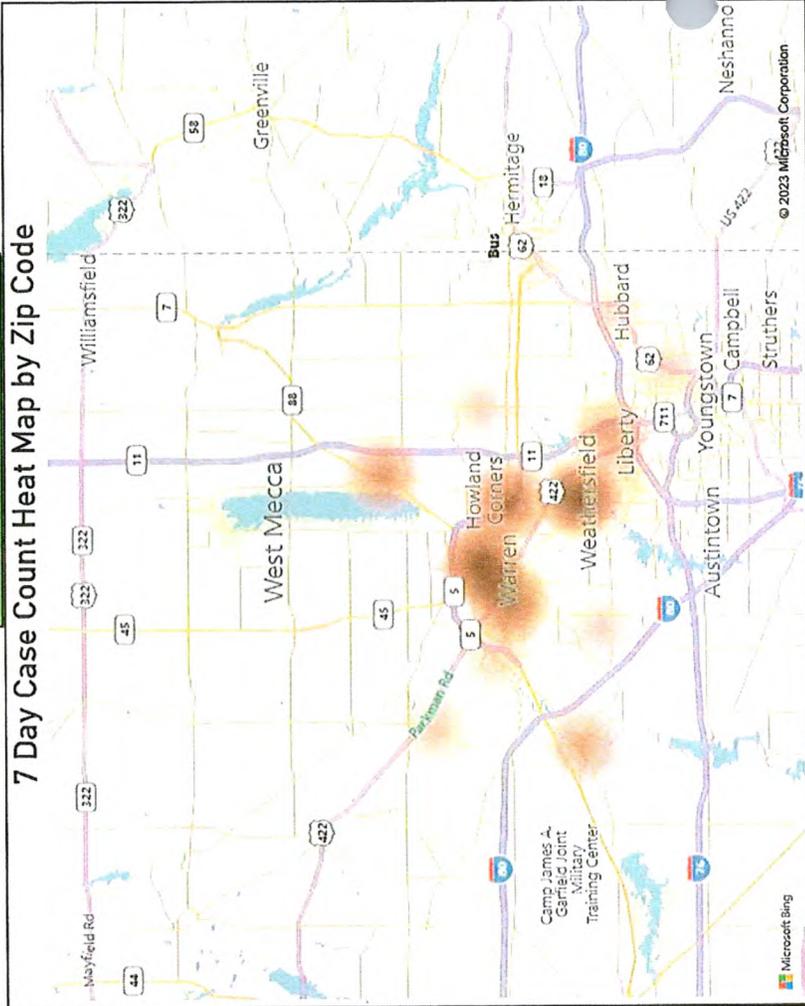
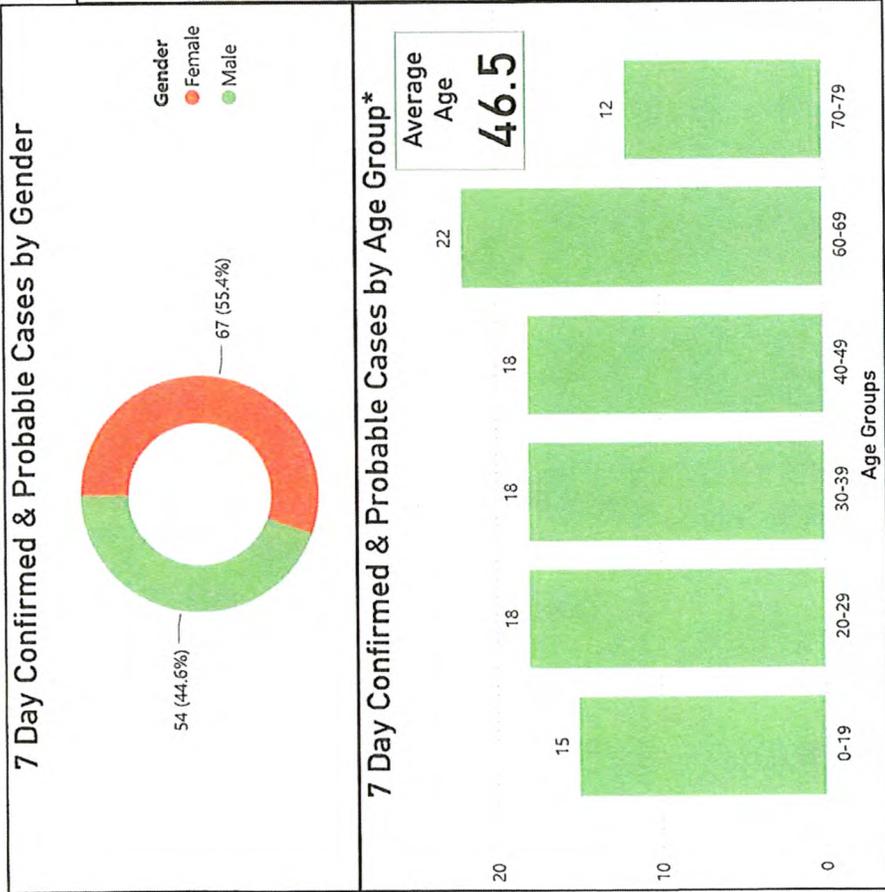


# Trumbull County Combined Health District

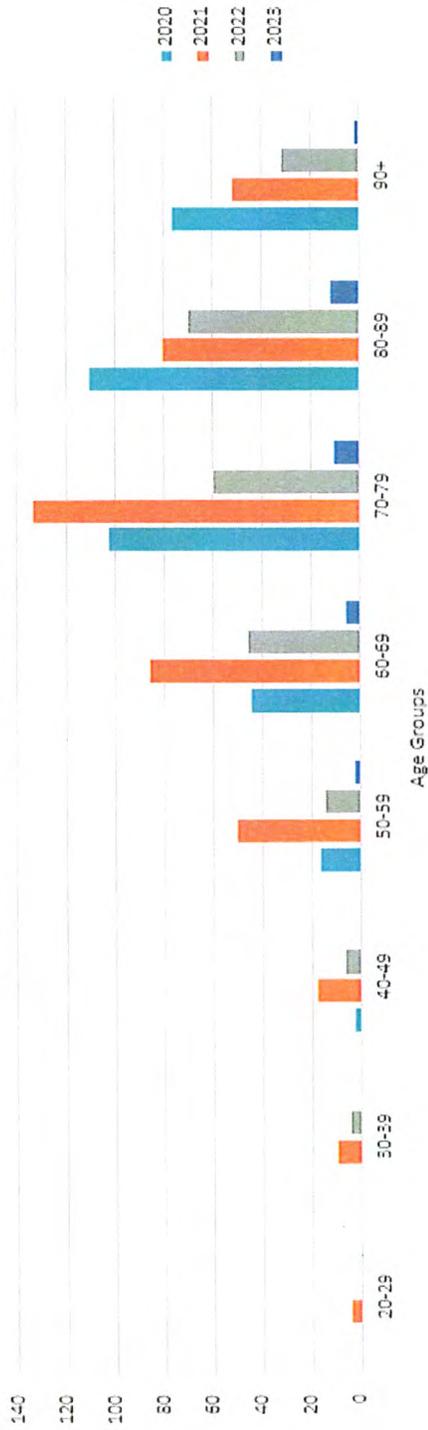
7 Day COVID19 Report - Date Range: 11/26 - 12/2

7 Day New  
Confirmed &  
Probable Cases\*  
**121**

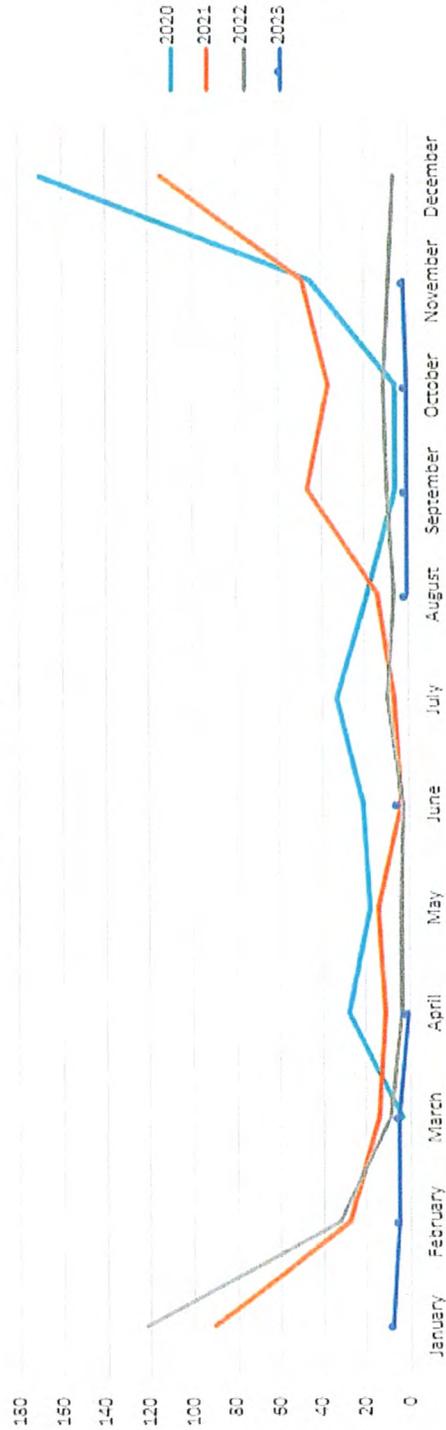
\*Case numbers below  
10 were excluded from  
visuals



Trumbull County COVID-19 Deaths by Age Group



Trumbull County COVID-19 Deaths Timeline



# COVID 2023-2024 Monovalent Booster Vaccinations

Report of Booster Vaccines given only by Trumbull County Combined Health District

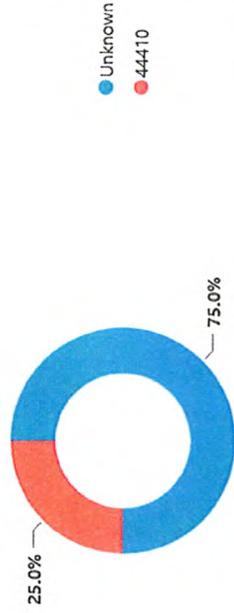
Booster Doses Given From  
September 2023 to Present

4

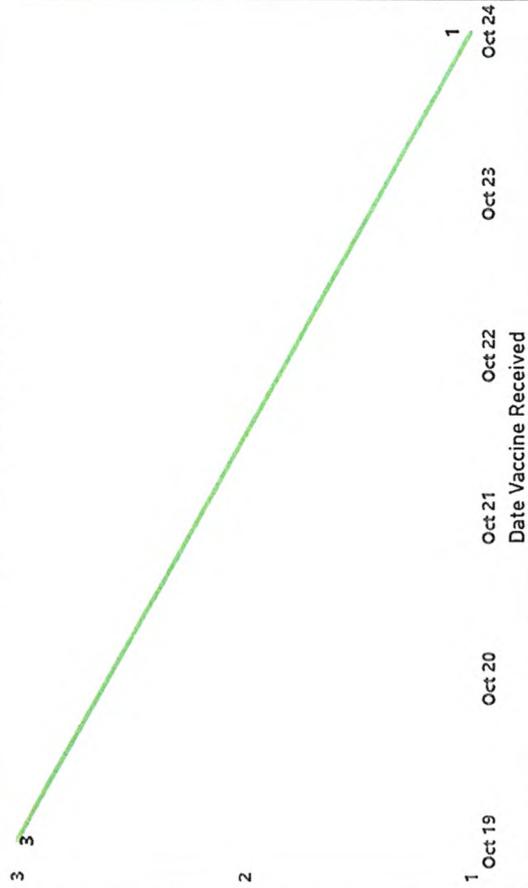
Booster Doses by Gender



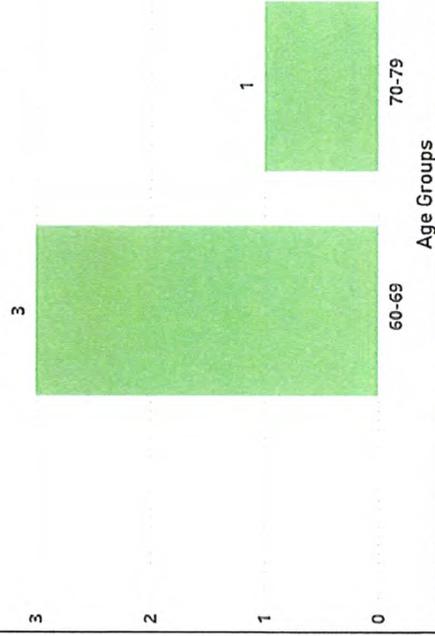
Booster Doses by Zip Code



Booster Doses by Date Received



Booster Doses by Age Groups



Trumbull County Combined Health District  
Nursing Department Board Report

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ACRONYMS

**TCCHD: TRUMBULL COUNTY COMBINED HEALTH DISTRICT**

**ODH: OHIO DEPARTMENT OF HEALTH**

**CDC: CENTER FOR DISEASE CONTROL**

**ODRS: OHIO DISEASE REPORTING SYSTEM**

**DAWN: DEATHS AVOIDED WITH NALOXONE**

**CFK: CRIBS FOR KIDS**

**GVO: GET VACCINATED OHIO**

**PHEP: PUBLIC HEALTH EMERGENCY PLAN**

**PDOP: PRESCRIPTION DRUG OVERDOSE PROGRAM**

**HMG: HELP ME GROW**

**MQT: MOMS QUIT FOR TWO**

**MCH: MATERNAL CHILD HEALTH**

**BCMh: BUREAU OF CHILDREN WITH MEDICAL HANDICAPS**

**TUPCP: TOBACCO USE PREVENTION & CESSATION PROGRAM**  
\*\*\*\*\*



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**Trumbull County**

**Trumbull County Combined Health District**

176 Chestnut Ave NE

Warren, OH 44483

[www.tchhd.org](http://www.tchhd.org)

Frank J. Migliozi, MPH, REHS, Health Commissioner



Kris Wilster, MPH, REHS  
Director of Environmental Health Report  
December 13, 2023

- Permits & Applications for November 2023:
  - Residential Septic ..... 43
  - Private Water Systems ..... 15
  - Plumbing – Residential ..... 28
  - Plumbing – Commercial ..... 4
  - Real Estate Applications ..... 25
  
- Inspections for November 2023:
 

<ul style="list-style-type: none"> <li>- Private Water Systems ..... 9</li> <li>- Plumbing ..... 58</li> <li>- Manufactured Home Parks ..... 2</li> <li>- Schools ..... 3</li> <li>- Public Pools/Spas ..... 0</li> <li>- Tattoo &amp; Body Piercing ..... 3</li> <li>- Campgrounds ..... 0</li> <li>- Food Service Operations ..... 115</li> <li>- Food Service Mobile Units ..... 1</li> <li>- Food Service Temporary Units ..... 0</li> <li>- Retail Food Establishments ..... 47</li> <li>- Mosquito Investigations ..... 0</li> <li>- Institution Inspections ..... 0</li> <li>- Nuisances Sewage ..... 3</li> </ul>	<ul style="list-style-type: none"> <li>- Nuisances – Solid Waste ..... 27</li> <li>- Nuisances – Housing ..... 8</li> <li>- Nuisances – Grass ..... 1</li> <li>- Rodent Control (Complaints) ..... 0</li> <li>- Real Estate Evaluations ..... 73</li> <li>- Residential Sewage ..... 184</li> <li>- O &amp; M Sampling ..... 399</li> <li>- Semi-Public Sewage Systems ..... 17</li> <li>- Solid Waste Landfill ..... 0</li> <li>- C&amp;DD ..... 4</li> <li>- Smoking Investigations ..... 4</li> <li>○ Water Sampling and Baseline Sampling of Water for Oil &amp; Gas Drilling ..... 19</li> <li>- Other: Accreditation ..... 145 Hrs.</li> </ul>
---	--
  
- Administrative Hearings Scheduled for November 2023:
 

<ul style="list-style-type: none"> <li>- Private Water Systems ..... 0</li> <li>- Solid Waste ..... 0</li> <li>- Sewage Complaints ..... 0</li> <li>- Point of Sale ..... 0</li> <li>- Real Estate Upgrades ..... 0</li> </ul>	<ul style="list-style-type: none"> <li>- Sewer Tie Ins ..... 0</li> <li>- Animal Complaints ..... 0</li> <li>- O &amp; M ..... 0</li> <li>- Other: ..... 0</li> </ul>
--	---
  
- Administrative Hearing Outcomes for November 2023:
 

<ul style="list-style-type: none"> <li>- Complied ..... 0</li> <li>- Consent to Board Order ..... 0</li> <li>- No Shows – F &amp; O Issued ..... 0</li> </ul>	<ul style="list-style-type: none"> <li>- Vacant ..... 0</li> <li>- Table ..... 0</li> <li>- Cancelled ..... 0</li> </ul>
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**Trumbull County**

**Trumbull County Combined Health District**  
194 W. Main St.  
Cortland, OH 44410  
[www.tcchd.org](http://www.tcchd.org)

Frank J. Migliozzi, MPH, REHS, Health Commissioner



**Grants Coordinator Report**  
**Jenna Amerine, MPH, CHES**  
**December 2023**

**Addressing Needs of People with Disabilities in COVID-19 Local Preparedness Planning, Mitigation, and Recovery Efforts - \$75,000**

- January 1, 2023 – December 31, 2023
- Billed \$0 for November 2023.
- No program report due this month.

**Breast and Cervical Cancer (BCCP)- Community Health Worker (HW) - \$55,000**

- June 30, 2023 – June 29, 2024
- Billed \$4,125.00 for November 2023.
- Submitted monthly program report.

**COVID-19 Detection & Mitigation in Confinement Facilities (CF23) - \$161,700**

- November 1, 2022 – October 31, 2023
- Submitted final expenditure report.

**COVID-19 Detection & Mitigation in Congregate Living Facilities (LV23) - \$871,683**

- November 1, 2022 – October 31, 2023
- Submitted final expenditure report.

**COVID-19 Enhanced Operations (EO23) - \$204,250**

- August 1, 2023 – July 31, 2024
- Billed \$14,542.55 for November 2023
- Submitted monthly program report.

**Creating Healthy Communities (CHC) - \$125,000**

- January 1, 2023 – December 31, 2023
- Billed \$23,210.13 for November 2023.
- No program report due this month.

**Cribs for Kids (CFK) - \$45,000**

- October 1, 2023 – September 30, 2024
- Billed \$2,650.00 for November 2023.
- Submitted monthly program report.

**Get Vaccinated Ohio (GVO) - \$61,444**

- July 1, 2023– June 30, 2024
- Billed \$2,611.00 for November 2023.
- Submitted monthly program report.

**Improving Vaccine Access, Education, and Outreach Through Faith-Based Partnerships - \$100,000**

- October 1, 2023 – September 30, 2024
- Billed \$0 for November 2023.
- No program report due this month.

**Integrated Harm Reduction (IH) - \$81,000**

- September 30, 2023 – September 29, 2024
- Billed \$0 for November 2023.
- No program report due this month.

**Moms Quit for Two (MQT) - \$30,000**

- July 1, 2023 – June 30, 2024
- Billed \$1,680.00 for November 2023.
- Submitted monthly program report.

**Mosquito Control Grant - \$21,000.00**

- May 1, 2023 – April 30, 2024
- No program report due this month.

**Public Health Emergency Preparedness (PHEP) - \$134,168**

- July 1, 2023 – June 30, 2024
- Billed \$9,392.00 for November 2023.
- No program report due this month.

**Public Health Workforce (WF22) - \$485,000**

- September 1, 2021 – December 31, 2023
- Billed \$0 for November 2023.
- No program report due this month.

**Public Health Workforce (WF23) - \$550,000**

- July 1, 2023 – November 30, 2027
- Billed \$9,324.56 for November 2023.
- No program report due this month.

**Reproductive Health and Wellness (RHWP) - \$80,000**

- April 1, 2023 – March 31, 2024
- Billed \$5,780.00 for November 2023.
- Submitted monthly program report.
- Submitted FY25 continuation application.

**Services for Homeless Youths and Homeless Pregnant Youths- \$110,200**

- July 1, 2023 – June 30, 2024
- Billed \$28,150.00 for November 2023.
- Submitted monthly program report.

**Tobacco Use Prevention and Cessation (TUPCP) - \$132,000**

- July 1, 2023 – June 30, 2024
- Billed \$100.00 for November 2023.
- No program report due this month.

---

**Total Grants Amount Billed for November 2023 - \$101,565.24**



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## Trumbull County Combined Health District

176 Chestnut Ave NE

Warren, OH 44483

[www.tcchd.org](http://www.tcchd.org)

Frank J. Migliozi, MPH, REHS/RS, Health Commissioner



Date: 12/12/2023

To: Trumbull County Combined Health District Board

From: Dan Bonacker, MPH, EHSIT, Accreditation Coordinator

RE: Board Report (12/20/2023)

---

- **Accreditation:**

- **Strategic Plan:**

- Staff were notified of the Strategic Plan progress during the all-day staff training event on 11-16-2023. The TCCHD has fully completed all of its priorities, goals, and objectives for:

- Year 1 (July of 2021 thru June of 2022), Marketing and Promotion,
- Year 2 (July of 2022 thru June of 2023), Collaborating with Other Stakeholders. Which included:
  - Creation of the Livewell Trumbull Hub,
  - Revamping of the website,
  - And, adding an Instagram account,

- **Performance Management:**

- The Performance Management quarterly objective dashboards for the 3<sup>rd</sup> quarter of 2023 are finished, approved by the health commissioner, and ready to be posted to the communal areas of the new health district once established. These dashboards are included with the packet.
- The staff were also trained on Performance Management at the all-day staff training focusing on greater employee engagement, and understanding of what the performance management system is and why it is in place.

- **Re-Accreditation Modules:**

- I have continued work on the PHAB (Public Health Accreditation Board) Re-Accreditation modules to learn, and continue to adhere to the new process for re-accreditation. I have concluded the domain modules and I am now working on the reaccreditation submittal process and documentation preparation.
- The accreditation core group has finished work on all the Domains 1-10.

- **Workforce Development:**
  - The portion of workforce development that was covered at the full day staff training introduced the “working knowledge” video concept to the TCCHD employees in attendance. This initiative will begin in January of 2024.
  - A health equity training for the entire county will be offered in April of 2024.
  - The cultural calendar chosen by the Employee Inclusion and Work Life Balance Committee will be introduced in January of 2024.
- **Quality Improvement:**
  - Our quarterly quality improvement efficiency survey was sent to all staff on 10-16-2023. Comparing the 2<sup>nd</sup> quarter (baseline) and 3<sup>rd</sup> quarter, the majority of TCCHD staff that responded (46%) have provided positive feedback and suggestions regarding the QI culture in the health district.
- **Community Health Assessment/Community Health Improvement Plan**
  - The TCCHD, and Monument of Faith Ministries have recently been in contact with representatives of the Trumbull County Commissioners regarding the ARPA fund program to create a health equity site with the Monument of Faith facility. These representatives needed further clarification on several bullet points outlined within the request for funds.
  - The Kent State MAP-IT program GA has informed me that the first iteration of the Access to Care map has been completed and we await access to the model on ARC/GIS (which will be provided by Kent State) to review, approve, and post the map for the general public.
  - A CHA/CHIP stakeholder monitoring and review meeting facilitated by the TCCHD and hosted by the TCMHRB will occur on 12-13-2023. The goal of this meeting is review the Trumbull County CHA/CHIP objectives, and have the agencies in attendance share their progress with all the other stakeholders.

**Performance Management Objective (Collaboration)**



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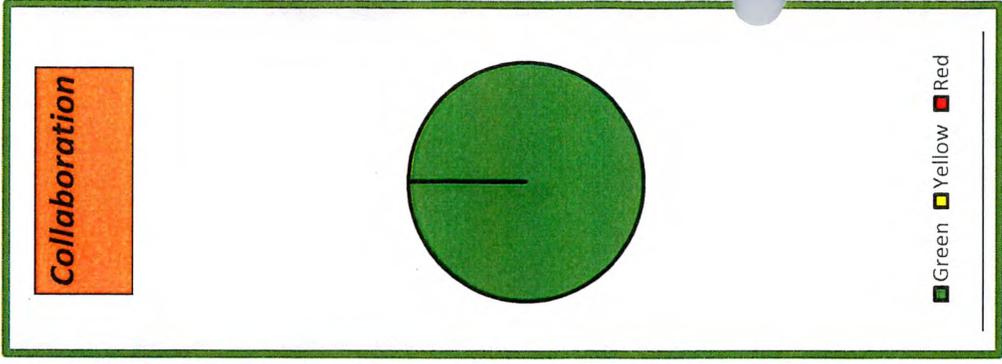
**Program Supervisor:** Frank Migliozi  
**Email:** hemiglio@co.trumbull.oh.us  
**Person Responsible:** Dan Bonacker  
**Email:** hebonack@co.trumbull.oh.us

**Data Sources:** hChoices  
**Data Model Utilized:** Google sheet that tabulates metrics when entered

**Division:** Administration

**Data Collected:** Quarterly

<u>Objectives</u>	Year 1	Year 2	Year 3	Year 4	Year 5	Quarter	<u>Metric(s) Measured</u>	Increase (+) / Decrease (-) / Level (=)	Annual Target	Target Status
	Increase the # of NGO (Non-Governmental Organizations) businesses that utilize the wellness hub for information dissemination and sharing by 2 annually		X				3	hChoices and We Thrive Together	100%	2
Increase the # of businesses that offer transportation services as referrals on the county wellness hub by 1 annually.		X				3	Traditions Health	100%	1	Met.
Increase the # of governmental agencies that utilize the wellness hub for information dissemination and sharing by 2 annually		X				3	TCBDD and One Health Ohio	100%	2	Met.
Increase the # of referred services within the wellness hub to demonstrate collaboration by 10 annually.		X				3	38 current collaborators	100%	10	Met.
All Objectives were met as 7-27-2023!										



**Performance Management Objective (People)**



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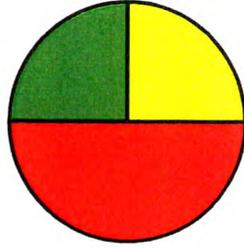
**Program Supervisor:** Frank Migliozi  
**Email:** hemiglio@co.trumbull.oh.us  
**Person Responsible:** Dan Bonacker  
**Email:** hebonack@co.trumbull.oh.us

**Data Sources:** Internal Documents  
**Data Model Utilized:** Tabulation of metrics

**Division:** Administration **Data Collected:** Quarterly

<u>Objectives</u>	Year 1	Year 2	Year 3	Year 4	Year 5	Quarter	<u>Metric(s) Measured</u>	Increase (+) / Decrease (-) / Level (=)	Annual Target	Target Status
	% of Staff Trained in Employee Identified Training Needs (WFDP). (Goal: 100%)		X				3	Half day staff training occurred on 6-30-2023, fulfilling half of our stated goal.	50%	(100%) or 40
Increase the # TCCHD employees who partake within the mentorship/successorship program by 2 over 5 years.		X				3	No employee has yet to engage in the program.	0%	2	Not on target.
Increase the # of employees who are incorporated into the Quality Improvement Projects/Endeavors by 2 per every QI project/endeavor (Generally 2 QI projects are done annually).		X				3	No QI projects have been submitted.	0%	2	Not on Target.
Increase the # of employees engaging within Performance Management Projects/Endeavors by 2 per every Performance Management project/endeavor. (Performance Management meets quarterly).		X				3	The new performance management system has incorporated 2 new employees (Jan C. an Tomi LC.) into the data gathering process.	100%	2	Met.

**People**



Green Yellow Red

Median Reporting Time for Communicable Diseases  
Time Period: July 1, 2023 - September 30, 2023

<b>Disease</b>	<b>Median Days</b>
Campylobacteriosis	1
Cryptosporidiosis	1
E. coli O157:H7 and shiga toxin-producing (STEC) E. coli	0
Giardiasis	5
Influenza-associated hospitalization	*
Legionnaires' disease	1
Pertussis	1
Salmonellosis	1
Shigellosis	0

\*0 cases reported during time frame specified

**Performance Management Objective (Quality)**



**Program Supervisor:** E Heckman, F. Migliozzi

**Email:** [heswann@co.trumbull.oh.us](mailto:heswann@co.trumbull.oh.us); [hemiglio@co.trumbull.oh.us](mailto:hemiglio@co.trumbull.oh.us)

**Person Responsible:** D. Bonacker, Jan C., Shannon W., E. Clark, J. Francis

**Data Model Utilized:** Tabulation of metrics

**Email:** [hebonack@co.trumbull.oh.us](mailto:hebonack@co.trumbull.oh.us); [hechicke@co.trumbull.oh.us](mailto:hechicke@co.trumbull.oh.us); [heclark@co.trumbull.oh.us](mailto:heclark@co.trumbull.oh.us); [hfrancj@co.trumbull.oh.us](mailto:hfrancj@co.trumbull.oh.us); [shannon.weilacher@co.trumbull.oh.us](mailto:shannon.weilacher@co.trumbull.oh.us)

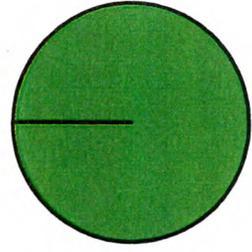
**Data Sources:** Internal Documents

**Division:** Administration and Nursing

**Data Collected:** Quarterly

Objectives	Year 1	Year 2	Year 3	Year 4	Year 5	Quarter	Metric(s) Measured	Increase (+) / Decrease (-) / Level (=)	Annual Target	Target Status
	Increase median Days Reporting Lag for Selected Diseases by 75% annually. (Ericka Clark)		X				3	See attached table	+ (100%)	-75%
Increase the # of health equity modalities utilized within TCCHD intervention approaches by 1 annually. (Dan Bonacker)		X				3	The TCCHD has created the EIWLCB (Employee Inclusion and Work Life Balance Committee).	100%	1	Met.
Increase the # of families seeking and obtaining Safe Sleep Kits by 75 annually. (Jan Chickering)		X				3	Number of safe sleep kits distributed. (150 given out so far).	+ (100%)	75	Met.
Increase the # of families seeking and obtaining Car Seats for children by 75 annually. (Jennifer Francis)		X				3	Number of car seats distributed. (89 given out so far).	+ (100%)	75	On Target.
Increase the # of Trumbull County Residents requesting Tobacco Cessation Services by 75 annually. (Shannon Weilacher)		X				3	Number of tobacco cessation cards distributed. (Over 300 distributed so far).	+ (100%)	75	Met.

Quality



Green Yellow Red

**Performance Management Objective (Service)**

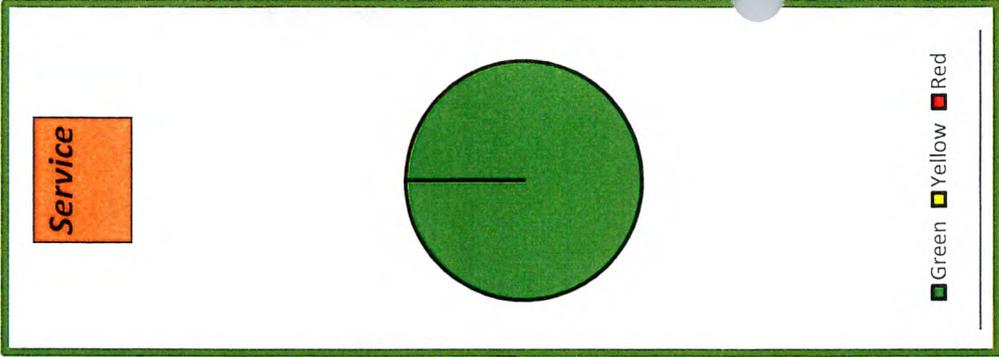


**Public Health**  
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**Trumbull County**

**Program Supervisor:** K. Wilster, F. Miglioizzi **Data Sources:** Internal Documents  
**Email:** hemiglio@co.trumbull.oh.us; hewilste@co.trumbull.oh.us  
**Person Responsible:** D. Bonacker, J. Amerine, J. Francis, K. Wilster **Data Model Utilized:** Tabulation of metrics  
**Email:** hebonack@co.trumbull.oh.us; heamerin@co.trumbull.oh.us; hefranci@co.trumbull.oh.us

**Division:** Administration, Environmental, and Nursing **Data Collected:** Quarterly

Objectives	Year 1	Year 2	Year 3	Year 4	Year 5	Quarter	Metric(s) Measured	Increase (+) / Decrease (-) / Level (=)	Annual Target	Target Status
	* From Previous Quarter / by %									
Increase the # of preventative disease referrals made to the appropriate agency by 2 annually. (Dan Bonacker)		X				3	The YMCA and Trumbull County Board of Developmental Disabilities have been contacted thru our Live Well Trumbull hub.	100%	2	Met.
Increase the % of Facilities Licensed Under the Food Service Program that are Surveyed for Customer Service Satisfaction by 3% annually. (Kris Wilster)		X				3	140 customer satisfaction survey cards have been given to 2 food service employee for distribution.	+(100)%	3%	On target.
Increase the # of external preventative disease services uploaded to the TCCHD digital dissemination platforms by 2 annually. (Dan Bonacker)		X				3	Mercy Health and the TCCHD currently offer preventative disease services on the Live Well Trumbull hub.	100%	2	Met.
Increase the % of Homeowners with Private Water Systems (PWS) that are Surveyed for Customer Service Satisfaction by 3% annually. (Kris Wilster)		X				3	25 customer satisfaction survey cards have been given to 1 private water system inspection employee for distribution.	100%	3%	Met.
Increase the % of website user traffic through social media advertising by 3% annually. (J. Amerine & J. Francis)		X				3	4th quarter #'s Facebook page reaches - 66,538 Twitter Views - 7,551	100%	3%	Met.





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**Trumbull County**



# Operating Ratio and Profit Margin Dashboard

**Program Supervisor:** Frank Miglioizzi      **Data Sources:** Internal Documents

**Email:** hemiglio@co.trumbull.oh.us

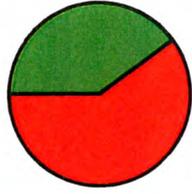
**Person Responsible:** Dan Dean      **Data Model Utilized:** Profit Margin and Operating Ratio Formulas

**Email:** hedean@co.trumbull.oh.us

**Finance**

**Division:** Administrative      **Data Collected:** Quarterly

	<b>2023 2nd Q.</b>	<b>2023 3rd Q.</b>	<b>2024</b>	<b>YTD 2023</b>	<i>Increase/ Decrease/ Level From Previous Quarter by%</i>
<b>All Funds</b> <small>Maintain an operating ratio of 0 to 1. in the Overall Fund with a positive profit margin of 20% or less annually.</small>	1,613,268.14	2,186,346.78		6,000,610.41	<b>26%</b>
<b>Total Revenue (All Funds)</b>	1,967,997.06	2,214,119.12		6,015,157.37	<b>+12%</b>
<b>Operating Ratio</b>	<b>1.22</b>	<b>1.01</b>		1.00	<b>-20%</b>
<b>Surplus/Deficit</b>	(354,728.92)	(27,772.34)		(14,546.96)	<b>-78%</b>
<b>Profit Margin/Surplus Ratio</b>	<b>-22%</b>	<b>-1%</b>		0	<b>+21%</b>



■ Green    ■ Yellow  
■ Red



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# Operating Ratio and Profit Margin Dashboard

**Program Supervisor:** Frank Migliozi **Data Sources:** Internal Documents

**Email:** hemiglio@co.trumbull.oh.us

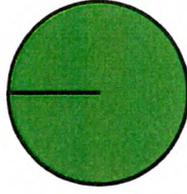
**Person Responsible:** Dan Dean **Data Model Utilized:** Profit Margin and Operating Ratio Formulas

**Email:** hedean@co.trumbull.oh.us

## Finance

**Division:** Administrative **Data Collected:** Quarterly

	<u>2023</u> <u>2nd Q.</u>	<u>2023</u> <u>3rd Q.</u>	<u>2024</u>	<u>YTD</u> <u>2023</u>	<i>Increase/ Decrease/ Level From Previous Quarter by%</i>
<b>Fee for Service</b> <small>Maintain an operating ratio of 0 to 1 in the Fee-For-Service Fund with a positive profit margin of 20% or less annually.</small>	853,936.80	1,533,407.02		3,697,861.20	45%
<b>Total Revenue (F.F.S.)</b>	1,473,802.34	1,249,610.70		3,929,327.08	-15%
<b>Total Expenses (F.F.S.)</b>	1.73	0.81		1.06	-92%
<b>Operating Ratio</b>	(619,865.54)	283,796.32		(231,465.88)	+218%
<b>Surplus/Deficit</b>	-73%	19%		-6%	+92%
<b>Profit Margin/Surplus Ratio</b>					



Green  Yellow   
Red



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# Operating Ratio and Profit Margin Dashboard

**Program Supervisor:** Frank Migliozi      **Data Sources:** Internal Documents

**Email:** hemiglio@co.trumbull.oh.us

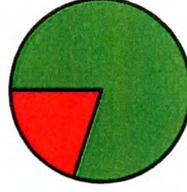
**Person Responsible:** Dan Dean      **Data Model Utilized:** Profit Margin and Operating Ratio Formulas

**Email:** hedean@co.trumbull.oh.us

**Finance**

**Division:** Administrative      **Data Collected:** Quarterly

<b>General Fund</b> <small>Maintain an operating ratio of 0 to 1 in the General Fund with a positive profit margin of 20% or less annually.</small>	<u>2023 2nd Q.</u>	<u>2023 3rd Q.</u>	<u>2024</u>	<u>YTD 2023</u>	<small>Increase/ Decrease/ Equal by%</small> <small>From Previous Quarter</small>
	<b>Total Revenue (General Fund)</b>	419,239.89	1,176,249.55		2,034,744.08
<b>Total Expenses (General Fund)</b>	796,749.73	774,445.65		2,241,032.29	-2.8%
<b>Operating Ratio</b>	1.90	0.66		1.10	-124%
<b>Surplus/Deficit</b>	(377,509.84)	401,803.90		(206,288.21)	+107%
<b>Profit Margin/Surplus Ratio</b>	-90%	34%		-10%	+124%



Green  Yellow   
Red

# Operating Ratio and Profit Margin Dashboard



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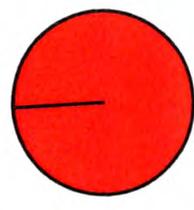
**Program Supervisor:** Frank Migliozi  
**Email:** hemiglio@co.trumbull.oh.us  
**Person Responsible:** Dan Dean  
**Email:** hedeane@co.trumbull.oh.us

**Data Sources:** Internal Documents  
**Data Model Utilized:** Profit Margin and Operating Ratio Formulas

**Finance**

**Division:** Administrative  
**Data Collected:** Quarterly

	2023 2nd Q.	2023 3rd Q.	2024	YTD 2023	Increase/ Decrease/ Level From Previous Quarter by%
<b>Grant Funds</b> <small>Maintain an operating ratio of 0 to 1 in the Grants Fund with a positive profit margin of 20% or less annually.</small>					
<b>Total Revenue (Grant Funds)</b>	759,331.34	652,939.76		2,302,749.21	-14%
<b>Total Expenses (Grant Funds)</b>	494,194.72	964,508.42		2,085,830.29	+49%
<b>Operating Ratio</b>	0.65	1.48		0.91	+83%
<b>Surplus/Deficit</b>	265,136.62	(311,568.66)		216,918.92	-215%
<b>Profit Margin/Surplus Ratio</b>	-35%	-48%		9%	-13%



Green Yellow  
Red



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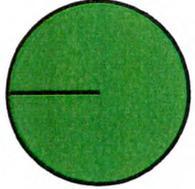
# Operating Ratio and Profit Margin Dashboard

**Program Supervisor:** Frank Miglioizzi      **Data Sources:** Internal Documents  
**Email:** hemiglio@co.trumbull.oh.us  
**Person Responsible:** Dan Dean      **Data Model Utilized:** Profit Margin and Operating Ratio Formulas  
**Email:** hedean@co.trumbull.oh.us

**Finance**

**Division:** Administrative      **Data Collected:** Quarterly

	<u>2023 2nd Q.</u>	<u>2023 3rd Q.</u>	<u>2024</u>	<u>YTD 2023</u>	<i>Increase/ Decrease/ Level From Previous Quarter by%</i>
<b>Payroll</b> <small>Track % of total expenses (all expenses) spent on employee salaries, wages, and benefits annually. (Range is 50% to 60%).</small>					
<i>Total Revenue (Payroll)</i>	1,066,654.59	849,964.42		2,773,262.66	-21%
<i>Total Expenses (Payroll)</i>					
<i>Payroll % of total expenses</i>	54%	38%		46%	-16%
<i>Surplus/Deficit</i>					
<i>Profit Margin/Surplus Ratio</i>					



■ Green    ■ Yellow  
■ Red

**2023 QUARTER 3**

	REVENUE	EXPENSES	SURPLUS/DEFICIT	OPERATING RATIO	PROFIT MARGIN
FEE-FOR-SERVICE FUNDS	\$ 1,533,407.02	\$ 1,249,610.70	\$ 283,796.32	0.81	19%
ALL FUNDS	\$ 2,186,346.78	\$ 2,214,119.12	\$ (27,772.34)	1.01	-1%
GRANT FUNDS	\$ 652,939.76	\$ 964,508.42	\$ (311,568.66)	1.48	-48%
GENERAL FUND	\$ 1,176,249.55	\$ 774,445.65	\$ 401,803.90	0.66	34%
PAYROLL % OF TOTAL FUNDING	\$ -	\$ 849,964.42			
		38%			

2023 YTD

	REVENUE	EXPENSES	SURPLUS/DEFICIT	OPERATING RATIO	PROFIT MARGIN
FEE-FOR-SERVICE FUNDS	\$ 3,697,861.20	\$ 3,929,327.08	\$ (231,465.88)	1.06	-6%
ALL FUNDS	\$ 6,000,610.41	\$ 6,015,157.37	\$ (14,546.96)	1.00	0%
GRANT FUNDS	\$ 2,302,749.21	\$ 2,085,830.29	\$ 216,918.92	0.91	9%
GENERAL FUND	\$ 2,034,744.08	\$ 2,241,032.29	\$ (206,288.21)	1.10	-10%
PAYROLL % OF TOTAL FUNDING		\$ 2,773,262.66			
		46%			

2023 QUARTER 2

	REVENUE	EXPENSES	SURPLUS/DEFICIT	OPERATING RATIO	PROFIT MARGIN
FEE-FOR-SERVICE FUNDS	\$ 853,936.80	\$ 1,473,802.34	\$ (619,865.54)	1.73	-73%
ALL FUNDS	\$ 1,613,268.14	\$ 1,967,997.06	\$ (354,728.92)	1.22	-22%
GRANT FUNDS	\$ 759,331.34	\$ 494,194.72	\$ 265,136.62	0.65	35%
GENERAL FUND	\$ 419,239.89	\$ 796,749.73	\$ (377,509.84)	1.90	-90%
PAYROLL % OF TOTAL FUNDING	\$ -	\$ 1,066,654.59			
		54%			

**OPERATING RATIO AND PROFIT MARGIN DASHBOARD**

	2023 3rd QTR	YTD	INCR /DECR	2023 2nd QTR
<b><u>ALL FUNDS</u></b>				
TOTAL REVENUE	\$ 2,186,346.78	\$ 6,000,610.41	36%	\$ 1,613,268.14
TOTAL EXPENSES	\$ 2,214,119.12	\$ 6,015,157.37	13%	\$ 1,967,997.06
OPERATING RATIO	\$ 1.01	1.00	-17%	\$ 1.22
SURPLUS/DEFICIT	\$ (27,772.34)	\$ (14,546.96)	-92%	\$ (354,728.92)
PROFIT MARGIN	-1%	0%	-94%	-22%
				\$ 0.21
				\$ 573,078.64
				\$ 246,122.06
				\$ (0.21)
				\$ 326,956.58
<b><u>FEE FOR SERVICE</u></b>				
TOTAL REVENUE	\$ 1,533,407.02	\$ 3,697,861.20	80%	\$ 853,936.80
TOTAL EXPENSES	\$ 1,249,610.70	\$ 3,929,327.08	-15%	\$ 1,473,802.34
OPERATING RATIO	\$ 0.81	1.06	-53%	\$ 1.73
SURPLUS/DEFICIT	\$ 283,796.32	\$ (231,465.88)	-146%	\$ (619,865.54)
PROFIT MARGIN	19%	-6%	-125%	-73%
				\$ 0.91
				\$ 679,470.22
				\$ (224,191.64)
				\$ (0.91)
				\$ 903,661.86
<b><u>GENERAL FUND</u></b>				
TOTAL REVENUE	\$ 1,176,249.55	\$ 2,034,744.08	181%	\$ 419,239.89
TOTAL EXPENSES	\$ 774,445.65	\$ 2,241,032.29	-3%	\$ 796,749.73
OPERATING RATIO	\$ 0.66	1.10	-65%	\$ 1.90
SURPLUS/DEFICIT	\$ 401,803.90	\$ (206,288.21)	-206%	\$ (377,509.84)
PROFIT MARGIN	34%	-10%	-138%	-90%
				\$ 1.24
				\$ 757,009.66
				\$ (22,304.08)
				\$ (1.24)
				\$ 779,313.74
<b><u>GRANT FUNDS</u></b>				
TOTAL REVENUE	\$ 652,939.76	\$ 2,302,749.21	-14%	\$ 759,331.34
TOTAL EXPENSES	\$ 964,508.42	\$ 2,085,830.29	95%	\$ 494,194.72
OPERATING RATIO	\$ 1.48	0.91	127%	\$ 0.65
SURPLUS/DEFICIT	\$ (311,568.66)	\$ 216,918.92	-218%	\$ 265,136.62
PROFIT MARGIN	-48%	9%	-237%	35%
				\$ (0.83)
				\$ (106,391.58)
				\$ 470,313.70
				\$ 0.83
				\$ (576,705.28)
<b><u>PAYROLL</u></b>				
TOTAL REVENUE	\$ 849,964.42	\$ 2,773,262.66	-20%	\$ 1,066,654.59
TOTAL EXPENSES	\$ 38%	46%	-18%	\$ 47%
PAYROLL % OF TOTAL EXPENSES				\$ (0.08)



**Report of the Health Educator  
Trumbull County Combined Health District  
Kris Kriebel  
Updates for December 20th Board Meeting**

Creating Healthy Communities Grant

● CHC Grant Activities:

CHC Coalition:

- Attended December CHC Mandatory All-Project call
- Hosted CHC Advocacy and Capacity Building workshop

Partner Organization Activities:

- Attended quarterly Pedestrian Outreach, Education and Safety Coordinator meeting
- Attended school travel plan meeting through HCP's Pedestrian Outreach, Education and Safety Coordinator
- Attended HCP data review and agreement meeting
- Attended HCP Active Transportation meeting

Trumbull County Strategies:

- 2023 Projects completed

Warren City Strategies:

- No new updates at this time

Niles City Strategies:

- 2023 projects completed

TCCHD

- Attended CHA/CHIP Annual Monitoring Stakeholder meeting

Plans for January 2024

- Attend January CHC Mandatory All-Project call
- Completed CHC Q4 Work plan Report
- Attend HCP Active Transportation Action Team meeting
- Attend HCP Healthy Food Retail Action Team meeting
- Attend HCP Parks and Green Spaces Action Team meeting
- Attend HCP Steering Committee meeting
- Attend TCCHD Administration meetings